

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, JANUARY 9, 2018

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

ELECTION OF COUNCIL CHAIR & VICE CHAIR FOR 2018 – Ingrid Gabriel, Council Clerk

MOVED by Mr. Stephens to elect Bill Watson as Chair of the County Council. (No second is required). VOTE: 2:0:0 (Watson abstained); MOTION CARRIED.

MOVED by Mr. Hughes to elect Jamie Stephens as Vice Chair of the County Council. (No second is required). VOTE: 3:0; MOTION CARRIED.

New Employee Introductions:

Treasurer Rhonda Pederson introduced Roger Sinila, Financial Clerk II to the Council.

Assessor John Kulseth introduced Chelsea Bliss, Administrative Specialist II to the Council.

The Council welcomed newly appointed Superior Court Judge Kathryn Loring.

Approval of Minutes:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Monday, December 11, 2017 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Tuesday, December 12, 2017 as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, January 9, 2018:

A. Budget Items:

The Auditor's office requests approval for the following warrants issued the week of **December 4, 2017:**

- Public Works Sept Tax EFT claim in the amount of \$185.43
- Warrant #193205-193206 Veteran Assistance in the amount of \$365.00

- Warrant #193311 – 193421 County claims in the amount of \$164,352.74
Plus use tax in the amount of \$39.21 for total expenditures of \$164,391.95
- Warrant #193424 – 193458 Public Works claims in the amount of \$212,362.10

The Auditor's office requests approval for the following warrants issued the week of **December 11, 2017:**

- Parks November Tax EFT claim in the amount of \$112.64
- Public Works Combined Tax EFT claim in the amount of \$5,526.92
- Warrant #193463 – 193467 Veteran Assistance in the amount of \$3,071.38
- Warrant #193693 – 193819 County claims in the amount of \$175,786.80
Plus use tax in the amount of \$1,113.59 for total expenditures of \$176,900.39
- Warrant #193820 – 193852 Public Works claims in the amount of \$70,733.65
- Warrant #193853 – 193856 Public Works CC claims in the amount of \$3,347.25

The Auditor's office requests approval for the following warrants issued the week of **December 18, 2017:**

- Land Bank EFT Zylstra Acquisition claim in the amount of \$1,015,562.24
- Land Bank EFT Mt Grant Phase III Acquisition claim in the amount of \$390,785.01
- Land Bank EFT Mt Grant Phase II Acquisition claim in the amount of \$554,982.31
- Land Bank EFT Clure Acquisition claim in the amount of \$135,000.00
- Warrant #193995 – 194027 Public Works claims in the amount of \$45,882.33
- Warrant #194028 – 194139 County claims in the amount of \$321,353.81
Plus use tax in the amount of \$12.73 for total expenditures of \$321,366.54

The Auditor's office requests approval for the following warrants issued the week of **December 25, 2017:**

- Warrant #194140 – 194155 Veteran Assistance in the amount of \$4,791.88
- Warrant #194263 – 194281 Public Works claims in the amount of \$38,372.14
- Warrant #194282 – 194341 County claims in the amount of \$136,989.69
Plus use tax in the amount of \$97.13 for total expenditures of \$137,086.82

The Auditor's office requests approval for interfund transfers issued the month of **November, 2017.**

ALL AYES; MOTION CARRIED

Approval of Correspondence:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve correspondence to Joe Valentine, Northsound Behavioral Health Organization. ALL AYES; MOTION CARRIED.

Agenda Review: Council agreed to reverse items one and two listed on the agenda.

Citizens Access: The following citizens offered comments: none

09:15 AM DISCUSSION/ACTION: To Approve All-Employee Benefits Resolution – James Wolf, Human Resource Manager

Mr. Wolf presented the Resolution and answered Council's questions. After discussion, the Council took the following actions:

MOVED by Mr. Hughes, seconded by Mr. Stephens to include Island Air Ambulance in addition to Airlift Northwest as a benefit at no cost to San Juan County employees to be included in the first budget amendment. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve an All-Employee Benefits Resolution as amended. ALL AYES; MOTION CARRIED.

09:15 AM PUBLIC HEARING: Ordinance Revising Ordinance 8-2017, Revisions to the Personnel Rules & Repealing Prior Personnel Legislation – James Wolf, Human Resource Manager
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson opened the public hearing to adopt the Ordinance. Mr. Wolf presented the Ordinance and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

Chair Watson closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Hughes to adopt an Ordinance of the County Council of San Juan County Adopting Revisions to the Personnel Policy Manual and Amending Ordinance 08-2017. ALL AYES; MOTION CARRIED.

09:31 AM ACTION: Re-approval of Lodging Tax Awards Amounts Changed By Council on November 13, 2017 per RCW 67.28.1817(2) – Council

After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens to reapprove the Lodging Tax Awards Amounts that were changed by Council on November 13, 2017 per RCW 67.28.1817(2). ALL AYES; MOTION CARRIED.

09:35 AM DISCUSSION: Additional 2018 Legislative Priorities – Mark Tompkins, Director Health & Community Services

Mr. Tompkins suggested additional Legislative Priorities and answered Council's questions. After discussion, Council agreed to:

- Support HB 1570 regarding recording fees used to support rental subsidies, rental assistance and low income housing awards;
- Support HB 1054 and SB 5025, legislation that raises the age for use of tobacco products (including vaping) to 21.

09:55 AM DISCUSSION: Highlights from the Visitors' Study – Dona Wuthnow, Parks & Fair Director

Ms. Wuthnow presented the Study and answered Council's questions.

10:40 AM ACTION: Consider Extension of 2017 Lodging Tax Award to Port of Friday Harbor – Rick Hughes, Council

Mr. Hughes presented the request for the Extension and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens to grant an extension of the 2017 Lodging Tax Award to the Port of Friday Harbor for completion of the airport project. ALL AYES; MOTION CARRIED.

10:42 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES

Mr. Stephens: Reported on last Friday's meeting with State Representative Kristine Lytton and discussed housing, mental health issues and the Council's 2018 Legislative Priorities. Ms. Lytton will schedule a meeting with the Council after the Legislative Session.

Mr. Hughes: Reported on the issues discussed at the Eastsound Planning and Review Committee; met with the San Juan Island Chamber of Commerce and Port of Friday Harbor regarding a potential Jackson Beach recreational area; met with the "Farmhouse Gang", to discuss a variety of mutual county concerns including inter-county transportation.

Mr. Watson: Reminded Council that the Orcas Power and Light Cooperative (OPALCO) ribbon cutting for the new cable is on Friday, January 19.

Mr. Thomas (County Manager): Reported that he is planning the annual All-Employee meeting. He will follow up with meetings on Lopez, Orcas and San Juan Islands to share the same information with the public.

Ms. Gabriel (Clerk to the Council): Advisory Committee Appointments/ Reappointments:

1. **MOVED by Mr. Watson, seconded by Mr. Stephens to reappoint Minnie Knych, Brad Fincher and Barbara Bevins to the Fair Board. ALL AYES; MOTION CARRIED.**
2. **MOVED by Mr. Watson, seconded by Mr. Hughes to reappoint Anna Marie De Freitas to the Housing Bank Commission. ALL AYES; MOTION CARRIED.**
3. **MOVED by Mr. Stephens, seconded by Mr. Hughes to reappoint Melissa Guard, Theresa Chemnick, Carolyn Fiscus, Catherine Ellis, Peg LeBlanc and Joyce Sobel to the Human Services Advisory Board. ALL AYES; MOTION CARRIED.**
4. **MOVED by Mr. Stephens, seconded by Mr. Hughes to appoint Erika Nelson (Friday Harbor) and Kevin Carter (Eastsound) to the Human Services Advisory Board. ALL AYES; MOTION CARRIED.**
5. **MOVED by Mr. Hughes, seconded by Mr. Stephens to reappoint Doug Strandberg (Orcas) and appoint Brian Wiese (At Large) to the Land Bank Commission. ALL AYES; MOTION CARRIED.**
6. **MOVED by Mr. Watson, seconded by Mr. Stephens to reappoint Mike Pickett to the Planning Commission. ALL AYES; MOTION CARRIED.**
7. **MOVED by Mr. Stephens, seconded by Mr. Hughes to appoint Christina Koons, Jeff Friedman, Elise Dufour, Carl Davis, Karin Roemers-Kleven and Ivan Reiff to the Marine Resources Committee. ALL AYES; MOTION CARRIED.**

12:20 PM RECESS

01:02 PM EXECUTIVE SESSION:

At 12:15 PM (prior the recess), Council Chair Watson announced that the Council would be holding **Executive Sessions to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i)**, estimated to last 90 minutes in total.

Present: Council, Prosecuting Attorney Randall Gaylord, Deputy Prosecuting Attorney Amy Vira, Human Resource Manager James Wolf, Director Community Development Erika Shook, County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

The session ended at 2:30 PM for a total executive session time of 88 minutes.

No Action was taken.

Mr. Gabriel stepped out of the hearing room and announced that the executive sessions had ended.

02:30 PM ADJOURN

Chair Watson reconvened the regular Council meeting and adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on February 6, 2018. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.