

RESOLUTION NO. 44 - 1995

ADOPTING BYLAWS FOR THE SAN JUAN COUNTY  
SOLID WASTE ADVISORY COMMITTEE

WHEREAS, the San Juan County Board of Commissioners has established a Solid Waste Advisory Committee pursuant to RCW 70.95.165, and

WHEREAS, the Solid Waste Advisory Committee has adopted bylaws to govern its operation,  
NOW THEREFORE

BE IT RESOLVED, that the San Juan County Board of Commissioners hereby adopts bylaws for the Solid Waste Advisory Committee as shown in Exhibit A.

ADOPTED this 2nd day of May, 1995.

ATTEST:

Si A. Stephens, Auditor and <sup>SAS</sup>  
Ex-officio Clerk of the Board <sub>W.</sub>

BOARD OF COUNTY COMMISSIONERS  
SAN JUAN COUNTY, WASHINGTON

By Jamie J. Marsden  
Jamie J. Marsden - Deputy

John B. Evans  
John B. Evans, Chairman

Date: May 2, 1995

Thomas C. Starr  
Thomas C. Starr, Member

APPROVED BY:  
Ron Loewen, P.E.

Rhea Y. Miller  
Rhea Y. Miller, Member

Ron Loewen  
Director/County Engineer

APPROVED AS TO FORM ONLY:

Kenneth W. Fay  
San Juan County Prosecuting Attorney

**SAN JUAN COUNTY SOLID WASTE ADVISORY COMMITTEE  
BY-LAWS AND OPERATING RULES**

**1. NAME**

The official name of the Committee is the San Juan County Solid Waste Advisory Committee. (SWAC)

**2. PURPOSE**

The Committee will:

- A. Advise on all aspects of solid waste management planning.
- B. Assist in the development of programs and policies concerning solid waste management.
- C. Review and comment on proposed solid waste management rules, policies or ordinances prior to their adoption.

It will recommend appropriate public policy to both the Board of County Commissioners and the Friday Harbor Town Council.

**3. MEMBERSHIP**

**A. Appointment**

Committee members will be appointed by the San Juan County Board of County Commissioners (BOCC). Three members will be recommended to the BOCC to represent the Town of Friday Harbor by the Mayor of that Town.

**B. Composition**

The Committee shall consist of a minimum of nine members and shall represent a balance of interests including, but not limited to, citizens, public interest groups, business, the waste management industry, and local elected public officials.

**C. Terms**

Members shall serve a term of three (3) years or until their successor is appointed and confirmed as provided for in the SWAC By-Laws. The terms of office shall be staggered. Members may be reappointed to serve consecutive terms. Reappointment shall be confirmed by the SJC BOCC.

**D. Attendance**

A member who misses three (3) consecutive meetings may be replaced upon the recommendation of the Chair to the BOCC.

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E. Vacancies

Vacancies shall be filled for the remainder of the term of the vacant position by the BOCC. Positions vacated by members representing the Town of Friday Harbor will be filled by persons recommended by the Mayor of Friday Harbor.

F. Chair

A majority of the Committee shall elect one of its members as chair. The term of the Chair shall be for one (1) year. The Chair shall be elected at the first meeting in January. The Chair shall designate an acting chair to serve in his absence with the approval of the Committee.

G. Secretary

A majority of the Committee shall elect one of its members as Secretary. The term of the Secretary shall be for one (1) year. The Secretary shall be elected at the first meeting in January.

**4. RECOMMENDATIONS**

The Committee shall advise and make written recommendations to the San Juan County BOCC and the Friday Harbor Town Council on matters within its scope and charge as provided for in its By-Laws.

No member, in his/her dealings with the press, civic groups, corporations or other organizations shall presume to speak for the Committee. If an occasion arises, the Committee may designate one of its members as the official spokesperson to express the Committee's opinion.

**5. STAFF**

The San Juan County Department of Public Works shall provide administrative assistance to the Committee as necessary to facilitate its regular business.

**6. MEETINGS**

A. Procedure

Matters of procedure will be guided by Roberts Revised Rules of Order.

B. Meetings

Meetings will be called as necessary by the Chair. Notice will be given at least 5 days in advance. To the extent possible, meetings will be held on Orcas and Lopez Islands, as well as San Juan Island.

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C. Minutes and Agendas

Minutes of all meetings shall be kept by the Secretary and distributed to members within seven (7) days. Agendas shall be prepared by staff, with verbal approval of the Chair, and distributed to members at least seven (7) days prior to any meeting.

D. Public Access

All meetings shall be open to the public. Provision shall be made for public comment at each meeting. Approved meeting minutes shall be available to the public upon request. Meeting minutes shall be approved by a majority vote of the members present.

E. Quorum, Voting

a. A majority of the entire membership of the Committee shall constitute a quorum for the conduct of regular business, provided that the quorum shall be adjusted to reflect vacancies on the Committee.

b. An affirmative vote of a majority of those Committee members present is required for the transaction of all business.

**7. AMENDMENT OF BY-LAWS AND RULES**

The By-Laws and rules may be amended by the following process:

A. The proposal to amend shall be included in the Committee's published agenda.

B. Passage of an amendment shall require a positive vote by two-thirds of the Committee members.

C. Amendments passed by the Committee shall be submitted to the Board of County Commissioners for final approval.

**8. SAVINGS CLAUSE**

Should any portion of these By-Laws be declared unconstitutional or otherwise contrary to law, such decision shall not affect the validity of the remaining portion of these By-Laws.