

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, MAY 2, 2017

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

09:02 AM CALL TO ORDER & FLAG SALUTE

Council Chair Hughes called the meeting to order at 09:02 AM. Present: Council Members Bill Watson and Rick Hughes (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

MOVED by Mr. Watson, seconded by Mr. Hughes to excuse Council Member Stephens from today's meeting. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

New Employee Introduction:

Public Works Director Brian Vincent introduced Kendra Smith, Environmental Resources Manager.

Washington State University Extension Director Brook Brouwer introduced Caitlin Blethen, Master Gardener Program Coordinator.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the minutes of Monday, April 17, 2017 as written. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the minutes of Tuesday, April 18, 2017 as written. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the minutes of Monday, April 24, 2017 as written. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, May 2, 2017:

A. Budget Items:

The Auditor's office requests approval for the following warrants issued the week of **April 10, 2017:**

- Warrant #183459 – 183460 Veteran Assistance in the amount of \$460.00
- Warrant #183462 Public Works Boat claim in the amount of \$59,258.00
- Warrant #183468 – 183495 Public Works claims in the amount of \$159,825.6

- Warrant #183496 – 183498 Public Works CC claims in the amount of \$2,863.72
- Warrant #183500 – 183636 County claims in the amount of \$166,461.86
Plus use tax in the amount of \$389.61 for total expenditures of \$166,851.47

The Auditor's office requests approval for the following warrants issued the week of **April 17, 2017:**

- Parks Tax EFT claims in the amount of \$3,356.44
- PW Tax EFT claims in the amount of \$115.49
- Warrant #183646 Veteran Assistance in the amount of \$2,000.00
- Warrant #183985 – 184073 County claims in the amount of \$146,110.94
Plus use tax in the amount of \$5.37 for total expenditures of \$146,116.31
- Warrant #184074 – 184103 Public Works claims in the amount of \$55,926.14

The Auditor's office requests approval for the following warrants issued the week of **April 24, 2017:**

- Warrant #184104 Veteran Assistance in the amount of \$361.00
- Warrant #184303 – 184326 Veteran Assistance in the amount of \$1,942.00
- Warrant #184229 – 184302 County claims in the amount of \$79,084.14
Plus use tax in the amount of \$69.67 for total expenditures of \$79,153.81
- Warrant #184303–184326 Public Works claims in the amount of \$111,174.27

VOTE: 2:0:0 (Stephens excused); MOTION CARRIED

Citizens Access: The following citizens offered comments: Duncan Wilson

09:20 AM DISCUSSION: First Budget Amendment Ordinance (2nd touch) – Milene Henley, Auditor

Ms. Henley presented the draft Ordinance and answered Council's questions.

09:40 AM DISCUSSION: Washington State University Extension Update – Brooke Brouwer, WSU Faculty Extension Director/County Agent

Dr. Brouwer presented the Update and answered Council's questions.

10:10 AM DISCUSSION: Shoreline Master Program (SMP) Briefing – Erika Shook, Director of Community Development; Linda Kuller, Planning Manager; Colin Maycock, Planner IV

Ms. Shook, Ms. Kuller and Mr. Maycock presented the Briefing and answered Council's questions.

11:05 AM DISCUSSION: Increase in Surface Transportation Program Authorization for Tucker Avenue – Colin Huntermer, County Engineer

Mr. Huntermer presented the Program and answered Council's questions.

11:10 AM ACTION: To Approve a Resolution to Waive Competitive Bidding Requirements for the Purchase of Portable Horse Stalls – Dona Wuthnow, Director Parks & Fair

Ms. Wuthnow presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution to absolve the bid for the purchase of horse stalls for equine events at the fairgrounds VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

11:20 AM ACTION: Postpone Public Hearing on Orcas Recycling Services (ORS) Operating Agreement to June 6 at 9:15

MOVED by Mr. Watson, seconded by Mr. Hughes to postpone Public Hearing on Orcas Recycling Services (ORS) Operating Agreement to Tuesday, June 6 at 9:15 AM. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

11:22 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES

Mr. Watson: Attended Building Advisory Council meeting last week; Customs and Border Control inspection at the airport expansion occurred last week and were largely satisfied adding a few minor requirements. Attended the Conservation District Board meeting and the electric vehicle show last week.

Mr. Hughes: Met with Customs and Border Patrol several times regarding new office space at the Port of Friday Harbor airport to discuss status of changes and working with Canadian Consulate General regarding flights and scheduling; discussed methadone clinic being built at Marche Point and the possibility of getting a mental health beds reserved for San Juan County residents; attended a Northwest Regional Council meeting; meeting with the Opportunity Council to discuss potential affordable housing development on Argyle property. Will attend a Ferry Advisory Council meeting on Wednesday.

Mr. Thomas (County Manager): Meeting with Skagit and Yakima County representatives regarding options for jail space; met with Orcas Recycling Services (ORS) to finalize The Exchange recycling facility lease agreement; calendaring Sheriffs' Guild and American Federation of State, County and Municipal Employee (AFSCME) labor negotiations; continuing to work on Public Employment Relations Commission (PERC) unit clarification; attended the County Administrators Conference last week.

Ms. Gabriel (Clerk to the Council): Advisory Committee Appointments/ Reappointments:

MOVED by Mr. Hughes, seconded by Mr. Watson to reappoint Clyde Duke to the Eastsound Design Review Subcommittee. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Watson to appoint Paul Kamin to the Eastsound Planning Review Committee. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

11:50 AM EXECUTIVE SESSION: Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)
Present: Council, County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

At 11:50 AM, Council Chair Hughes announced that the Council would be holding an executive session for the Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) estimated to last 20 minutes.

At 12:10, Ms. Gabriel stepped out of the hearing room and announced that the session would continue for an additional 10 minutes. The session ended at 12:15 for a total time of 25 minutes.

No Action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. Mr. Hughes called the meeting back into regular session and then adjourned the meeting.

12:20 PM ADJOURN

Chair Hughes adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on May 9, 2017. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.