

**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, APRIL 24, 2018**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

**09:02 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Watson called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**Approval of Minutes:**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Monday, April 9, 2018 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Tuesday, April 10, 2018 as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, April 24, 2018:**

**Financial Items:**

The Auditor's office requests approval for the following warrants issued the week of **April 3, 2018:**

- Warrant #198128 Land Bank in the amount of \$10,000.00
- Warrant #198129 - 198131 Veteran's Assistance in the amount of \$1,025.00
- Warrant #198223 - 198325 County claims in the amount of \$175,458.36  
Plus use tax in the amount of \$634.75 for total expenditures of \$176,093.11
- Warrant #198326 - 198352 Public Works claims in the amount of \$74,166.09

The Auditor's office requests approval for the following warrants issued the week of **April 9, 2018:**

- Warrant #198359 Veteran's Assistance in the amount of \$70.00
- Warrant #198361 Land Bank in the amount of \$458,729.13
- Warrant #198491 - 198590 County claims in the amount of \$186,459.89
- Warrant #198591 - 198626 Public Works claims in the amount of \$168,924.49

The Auditor's office requests approval for interfund transfers issued the month of **March, 2018.**

The Treasurer's office requests approval of the checks issued for the month of **March, 2018.**

**ALL AYES; MOTION CARRIED**

**Approval of Correspondence:**

The Council discussed the following letters:

- Letter from the Solid Waste Advisory Committee to local retailers regarding use of carry out plastic bags;
- Letter regarding San Juan County's joint participation with Skagit County for Community Development Block Grant (CBDG) funding;
- Letter to Department of Interior regarding listing the Island Marble Butterfly as an endangered species.

**No actions taken.**

**Citizens Access:** The following citizens offered comments: none

**09:21 AM PUBLIC HEARING:** To Consider a Resolution Authorizing the Direct Sale of Tax Parcel No. 251552051000 on Lopez Island - Proposals – Mark Tompkins, Director Health & Community Services; Ryan Page, Affordable Housing Coordinator  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson opened the public hearing to approve the Resolution. Mr. Page and Mr. Tompkins presented the Resolution and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

Chair Watson closed public testimony. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve a Resolution Authorizing the Direct Sale of Tax Parcel No. 251552051000 on Lopez Island. ALL AYES; MOTION CARRIED.**

**09:32 AM DISCUSSION/ACTION:** Administration and Finance Revisions to SJC Code 02.27 (2<sup>nd</sup> touch) – Mark Tompkins, Director Health & Community Services; Ryan Page, Affordable Housing Coordinator

Mr. Page, Mr. Tompkins and Deputy Prosecuting Attorney Jon Cain presented the draft Ordinance and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Stephens to schedule a public hearing on Tuesday May 22, 2018 at 9:15 a.m. to obtain public comment on the Real Estate Excise Tax Administrative and Financial Plan, an Ordinance Amending San Juan County Code Chapter 2.27, a Resolution Setting an Election for the Imposition of a One-Half of One Percent Real Estate Excise Tax for Affordable Housing, and an Ordinance Adding a New Chapter to Title 3 of the San Juan County Code. ALL AYES; MOTION CARRIED.**

**10:15 AM DISCUSSION:** Approval of the Final Draft Solid Waste and Moderate-Risk Management Plan (2<sup>nd</sup> touch) – Mark Herrenkohl, Solid Waste Manager

Mr. Herrenkohl presented the Plan and answered Council's questions. The public hearing is scheduled for Tuesday, May 8 at 10:15.

**10:25 AM DISCUSSION/ACTION:** Stormwater (Clean Water) Utilities Code and Rate Change Ordinance (2<sup>nd</sup> touch) – Kendra Smith, Environmental Resources Manager; Deputy Prosecuting Attorney Jon Cain

Ms. Smith and Mr. Cain presented the draft Ordinance and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens seconded by Mr. Hughes to schedule public hearing for Tuesday, May 22 at 9:15 a.m. to adopt a Stormwater (Clean Water) Utilities Code and Rate Change Ordinance. ALL AYES; MOTION CARRIED.**

**10:35 AM DISCUSSION:** Adopting Street Improvement Standard Plans for Eastsound's Madrona Point within the Eastsound Subarea (2<sup>nd</sup> touch) – Colin Huntemer, County Engineer

Mr. Huntemer presented the draft Ordinance and answered Council's questions. The public hearing is scheduled for Tuesday, May 8 at 10:15.

**10:42 AM ACTION:** To Approve a Resolution for Conveyance of a Conservation Easement for Zylstra Lake to the San Juan Preservation Trust – Lincoln Bormann, Director Land Bank

Mr. Borman presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve a Resolution Authorizing the Conveyance of a Conservation Easement for Zylstra Lake on San Juan Island to the San Juan Preservation Trust. ALL AYES; MOTION CARRIED.**

**10:52 AM ACTION:** To Approve a Resolution re: Water Access Grant and Aquatic Lands Enhancement for Lopez Channel Reserve - Lincoln Bormann, Director Land Bank

Mr. Borman presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to authorize application by the Land Bank for a Washington Wildlife and Recreation Program (WWRP) Water Access Account and an Aquatic Lands Enhancement Account (ALEA) grant for the Clure Property, also known as "Lopez Channel." ALL AYES; MOTION CARRIED.**

**10:58 AM ACTION:** Acceptance of the Deed on Argyle lots, Friday Harbor - Lincoln Bormann, Director Land Bank; Randall Gaylord, Prosecuting Attorney

Mr. Borman and Mr. Gaylord presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Stephens to approve a Resolution to Accept a Quit Claim Deed from the San Juan County Land Bank for the Argyle Lots in Friday Harbor. ALL AYES; MOTION CARRIED.**

**11:25 AM DISCUSSION/ACTION:** Planning Commission Vision Statement Update – Erika Shook, Director Community Development; Adam Zack, Planner IV; Linda Killer, Planning Manager

Mr. Zack presented the Update and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Stephens to schedule a joint public hearing with the Planning Commission to discuss the Vision Statement on Friday, May 18, 2018 at 9:00 AM in the legislative chambers. ALL AYES; MOTION CARRIED.**

**11:56 AM DISCUSSION/ACTION:** Flood Hazard (2<sup>nd</sup> touch) – Erika Shook, Director Community Development Colin Maycock, Planner IV

Mr. Maycock presented the draft Ordinance and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Stephens to schedule a public hearing for Tuesday, June 12 , 2018 at 9:15 AM to take public comment and deliberate on a draft ordinance repealing Chapter 15.12 of the San Juan County Code and amending Section 18.80.140(B) SJCC. ALL AYES; MOTION CARRIED.**

**01:00 PM ACTION:** Approve Fairgrounds Master Plan Consultant Contract – Dona Wuthnow, Director Parks & Fair; Jennifer Allen, Fairgrounds & Events Manager

Ms. Wuthnow and Ms. Allen presented the Contract and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve an increase in project funding from REET2 for the Fairgrounds Master Plan Update in the amount of \$40,000 and directs the County Manager to work with the Parks & Fair Director to better define the scope of work and complete the County contracting process with Makers Architecture, Planning & Urban Design. ALL AYES; MOTION CARRIED.**

**01:50 PM DISCUSSION:** A Resolution Amending Resolution 32-2006 (Resolution Amending Appendix A to the San Juan County Economic Development Plan) (1<sup>st</sup> touch) – Debbie Emery, Administrative Coordinator

Ms. Emery presented the Resolution and answered Council's questions.

**02:01 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

**Mr. Stephens:** Reported on the recent Washington State Association of Counties (WSAC) Board of Directors meeting and upcoming Northwest Straits meeting being held in Rosario; discussed a plan for providing water and facilities for people stranded during ferry service delays. Will attend either the Northwest Regional Council or Accountability Oversight Committee meetings on April 26.

**Mr. Hughes:** Reported on the status of ferry service; will attend Opportunity Council and Northwest Regional Council meetings on April 26.

**Mr. Thomas (County Manager):** Reported on recent training course for County managers; will attend Washington County Administrators annual conference next week. Will meet in the afternoon regarding the airport master plan.

**Ms. Gabriel (Clerk to the Council):** Advisory Committee Appointments/ Reappointments:

**MOVED by Mr. Hughes, seconded by Mr. Stephens to appoint Charles Toxey to the Eastsound Planning & Review Committee. ALL AYES; MOTION CARRIED.**

**02:24 PM ADJOURN**

Chair Watson adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on May 8, 2018. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.