

**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, AUGUST 8, 2017**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250**

**09:01 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Hughes called the meeting to order at 09:01 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**Approval of Minutes:**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of Tuesday July 25, 2017 as written. VOTE: 2:0:0 (Watson abstained); MOTION CARRIED.**

**MOVED by Mr. Watson, seconded by Mr. Hughes to approve the minutes of Monday, July 31, 2017. VOTE: 2:0:0 (Stephens abstained); MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of August 8, 2017.**

**A. Budget Items:**

The Auditor's office requests approval for the following warrants issued the week of **July 17, 2017:**

- Public Works June Tax EFT claims in the amount of \$965.91
- Warrant #187717 Employment Security claims in the amount of \$7,100.00
- Warrant #187718 – 187720 Public Works CC claims in the amount of \$3,562.68
- Warrant #187721 – 187759 Public Works claims in the amount of \$39,286.02
- Warrant #187760 – 187854 County claims in the amount of \$129,100.43  
Plus use tax in the amount of \$713.21 for total expenditures of \$129,813.64

The Auditor's office requests approval for the following warrants issued the week of **July 24, 2017:**

- Warrant #187972 – 187977 Veteran Assistance in the amount of \$1,950.00
- Warrant #188061 – 188088 Public Works claims in the amount of \$22,866.07
- Warrant #188089 – 188148 County claims in the amount of \$123,408.25  
Plus use tax in the amount of \$344.52 for total expenditures of \$123,752.77

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending **July 24, 2017:**

PAYROLL GROSS: \$ 1,297,121.07  
EMPLOYER BENEFITS: \$ 500,323.15

**ALL AYES; MOTION CARRIED.**

**Approval of Correspondence:**

**MOVED by Mr. Watson, seconded by Mr. Stephens to approve a letter to the United States Coast Guard for in support of an Environmental Impact Statement regulating the potential impacts of anchoring on resident killer whales, and modified for only the Chair's signature if approved. VOTED: 2:1:0 (Hughes opposed); MOTION CARRIED.**

Mr. Hughes introduced a letter regarding ferry service:

**MOVED by Mr. Stephens, seconded by Mr. Watson to approve a letter to Governor Inslee supporting increased funding for Washington State Ferries. ALL AYES; MOTION CARRIED.**

**Citizens Access:** The following citizens offered comments: Barbara Marrett, Todd Nicholson, Anne Marie Shanks, Jennifer Contreras, Jackie Figueroa, Mario Rodriguez, Ann Beck-Witte, Celina Wright, Dana Diaz, Eleanor Hoague, Frank Penwell.

**09:45 AM PUBLIC HEARING:** To Award Public Facilities Financing Assistance Program [PFFAP] .09 Funds – Debbie Emery, Administrative Coordinator  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to approve the Award of Funds. Ms. Emery presented the Program and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: none.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to award the 2017 Public Facilities Financing Assistance Program Grants as recommended by the evaluation team in Attachment A, for a total funding allocation of \$221,184. VOTE: 2:1:0 (Watson opposed); MOTION CARRIED.**

**10:20 AM PUBLIC HEARING:** 2016-2017 Initial Docket Review and Recommendations– Erika Shook, Director Community Development  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to adopt the Docket Review and Recommendations. Ms. Shook presented the Docket Review and Recommendations and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: Stephanie O'Day, Francine Shaw, Bob Wilson.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Watson to approve the 2016-2017 Docket Review and Recommendations as amended by Council. ALL AYES; MOTION CARRIED.**

**11:15 AM PUBLIC HEARING** (continued from July 31) - To Adopt a San Juan County Personnel Policies Ordinance – James Wolf, Human Resource Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to adopt the Ordinance. Mr. Wolf presented the Ordinance and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: Milene Henley.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance of the County Council of San Juan County Adopting Revisions to the Personnel Rules and Repealing Prior Personnel Legislation as amended. ALL AYES; MOTION CARRIED.**

**11:50 AM ACTION:** To Consider Grant Funded Expansion of Family Care Giver Support Program – Mark Tompkins, Director Health & Community Services; Wendy Stephens, Senior Services Manager

Ms. Stephens and Mr. Tompkins presented the Expansion and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Watson to direct the Health & Community Services department to revise our Family Caregiver Support Program budget with the addition of a 0.8 Full Time Equivalent Aging and Family Case Coordinator position. Authorize the 0.6 FTE increase for the department. Direct the department to submit a supplemental budget request to reflect the increase grant and current expense allocations. ALL AYES; MOTION CARRIED.**

**12:35 PM RECESS**

**01:40 PM DISCUSSION:** 2<sup>nd</sup> quarter Financial Review – Milene Henley, Auditor

Ms. Henley presented the Review and answered Council's questions.

**02:05 PM DISCUSSION:** Ordinance Cancelling Prior Years Unclaimed Warrants (1<sup>st</sup> touch)  
– Kim Herrenkohl, Chief Deputy Auditor

Ms. Herrenkohl presented the draft Ordinance and answered Council's questions. After discussion, Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Watson to set a public hearing for an Ordinance Cancelling Prior Years Unclaimed Warrants for Monday, August 28<sup>th</sup> at 9:15 AM. ALL AYES; MOTION CARRIED.**

**02:10 PM DISCUSSION:** An Ordinance Protecting the Legal Rights of All County Resident Regardless of Nationality, Place of Birth or Immigration Status (3<sup>rd</sup> touch) – Council

Council discussed issues pertaining to the draft Ordinance, weighing the pros and cons of passing an Ordinance ahead of a November ballot initiative with the same objective.

**02:14 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

**Mr. Stephens:** Attending Northsound Behavioral Health Council meeting this week with more information on the Accountable Communities of Health (ACH) information forthcoming; attending Conservation Core Awards on Friday; Salt Spring Islands (Canada) Trust vote regarding incorporation will not occur until September; expressed regret at the passing away of Kit Rawson and appreciation for his contribution to San Juan County environment.

**Mr. Watson:** Reported on the Town of Friday Harbor Council meeting last week and the Town Council's appreciation for San Juan County Project Engineer Christine Coray's work on Phase II of Tucker Avenue improvements; the Connector Road Agreement with the Town is scheduled for their August 17<sup>th</sup> agenda.

**Mr. Hughes:** Attending Ferry Advisory Committee meeting and a Deer Harbor Planning & Review Committee meeting on August 9; reported on the status of a 30k gallon propane tank to be installed on Orcas and the potential of renting County property as a leased location.

**Mr. Thomas (County Manager):** Is reviewing a fleet maintenance agreement in cooperation with the Town of Friday Harbor; reported that the County portion of The Exchange building on Orcas Island is completed; San Juan Valley Road reclamation project is underway; will meet with the Opportunity Council on Friday, August 11.

**02:40 PM ADJOURN**

Chair Hughes adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

**These Minutes were approved and signed on August 15, 2017. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**