

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, DECEMBER 6, 2016

Lopez Center for Community and the Arts, 204 Village Rd., Lopez Island, WA

10:40 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 10:40 AM. Present: Council Members Jamie Stephens, Bob Jarman and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Approval of Minutes:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of Tuesday, November 29, 2016 as written. VOTE: 2:0:0 (Jarman excused); ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the Consent Agenda of Tuesday, November 29, 2016 as written:

A. Budget Items:

The Auditor's office requests approval for the following warrants issued the week of November 21, 2016:

- Warrant #177995 – 178068 County claims in the amount of \$84,019.85
Plus use tax in the amount of \$62.85 for total expenditures of \$84,082.70
- Warrant #178069 – 178092 Public Works claims in the amount of \$292,921.18

The Auditor's office requests approval for the following warrants issued the week of November 28, 2016:

- Warrant #178146 – 178148 Veteran Assist claims in the amount of \$950.00
- Warrant #178261 – 178306 County claims in the amount of \$76,273.50
Plus use tax in the amount of \$39.04 for total expenditures of \$76,312.54
- Warrant #178307 – 178339 Public Works claims in the amount of \$218,133.58

- B. Miscellaneous: Resolution Designating New Custodians for the Petty Cash fund for the Office of the Prosecuting Attorney

ALL AYES; MOTION CARRIED

Chair Stephens acknowledged Mr. Jarman's service to San Juan County and thanked him on behalf of the Council and citizens.

Citizens Access: The following citizens offered comments: Tracy Cottingham, Shireene Hale, Dan Post, Judy Meyer.

PUBLIC HEARINGS:

10:55 AM To Adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for the Year 2017 and Setting Forth the Estimated Revenues and Appropriations [continued from November 29] - Milene Henley, Auditor; Mike Thomas, County Manager
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Henley and Mr. Thomas presented the Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Jarman, seconded by Mr. Hughes to adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for the Year 2017 and Setting Forth the Estimated Revenues and Appropriations. ALL AYES; MOTION CARRIED.

11:05 AM To Consider Approval of Application for Smith/Harris Open Space FACL Tax Program (POPNSP 16-0001 – Lopez Island) – Linda Kuller, Planning Manager
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to approve the Application. Applicant Jim Smith addressed the Council. Ms. Kuller presented the Application and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve an Application for the Smith/Harris Open Space FACL Tax Program (POPNSP 16-0001 – Lopez Island). ALL AYES; MOTION CARRIED.

11:15 AM Final 2016 Budget Amendments– Kim Herrenkohl, Deputy Auditor
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt the Ordinances. Ms. Herrenkohl **presented** the Ordinances and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Jarman, seconded by Mr. Hughes to adopt an Ordinance Revising the San Juan County 2016 Budget for Supplemental Appropriations and Transfers; Amending Ordinances 16-2015, 5-2016 and 9-2016. ALL AYES; MOTION CARRIED.

MOVED by Mr. Jarman, seconded by Mr. Hughes to adopt an Ordinance Revising the San Juan County 2016 Budget for Emergency Appropriations; Amending Ordinances 16-2015, 3-2016 and 8-2016. ALL AYES; MOTION CARRIED.

11:20 AM To Adopt an Ordinance Regarding San Juan County Community Development Fee Schedules, Repealing Portions of Ordinance 19-2014, Ordinance 14-2013 and Ordinance 54-2008 – Erika Shook, Director DCD
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Shook presented the Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: San Olsen, Shireene Hale.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Jarman, seconded by Mr. Hughes to adopt an Adopt an Ordinance Regarding San Juan County Community Development Fee Schedules, Repealing Portions of Ordinance 19-2014, Ordinance 14-2013 and Ordinance 54-2008. ALL AYES; MOTION CARRIED.

11:35 AM **ACTION:** To Approve a Resolution Revising the Department of Community Development Fee Schedule – Erika Shook, Director Community Development

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve a Resolution Revising the Department of Community Development Fee Schedule including the following amendment to Exhibit B and Exhibit C: to add onto the sentences "Work begun without required permit..." the words "...for which a stop work order has been issued." ALL AYES; MOTION CARRIED.

MOVED by Mr. Jarman, seconded by Mr. Stephens to approve a Resolution Revising the Department of Community Development Fee Schedule as amended to include “A public process to review Community Development fees will be completed by the end of 2017” and “the Department of Community Development shall conduct a public process to review changes to the fee resolution.” ALL AYES; MOTION CARRIED.

11:50 AM ACTION: A Resolution Adopting County Staffing Levels and Pay and Benefit Plans for 2017 Staffing Plan – James Wolf, Human Resource Manager

Mr. Wolf presented the Resolution and answered Council’s questions. After discussion, the Council took the following action:

MOVED by Mr. Jarman, seconded by Mr. Hughes to approve a Resolution Adopting County Staffing Levels for 2017, the 2017 Pay Plan as Approved in Collective Bargaining Agreements, the 2017 Pay Plan for Unrepresented and Management Employees, and the 2017 Health Insurance Benefit Levels for Full Time and Part-time Employee Groups, as Amended this morning. ALL AYES; MOTION CARRIED.

12:00 PM DISCUSSION: Lopez Village Subarea Plan Update – Barbara Thomas, Chair Lopez Village Planning & Review Committee; Linda Kuller, Planning Manager

Ms. Thomas and Ms. Kuller presented the Update and answered Council’s questions.

12:15 PM DISCUSSION: McKaye Harbor Road Relocation Feasibility Study Update – Shannon Wilbur, Senior Project Engineer; Brian Vincent, Director Public Works

Ms. Wilbur and Mr., Vincent presented the Update and answered Council’s questions.

12:35 PM ACTION: To Approve a Resolution to Adopt the McKaye Harbor Water Comprehensive Plan – Kyle Dodd, Environmental Health Manager

Mr. Dodd presented the Plan and answered Council’s questions. After discussion, the Council took the following action:

MOVED by Mr. Jarman, seconded by Mr. Hughes to approve the Resolution Approving the McKaye Harbor Water District 2016 Comprehensive Plan. ALL AYES; MOTION CARRIED.

12:40 PM DISCUSSION: Lopez Village Farmers Market Stormwater Project – Brian Vincent, Director Public Works

Stormwater Engineer John Cook and Mr. Vincent presented the Project and answered Council’s questions.

12:50 PM DISCUSSION: Veteran’s Advisory Board Procedure Manual Changes – Ted Whitley, Board Chair

Mr. Whitley presented that changes and answered Council’s questions. After discussion, the Council decided to take action at a following meeting.

12:55 PM

Mr. Stephens recessed the Council and convened the Lopez Solid Waste Disposal District Governing Board.

RECESS SJC COUNCIL MEETING & CONVENE LOPEZ SOLID WASTE DISPOSAL DISTRICT GOVERNING BOARD

ACTION: Appoint Rhea Miller to the LSWDD Managing Board beginning January 1, 2017 – Council

MOVED by Mr. Hughes, seconded by Mr. Jarman to appoint Rhea Miller to the LSWDD Managing Board beginning January 1, 2017. ALL AYES; MOTION CARRIED.

ADJOURN LSWDD GOVERNING BOARD & RECONVENE SJC COUNCIL MEETING

12:28 PM COUNCIL MEMBER & MANAGER UPDATES

MOVED by Mr. Hughes, seconded by Mr. Jarman to appoint Benjamin Luna to the Orcas Island Public Library Board of Trustees. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Jarman to appoint Janet Baltzer to the Lodging Tax Advisory Committee as a receiver from Lopez Island. ALL AYES; MOTION CARRIED.

01:00 PM RECESS

02:00 PM COUNCIL FIELD TRIP: Land Bank tour of the Clure property.

Chair Stephens adjourned the meeting after field trip.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on December 13, 2016. The original document is retained in the Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.