

**MEETING MINUTES
WALDRON ISLAND
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
MONDAY, SEPTEMBER 19, 2016**

Waldron Island School, Waldron, WA

09:02 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 9:02 AM. Present: Council Members Jamie Stephens, Bob Jarman and Rick Hughes; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel, and interested members of the public.

Recognition: Public Works Director Brian Vincent recognized Fleet Services Manager Darrel Farnsworth upon retirement after 37 years of public service.

Citizens Access: The following citizens submitted comments: none

09:10 AM ACTION: To Approve First-Time Homebuyers Policies & Procedures Manual – Mark Tompkins, Director Health & Community Services

Mr. Tompkins presented the Manual and answered Council's questions. After discussion, the Council took the following action:

Mr. Tompkins informed the Council that the County had been awarded a \$562K Community Block Grant for OPAL [Of People & Land] Land Trust. The Grant is for the acquisition of property to develop a 30-unit low-income housing project on Orcas Island.

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the First Time Homebuyers Policies and Procedures Manual as presented today with changes and to authorize the County Manager to approve the updated Policy and Procedure Manual and direct the Health and Community Services Department to pursue a letter of amendment to the loan agreements with the Department of Commerce. ALL AYES; MOTION CARRIED.

09:25 AM PUBLIC HEARINGS:

To Adopt an Ordinance Revising the San Juan County 2016 Budget for Emergency appropriations, Amending Ordinances 16-2015 and 3-2016

To Adopt an Ordinance Revising the San Juan County 2016 Budget for Supplemental Appropriations and Transfers, Amending Ordinances 16-2015 and 5-2016 - Kim Herrenkohl, Deputy Auditor
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearings to adopt the Ordinances. Ms. Herrenkohl presented the draft Ordinances and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Jarman, seconded by Mr. Hughes to adopt an Ordinance Revising the San Juan County 2016 Budget for Emergency Appropriations, Amending Ordinances 16-2015 and 3-2016. ALL AYES; MOTION CARRIED.

MOVED by Mr. Jarman, seconded by Mr. Hughes to Adopt an Ordinance Revising the San Juan County 2016 Budget for Supplemental Appropriations and Transfers, Amending Ordinances 16-2015 and 5-2016. ALL AYES; MOTION CARRIED.

09:30 AM DISCUSSION: 6-Year Transportation Improvement Program Update - Road Projects Pending and Future – Brian Vincent, Director Public works; Colin Huntemer, County Engineer

Mr. Vincent and Mr. Huntemer presented the Update and answered Council's questions.

10:33 AM DISCUSSION: 2017 Legislative Priorities – Council

Council discussed their Priorities and directed the Clerk to bring forward a revised list of priorities on a future agenda.

10:53 AM ACTION: To Approve a Resolution adopting Amended Staffing Levels for 2016; Amending Resolutions 46-2015 and 16-2016 (increasing a full-time employee [FTE] for Crime Victim Advocate) – Randall Gaylord, Prosecuting Attorney

Council agreed that a Resolution was unnecessary and that the FTE adjustment for the Crime Victim Advocate is effective through the end of 2016.

11:05 AM EXECUTIVE SESSION: To discuss with legal counsel litigation or potential litigation **pursuant to RCW 42.30.110(1)(i)** – Randall Gaylord, Prosecuting Attorney
Present: Council, Prosecuting Attorney Randall Gaylord, County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

At 11:05 AM, Council Chair Stephens announced that the Council would be holding an executive session to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) estimated to last 30 minutes.

At 11:35 AM, Ms. Gabriel stepped out of the hearing room and announced that the session would continue for an additional 20 minutes. At 11:55 AM, Ms. Gabriel stepped out of the hearing room and announced that the session would continue for an additional 40 minutes. The session ended at 12:10 AM for a total executive session time of 65 minutes.

No Action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. Ms. Stephens called the meeting back into regular session.

12:12 AM DISCUSSION & UPDATES: Council, County Manager & Departments

Mr. Hughes: Will make a presentation to Whatcom County of Governance regarding direct flights from Friday Harbor to Sidney of October 20; presented a list of excise tax collected on cannabis sales since inception; attended a community needs meeting on Lopez Island and applauded the Lopez Family Resource Center for their outstanding work.

Mr. Jarman: Attended a Land Bank meeting on Friday, September 16th; attended a Building Advisory Council meeting; showed the Council a map delineating the populated areas of the Islands for the benefit of Whidbey Naval Air Station flight training exercises.

Mr. Stephens: Recapped the Islands Trusts Council Meeting that the Council attended on September 12 in Sidney, British Columbia; discussed the potential of locating a detox/mental health facility in Anacortes with Skagit County Commissioner Ken Dahlstad to mutually serve both counties; will attend an Accountability Oversight Committee, Voluntary Stewardship Program Update and Salmon Recovery Council meeting this week.

Mr. Thomas: Attended Forestry Owners Field Day on Lopez over the weekend; will be meeting with Of People and Land (OPAL) Community Home Trust on the Community Block Grant award September 20; will attend Washington State Association of Counties (WSAC) meeting for Washington County Administrators meeting on September 23; will bring forward a draft interlocal agreement for a Fire District 2 fire marshal; County Department Heads and Staff attended a workshop on hiring, succession and interviewing presented by the Washington Risk Pool.

12:36 PM ADJOURN

Chair. Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on September 27, 2016. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.