

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, November 7, 2017

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

09:02 AM CALL TO ORDER & FLAG SALUTE

Council Chair Hughes called the meeting to order at 09:02 AM. Present: Council Members Bill Watson and Rick Hughes (Jamie Stephens excused); County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

MOVED by Mr. Watson, seconded by Mr. Hughes to excuse Mr. Stephens from the San Juan County Council meeting of November 7. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

New Employee Introductions: Juvenile Court Administrator Linnea Anderson introduced Juvenile Probation Counselor Elizabeth Halsey.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Monday, October 30, 2017 as written. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Tuesday, October 31, 2017 as written. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, November 7, 2017:

A. **Budget Items:**

The Auditor's office requests approval for the following warrants issued the week of October 23, 2017:

- Warrant #191673 – 191677 Veteran Assistance in the amount of \$1,300.00
- Warrant #191679 Health Credit Card claims in the amount of \$8,019.06
- Warrant #191837 Veteran Assistance in the amount of \$144.00
- Warrant #191838 – 191916 County claims in the amount of \$80,971.46
Plus use tax in the amount of \$34.21 for total expenditures of \$81,005.67
- Warrant #191917 – 191941 Public Works claims in the amount of \$51,420.65

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending October 24, 2017:

PAYROLL GROSS:	\$	1,306,675.22
EMPLOYER BENEFITS:	\$	508,331.08

B. Resolutions:

Resolution Closing the Cooperative Extension Petty Cash Fund
Resolution Closing the Cooperative Extension Change Fund

VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

Citizens Access: The following citizens offered comments: Stan Matthews, Kristy Schmidt, Barbara Starr.

Agenda Revisions: Chair Hughes added a Closed Session to discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) to the end of the meeting agenda.

PUBLIC HEARINGS:

09:18 AM 1. To Review 2018 Projected Revenues of San Juan County – Milene Henley, Auditor
Present: Council Members Hughes and Watson (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to Review the Revenues of the County. Ms. Henley presented the Revenues and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: none.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

09:45 AM To Consider Sale of Surplus Land Bank Property (continued from October 17) - Mike Thomas, County Manager; Lincoln Bormann, Director Land Bank
Present: Council Members Hughes and Watson (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to consider the Sale. Mr. Thomas and Mr. Bormann presented the details and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: none.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to continue the public hearing to Consider Sale of Surplus Land Bank Property to Tuesday, November 13, 2017 at 9:15 AM. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

09:55 AM To Approve a Six-Year Transportation Improvement Program (TIP) and Annual Construction Progr – Russ Harvey, Public Works Director; Colin Huntemer, County Engineer
Present: Council Members Hughes and Watson (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to approve the Plans. Mr. Harvey and Mr. Huntemer presented the Plans and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: none.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Six-Year Transportation Improvement Program (TIP) from 2018 to 2023 as presented by Staff today. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the 2018 Annual Construction Program as presented by Staff today. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

10:10 AM To Authorize Condemnation of Selected Right-of-Way Properties where Acquisition is Not Complete for the Orcas Road Project – Shannon Wilbur, Senior Project Engineer; Jon Cain, Deputy Prosecuting Attorney; Russ Harvey, Public Works Director
Present: Council Members Hughes and Watson (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to approve the Resolution. Ms. Wilbur, Mr. Cain and Mr. Harvey presented the details and answered Council's questions.

Chair Hughes opened public testimony. The following citizens offered testimony: John Fleischer, Jeff Johnson.

Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution Determining that Acquisition of Portions of TPN 260322001, 260411003, and 273432001 on Orcas Island is Necessary for Public Use and Directing the Prosecuting Attorney to File a Petition for Condemnation and to continue the negotiation process for a fair solution with the property owners. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

11:15 AM ACTION: Lodging Tax Advisory Committee Grant Award Recommendation – Rick Hughes, Council Chair

Mr. Hughes presented the Recommendation. After discussion, the Council postponed approval until November 13 to allow Mr. Stephens to participate.

11:35 AM ACTION: Schedule Final 2017 Budget Amendments Ordinance Public Hearing for Monday, December 4 at 9:15 AM – Milene Henley, Auditor

The Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to schedule a public hearing for a Final 2017 Budget Amendments Ordinance for Monday, December 4 at 9:15 AM. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

11:37 AM DISCUSSION/ACTION: 2018 Annual Capital Budget and the 2018-2023 Six-Year Capital Improvement Plan (CIP) and Schedule a Public Hearing for Monday, December 4 at 9:15 AM [1st touch] – Kim Herrenkohl, Chief Deputy Auditor

Ms. Herrenkohl presented the Budget and Plan and answered Council's questions. The Council continued the discussion to both the November 13 and 20 agendas and took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to schedule a Public Hearing to approve the 2018 Annual Capital Budget and the 2018-2023 Six-Year Capital Improvement Plan (CIP) for Monday, December 4 at 9:15 AM. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

12:10 PM DISCUSSION: An Annual Budget for the Year 2018 and Setting Forth the Estimated Revenues and Appropriations (2nd touch) - Mike Thomas, County Manager; Milene Henley, Auditor

No discussion ensued. The public hearing is scheduled for Tuesday, November 13, 2017.

12:11 PM DISCUSSION: Ordinances of San Juan County, Washington Setting the Property Tax Levy for Land Conservation Futures, County Roads and Current Expense for 2018 (2nd touch) – Mike Thomas, County Manager

Mr. Thomas presented the Ordinances and answered Council's questions. The public hearings are scheduled for Monday, November 13 at 9:15.

Information Technology Manager Tony Harrell presented an update on the County telephone system. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to authorize approve the purchase of a new phone system for the County impacting the 2018 Budget up to \$80k. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

12:31 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES

Ms. Gabriel (Clerk to the Council): Advisory Committee Appointments/ Reappointments

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the resignation of Ken Crawbuck from the Solid Waste Advisory Committee due to absenteeism. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.

12:33 PM DISCUSSION: Council Deliberation on 2018 Annual Budget – Council

Council deliberated aspects of the 2018 Annual Budget.

01:00 PM CLOSED SESSION: To discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b)
Present: Council Members Hughes and Watson (Stephens excused), County Manager Mike Thomas, Public Works Director Russ Harvey, Human Resource Manager James Wolf, Parks & Fair Director Dona Wuthnow and Clerk to the Council Ingrid Gabriel

At 12:53, Council Chair Hughes announced that the Council would be holding a Closed Session to discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last 20 minutes.

At 1:20 PM, Ms. Gabriel stepped out of the hearing room and announced that the session would continue for an additional 20 minutes. The session began at 1:00 and ended at 1:25 for a total session time of 25 minutes.

Ms. Gabriel stepped out of the hearing room and announced that the closed session had ended.

No action was taken.

Mr. Hughes called the meeting back into regular session.

01:27 PM ADJOURN

Chair Hughes adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on November 28, 2017. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.