

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL RETREAT
MONDAY, JULY 9, 2018

San Juan Island Grange, 152 First Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Watson called the meeting to order at 9:00 AM. Present: Council Members Jamie Stephens, Rick Hughes and Bill Watson; County Manager Mike Thomas, Auditor Milene Henley, Human Resource Manager James Wolf, County Clerk Lisa Henderson, Superior Court Administrator Jane Severin, Public Works Director Russ Harvey, Parks & Fair Director Dona Wuthnow, Management Analyst Kim Herrenkohl and Clerk to the Council Ingrid Gabriel.

09:02 AM

Mr. Thomas introduced the agenda. Council discussed the direction of the 2019 budget. Ms. Henley presented a 2018 budget and mid-year update.

The Auditor and Council discussed the potential of biennial budgeting becoming effective in 2020. Council agreed to make a decision moving toward a biennial budget process during the first quarter of 2019.

Council and staff discussed their perspective, expectations and priorities regarding County departments.

Mr. Thomas presented the following capital planning projects and anticipated costs for discussion:

- Campus Plan;
- Beaverton Valley;
- Courthouse – Phase II;
- Capital Project Management

10:45 AM BREAK

11:00 AM

Ms. Herrenkohl and Mr. Thomas presented the following for discussion:

- Real Estate Excise Tax (REET 1);
- Multi-year projections;
- Capital reserve fund overview;
- Savings policy;
- Budget proviso.

Assessor John Kulseth presented the following for discussion:

- 2019 Levy renewal;
- Different types of levies;
- Current levy v. statute
- Levy construction
 1. budget adjusted, Cost of Living Adjustment (COLA);
 2. Permanent v. Multi-year

Ms. Henley and Mr. Thomas presented the following for discussion:

- Debt Capacity;
- Current debt load;
- Statutory debt capacity;
- Municipal Bond market conditions and outlook

02:05 PM BREAK

02:20 PM

Mr. Harvey and County Engineer Colin Huntemer presented the following for discussion:

- Transportation Improvement Program (TIP) emergent needs and new ideas;
- Prioritization including Urban Growth Areas (UGAs);
- Marine facilities

Mr. Thomas discussed the projected increases in both healthcare and property/liability Insurance

Information Technology Manager Tony Harrell provided an update on information technologies and a 2019 project review.

Human Resource Manager James Wolf presented information regarding the current on-going comparative compensation study. Mr. Wolf also outlined the recent U.S. Supreme Court Janus Decision regarding labor unions.

04:03 PM ADJOURN

Chair Watson adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on July 17, 2018. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.