

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, MAY 9, 2017

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

09:01 AM CALL TO ORDER & FLAG SALUTE

Council Chair Hughes called the meeting to order at 09:01 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Mr. Hughes announced the addition of an Executive session regarding the evaluation of the performance of a public employee, the Orcas Road pedestrian pathway modification to the budget, and a pay modification to the agenda.

The Council extended their thanks and best wishes to Public Works Director Brian Vincent who is leaving County employment on May 19th.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the minutes of Monday, May 1, 2017 as written. VOTE: 2:0:1 (Stephens abstained); MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the minutes of Tuesday, May 2, 2017 as written. VOTE: 2:0:1 (Stephens abstained); MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, May 9, 2017:

A. Budget Items:

The Auditor's office requests approval for the following warrants issued the week of **May 1, 2017:**

- Fairgrounds Horse Stall EFT in the amount of \$29,230.00
Plus use tax in the amount of \$2,367.63 for total expenditures of \$31,597.63
- Warrant #184341 – 184348 Veteran Assistance in the amount of \$2,936.77
- Warrant #184508 – 184547 Public Works claims in the amount of \$23,967.38
- Warrant #184548 – 184628 County claims in the amount of \$80,571.60
Plus use tax in the amount of \$23.99 for total expenditures of \$80,595.59

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending **April 21, 2017:**

PAYROLL GROSS; \$ 1,235,026.04
EMPLOYER BENEFITS: \$ 478,341.06

- B. **Miscellaneous:** Letter to Barb Savary Federal Grants Administrator, Washington State Department of Transportation

ALL AYES; MOTION CARRIED

Approval of Proclamation:

MOVED by Mr. Stephens, seconded by Mr. Watson to approve the proclamation endorsing National Travel & Tourism Week, May 7 - 13, 2017. ALL AYES; MOTION CARRIED.

Citizens Access: The following citizens offered comments: Tom Reeve, Mike Rust, Fred Weedon, George Hestad.

New Employee Introduction: ER&R Manager Van Every introduced Master Mechanic Ray Weigeshoff.

09:40 AM ACTION: To Approve Resolution Adopting the Orcas Landing Pedestrian Improvement Project into the 2017 Annual Construction – Colin Huntemer, County Engineer; Russ Harvey, Operations Manager

Mr. Huntemer presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Watson seconded by Mr. Stephens to approve a Resolution Adopting the Orcas Landing Pedestrian Improvement Project adding it to the 2017 Annual Construction Program estimating \$230,000. ALL AYES; MOTION CARRIED.

09:50 AM DISCUSSION: Proposed Facility Manager Increase – Mike Thomas, County Manager

Mr. Thomas presented the Increase and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Watson to approve a Facility Manager salary increase from Step 3 to Step 5 effective with the July pay period. ALL AYES; MOTION CARRIED.

10:08 AM PUBLIC HEARING: To Adopt First Budget Amendment Ordinances – Kim Herrenkohl, Deputy Auditor
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to adopt the Ordinance. Ms. Herrenkohl presented the Ordinance and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: none.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following actions:

MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance Revising the San Juan County 2017 Budget for Beginning Cash Balances, Amending Ordinance 18-2016. ALL AYES; MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance Revising the San Juan County 2017 Budget for Emergency Appropriations, Amending Ordinance 18-2016 as amended previously today. ALL AYES; MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance Revising the San Juan County 2017 Budget for Supplemental Appropriations, Amending Ordinance 18-2016. ALL AYES; MOTION CARRIED.

10:15 AM ACTION: Approval of Emergency Rental Assistance Funding Recommendations– Mark Tompkins, Director Health & Community Services

Mr. Tompkins presented the Recommendations and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the recommendation of the Housing Bank Commission for the 2017 Emergency Rental Assistance Program in the amount of \$5000 to each Resource Center. ALL AYES; MOTION CARRIED.

10:20 AM DISCUSSION: Potential Impacts of Statewide Regionalization Efforts on Health Services – Ellen Wilcox, Community Health Manager; Mark Tompkins, Director Health & Community Services

Ms. Wilcox and Mr. Tompkins presented the Impacts and answered Council's questions.

10:41 AM ACTION: Resolution Authorizing Submittal of a Community Development Block Grant Application and Signature of Certifications of Compliance for the Orcas Montessori School Expansion Project – Mark Tompkins, Director Health & Community Services

Mr. Tompkins presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Watson seconded by Mr. Stephens to approve a Resolution Authorizing Submittal of a Community Development Block Grant Application and Signature of Certifications of Compliance for the Orcas Montessori School Expansion Project. ALL AYES, MOTION CARRIED.

10:46 AM DISCUSSION: MacKaye Harbor Road Relocation Feasibility Study Update – Shannon Wilbur, Senior Engineer and Feasibility Team Members

Ms. Wilbur, Parks & Fair Director Dona Wuthnow and Planner Julie Thompson presented the Update and answered Council's questions.

11:45 AM ACTION: To Approve Response to the Department of Ecology re: the Shoreline Master Program (SMP) – Erika Shook, Director Community Development; Linda Kuller, Planning Manager; Colin Maycock, Planner IV

Ms. Shook, Ms. Kuller and Mr. Maycock presented the Response and answered Council's questions. The Council proposed changes.

12:27 AM DISCUSSION: National Monument Update - Tom Reeve, Chairman of the San Juan Islands National Monument Advisory Committee

Mr. Reeve provided an Update and told Council that the San Juan Islands National Monument is not on the Federal Governments list for removal from status.

12:45 PM EXECUTIVE SESSION: Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)
Present: Council; County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.

At 12:45 PM, Council Chair Hughes announced that the Council would be holding an **executive session** to evaluate the performance of a public employee, pursuant to RCW 42.30.110 (1)(g); estimated to last approximately 15 minutes.

At 1:00, Ms. Gabriel stepped out of the hearing room and announced that the session was continued for another 10 minutes. The session ended a 1:07 PM for a total executive session time of 22 minutes.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended.

No Action was taken.

Mr. Hughes called the regular Council meeting back into session.

01:08 PM ADJOURN

Chair Hughes adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on June 6, 2017. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.