

**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, October 17, 2017**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250**

**09:02 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Hughes called the meeting to order at 09:02 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**Approval of Minutes:**

**MOVED by Mr. Watson, seconded by Mr. Stephens to approve the minutes of Monday, October 2, 2017 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Watson, seconded by Mr. Stephens to approve the minutes of Tuesday, October 3, 2017 as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, October 17, 2017:**

**A. Budget Items:**

The Auditor's office requests approval for the following warrants issued the week of October 2, 2017:

- Public Financial Management EFT in the amount of \$1,000.00
- Warrant #190678 Barnes Settlement claim in the amount of \$3,662.25
- Warrant #190694 – 190696 Veteran Assistance in the amount of \$386.00
- Warrant #190698 Veteran Assistance in the amount of \$250.00
- Warrant #190699 – 190729 Public Works claims in the amount of \$22,575.06
- Warrant #190730 – 190835 County claims in the amount of \$185,241.07  
Plus use tax in the amount of \$130.16 for total expenditures of \$185,371.23

The Auditor's office requests approval for the following warrants issued the week of October 9, 2017:

- Parks Tax EFT claims in the amount of \$2,271.09
- Public Works Tax EFT claims in the amount of \$345.37
- Warrant #190995 – 190996 Veteran Assistance in the amount of \$312.25
- Warrant #191003 – 191005 Public Works CC claims in the amount of \$4,911.35
- Warrant #191006 – 191039 Public Works claims in the amount of \$88,058.37

- Warrant #191040 – 191163 County claims in the amount of \$139,368.56  
Plus use tax in the amount of \$309.77 for total expenditures of \$139,678.33

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending September 22, 2017:

PAYROLL GROSS:	\$	1,288,093.02
EMPLOYER BENEFITS:	\$	628,907.27

The Auditor's office requests approval for interfund transfers issued the month of September, 2017.

The Treasurer's office requests approval for the checks issued for the month of September, 2017.

**ALL AYES; MOTION CARRIED**

**Citizens Access:** The following citizens offered comments: none

**09:06 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

**Mr. Watson:** Discussed the role of dispersants in response to San Juan County marine oil spills; reported that a cold weather shelter in conjunction with the United Way is being established at the Grange; reported that 55 rental units are currently under construction in the Town of Friday Harbor.

**Mr. Stephens:** Will be attending the Ports and Waterway Safety Assessment Program Overview hosted by the U.S. Coast Guard; announced a ribbon-cutting for the Lopez school remodel and that the Council was recognized for its support of the remodel and advocating for State grants; attended a Northsound Behavioral Health meeting. Captain Moore from the Naval Air Station visited Lopez Island to experience first-hand the impact of jet noise on islanders. Attending a Washington State Association of Counties (WSAC) Legislative Steering Committee meeting, a Monument Advisory Committee meeting and a meeting addressing housing issues on Lopez this week.

**Mr. Hughes:** Attending a ferry conference this week; Attended the Southern Resident Killer Whale Recovery Symposium last week.

**09:16 AM PUBLIC HEARING (continued from October 3):** Surplus Land Bank Property - Mike Thomas, County Manager; Lincoln Bormann, Director Land Bank  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to discuss the Property sale. Mr. Bormann and Mr. Thomas provided information and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: Matt Shildneck, Lynn Danaher, Andrea Knapik.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Watson, seconded by Mr. Stephens to continue the public hearing to Tuesday, November 7 at 9:15. ALL AYES; MOTION CARRIED.**

**09:35 AM DISCUSSION:** 2018 Budget Introduction – Milene Henley, Auditor; Mike Thomas, County Manager

Ms. Henley and Mr. Thomas presented the 2018 Budget and answered Council's questions.

**10:30 AM 2018 BUDGET PRESENTATIONS:**

Clerk to the Council Ingrid Gabriel presented the Council's 2018 Budget.

Land Bank Director Lincoln Bormann and Administrative Specialist Judy Cumming presented the Land Bank's 2018 Budget.

Washington State University (WSU) Extension Director Brook Brouwer presented the 2018 Extension Budget. Noxious Weeds Control Program Coordinator Jason Ontjes presented the 2018 Program Budget. WSU Associate Professor Kevin Zobrist presented a WSU Forestry Update.

Prosecuting Attorney Randall Gaylord presented the Prosecuting Attorney's 2018 Budget.

**12:23 PM ACTION:** Schedule Public Hearing for the Revenues of San Juan County for Tuesday, November 7 at 9:15 AM – Council

**MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a Public Hearing for the Revenues of San Juan County for Tuesday, November 7 at 9:15 AM. ALL AYES; MOTION CARRIED.**

**12:20 PM RECESS**

**01:18 PM DISCUSSION:** Housing Bank Commission Working Group Strategic Plan Update - Mark Tompkins, Director Health & Community Services; Ryan Page, Affordable Housing Coordinator

Mr. Tompkins and Mr. Page presented the Update and answered Council's questions.

**01:42 PM DISCUSSION:** Lautenbach Industries Solid Waste Management Update – Troy Lautenbach, President Lautenbach Industries; Mark Herrenkohl, Solid Waste Program Administrator

Mr. Lautenbach and Mr. Herrenkohl presented an Update concerning decreasing markets for recyclable materials and answered Council's questions.

**02:00 PM DISCUSSION:** Public Records Fees Ordinance Amendment (3<sup>rd</sup> touch) – Amy Vira, Deputy Prosecutor

Ms. Vira presented the Amendment and answered Council's questions. The public hearing is scheduled for Tuesday, October 24, 2017.

**02:20 PM DISCUSSION:** County Telephone System Update – Tony Harrell, IT Manager

Mr. Harrell presented an Update on the status of the County telephone system and answered Council's questions.

**02:33 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES CONTINUED:**

The Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Watson to approve a request for a one-year extension for two 2017 Lodging Tax Facility Grants (Orcas Landing Public Space & Deer Harbor Plan Review Committee Trails Project). ALL AYES; MOTION CARRIED.**

**02:45 PM EXECUTIVE SESSION:** To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i); **CLOSED SESSION:** To discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b); **EXECUTIVE SESSION:** Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)

At 2:45 PM, Council Chair Hughes announced that the Council would be holding two **executive sessions** and a **closed session** as described estimated to last 1 hour and 40 minutes.

**EXECUTIVE SESSION:** To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)

**Present:** Council, Deputy Prosecuting Attorney Jon Cain, County Manager Mike Thomas, Public Works Director Russ Harvey, County Engineer Colin Huntemer, Senior Project Engineer Shannon Wilbur and Clerk to the Council Ingrid Gabriel.

The session ended at 03:10 PM for a total session time of 25 minutes.

**Action taken at 5:15 PM.**

**CLOSED SESSION:** To discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b)

**Present:** Council, County Manager Mike Thomas, Public Works Director Russ Harvey, Health & Community Services Director Mark Tompkins, Human Resource Manager James Wolf and Clerk to the Council Ingrid Gabriel.

At 4:25, Ms. Gabriel stepped out of the hearing room and announced that the executive/closed sessions would extend another 60 minutes.

The session ended at 4:40 PM for a total session time of 1 hour and 30 minutes.

**No action taken.**

**EXECUTIVE SESSION:** Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)

**Present:** Council, County Manager Mike Thomas and Human Resource Manager James Wolf (Ms. Gabriel was absent from the hearing room during the session)

The session ended at 5:15 for a total session time of 35 minutes.

**No action taken.**

**05:15 PM EXECUTIVE SESSION ACTION**

Mr. Hughes called the meeting back into regular session and the Council took the following actions:

**MOVED by Mr. Stephens, seconded by Mr. Watson to schedule a public hearing on Tuesday, November 7 at 9:15 to authorize where acquisition is not complete condemnation of remaining properties on the Orcas Road project for right-of-way. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Stephens, seconded by Mr. Watson to direct Public Works to provide Council with a letter to property owners interested in the County vacation of right-of-way on Orcas Road to discuss future use of the existing right-of-way. ALL AYES; MOTION CARRIED.**

**05:25 PM ADJOURN**

Chair Hughes adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on October 24, 2017. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.