

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, NOVEMBER 29, 2016

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:15 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:15 AM. Present: Council Members Jamie Stephens and Rick Hughes (Bob Jarman excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

MOVED by Mr. Hughes, seconded by Mr. Stephens to excuse Mr. Jarman from today's meeting. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

Approval of Minutes:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of Tuesday, November 8, 2016 as written. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of Monday, November 14, 2016 as written. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED

Approval of Consent Agenda:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, November 29, 2016:

A. Budget Items:

The Auditor's office requests approval for the following warrants issued the week of **October 31, 2016:**

- Quarterly Retainer EFT claims in the amount of \$1,000.00
- Public Works July Tax EFT claims in the amount of \$38.78
- Warrant #177013 – 177015 Veteran Assist claims in the amount of \$950.00
- Warrant #177043 – 177131 County claims in the amount of \$67,367.42
Plus use tax in the amount of \$422.84 for total expenditures of \$67,790.26
- Warrant #177132 – 177166 Public Works claims in the amount of \$79,866.22
- Warrant #177167 Veteran Assist claims in the amount of \$850.00

The Auditor's office requests approval for the following warrants issued the week of **November 7, 2016:**

- Parks tax EFT claims in the amount of \$796.60
- Warrant #177213 Veteran Assistance claims in the amount of \$68.20
- Warrant #177272 Veteran Assistance claims in the amount of \$1,368.08
- Warrant #177273 Veteran Assistance claims in the amount of \$250.00

- Warrant #177274 Veteran Assistance claims in the amount of \$49.65
- Warrant #177461 – 177570 County claims in the amount of \$108,062.85
Plus use tax in the amount of \$221.14 for total expenditures of 108,283.99
- Warrant #177571 – 177604 Public Works claims in the amount of \$57,414.68

The Auditor's office requests approval for the following warrants issued the week of **November 14, 2016:**

- Public Works October tax EFT claims in the amount of \$552.25
- Warrant #177780 – 177871 County claims in the amount of \$101,733.85
Plus use tax in the amount of \$345.08 for total expenditures of \$102,078.93
- Warrant #177872 – 177874 Public Works CC claims in the amount of \$4,141.51
- Warrant #177875 – 177904 Public Works claims in the amount of \$94,485.84

The Auditor's office requests approval for interfund transfers issued the month of October, 2016.

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending 10/24/2016.

PAYROLL GROSS: \$ 1,255,487.81
EMPLOYER BENEFITS: \$ 468,492.87

Miscellaneous:

- Resolution Granting States Inn and Ranch Inc. Current Use Farm and Agriculture Conservation Land Classification, File No. POPNSP-15-001, San Juan Island
- Resolution Changing Custodians of Auditor's Office Revolving Fund
- Resolution Changing Custodians of Treasurer's Office Revolving Fund
- Resolution Decreasing Change Fund for Odlin Park Office and Naming a Custodian for the Fund
- Resolution Changing Custodians for Public Works Revolving Fund

VOTE: 2:0:0 (Jarman excused); MOTION CARRIED

Approval of Correspondence: Council discussed upcoming correspondence:

- A support letter for a Waldron Island Firewise Grant application;
- A letter responding to some of the findings to the Naval Air Station Whidbey Environmental Impact Study regarding the addition of 36 "Growler" jets to the base's training program;
- Letter for approval from five affected counties to the Governor regarding noise generated by the "Growlers" and disputing the Navy's findings.

Citizens Access: The following citizens offered comments: Shireene Hale.

PUBLIC HEARINGS:

09:27 AM Adopting an Annual Budget Ordinance for the Year 2017 and Setting Forth the Estimated Revenues and Appropriations - Mike Thomas, County Manager; Milene Henley, Auditor
Present: Council (Mr. Jarman excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Henley and Mr. Thomas presented the Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following individuals offered testimony: SJC Economic Development Executive Director Victoria Compton, SJC Juvenile Court Administrator Linnea Anderson.

Chair Stephens closed public testimony with the right to reopen. Chair Stephens continued the Public Hearing until later in the day.

10:00 AM To Consider Approval of Application for Johnson current Use Open Space Tax Program, Orcas Island, [File No. POPNSP-15-0002] – Lee McEnery, Planner III
Present: Council (Mr. Jarman excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to approve the Application. Ms. McEnry presented the Application and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the Resolution Granting 27.9 Acres of the Johnson Property into the current Use Open Space Classification, File No. POPNSP-15-0002, Orcas Island. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

10:05 AM EXECUTIVE SESSION: To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i) – Randall Gaylord, Prosecuting Attorney
Present: Council (Mr. Jarman excused), Prosecuting Attorney Randall Gaylord, Deputy Prosecuting Attorney Amy Vira; Deputy Prosecuting Attorney Jon Cain; Human Resource Manager James Wolf, Washington Counties Risk Pool Claims Manager Susan Looker; Attorneys Mike Kitson and Pat Buchanan of Patterson Buchanan; County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

At 10:05 AM, Council Chair Stephens announced that the Council would be holding an executive session to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) estimated to last 2 hours.

The executive session ended at 10:45 for a total session time of 40 minutes.

No Action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. Ms. Stephens called the meeting back into regular session.

PUBLIC HEARINGS CONTINUED:

11:00 AM Council Deliberations on Adopting an Annual Budget for the Year 2017 and Setting Forth the Estimated Revenues and Appropriations - Mike Thomas, County Manager; Milene Henley, Auditor

Chair Stephens reopened the public hearing to adopt the Ordinance. After discussion, Chair Stephens continued the public hearing to Tuesday, December 6 at 10:45 AM.

11:15 AM To Approve a Resolution of San Juan, Washington, Approving the 2017 Annual Capital Budget and the Six-Year Capital Improvement Plan (CIP) – Kim Herrenkohl, Deputy Auditor; Mike Thomas, County Manager
Present: Council (Mr. Jarman excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Herrenkohl and Mr. Thomas presented the Budget and Plan and answered Council's questions.

Chair Stephens opened public testimony. The following individuals offered testimony: none

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve a Resolution of San Juan, Washington, Approving the 2017 Annual Capital Budget and the Six-Year Capital Improvement Plan (CIP). VOTE: 2:0:0 (Jarman excused); MOTION CARRIED

11:45 AM DISCUSSION: Final 2016 Budget Amendments (2nd touch) – Kim Herrenkohl, Deputy Auditor

Ms. Herrenkohl presented the Amendments and answered Council's questions. Action anticipated on Tuesday, December 6.

11:50 AM ACTION: Review and Approve Lopez Solid Waste Disposal District 2017 Budget – Bruce Creps, Managing Board Member

Chair Stephens recessed the SJC Council and convened the Lopez Solid Waste Disposal District (LSWDD) Governing Board.

Mr. Creps presented the draft Budget and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens, to approve a Resolution Approving the 2017 Annual Budget of the Lopez Solid Waste Disposal District and Setting forth Estimated Revenues and Expenditures. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

Chair Stephens adjourned the LSWDD Governing Board and reconvened the SJC Council meeting.

12:02 PM DISCUSSION: A Resolution Adopting County Staffing Levels and Pay and Benefit Plans for 2017 Staffing – James Wolf, Human Resource Manager

Mr. Wolf presented the Plan and answered Council's questions. Action anticipated on Tuesday, December 6.

12:12 PM DISCUSSION & ACTION: To Approve a Resolution re: Recommendations from the Law & Justice Council Amending the Courthouse Security Plan – Mellissa Derksema, Court Administrator; Sheriff Ron Krebs

Ms. Derksema and Sheriff Krebs presented the Recommendations and answered Council's questions. Action postponed until further information can be obtained.

12:32 PM DISCUSSION: To Consider a Resolution Setting Community Development Fee Schedule – Erika Shook, Director Community Development

Ms. Shook presented the Resolution and answered Council's questions. Action anticipated on Tuesday, December 6.

12:50 PM DISCUSSION & ACTION: Acceptance of the Alignment and Access Easements for Orcas Road – Shannon Wilbur, Senior Project Engineer; Colin Huntemer, County Engineer

Ms. Wilbur and Mr. Huntemer presented the Alignment and Easements and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens to set a public hearing for Monday, December 5 at 9:15 AM for acceptance of the Alignments and Access Easements for the Orcas Road Project. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

01:20 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES

Mr. Hughes: Reported that the Consulate General of Canada wants to be present when the ribbon is cut at the Friday Harbor Airport allowing for flight between Canada and San Juan County. Reported that the *Klahowya* ferry is going out of commission and will impact ferry service in San Juan County.

Mr. Stephens: Reported that an open house to discuss the Environmental Impact Statement concerning the Naval Air Station Whidbey "Growler" fighter jets is scheduled for the afternoon of December 7 at the Lopez Community Center.

01:27 PM ADJOURN

Chair Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on December 6, 2016. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.