

**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, AUGUST 7, 2018**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

**09:00 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Watson called the meeting to order at 09:00 AM. Present: Council Members Bill Watson and Rick Hughes (Jamie Stephens excused); County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**MOVED Mr. Hughes, seconded by Mr. Watson to excuse Mr. Stephens from today's meeting. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

**Approval of Minutes:**

**MOVED by Mr. Hughes, seconded by Mr. Watson to approve the San Juan County Council meeting minutes of Monday, July 16, 2018 as written. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

**MOVED by Mr. Hughes, seconded by Mr. Watson to approve the San Juan County Council meeting minutes of Tuesday, July 17, 2018 as written. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

**MOVED by Mr. Hughes, seconded by Mr. Watson to approve the San Juan County Council meeting minutes of Friday, July 20, 2018 as written. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Hughes, seconded by Mr. Watson to approve the Consent Agenda of Tuesday, August 7, 2018:**

**Financial Items:**

The Auditor's office requests approval for the following warrants issued the week of July 9, 2018:

- Warrant #202211-202212 Septic Loan claims in the amount of \$20, 831.48
- Warrants #202217-202072 Veteran's Assistance claims in the amount of \$1,535.00
- Warrant #202222 Election's Postage claim in the amount of \$2,240.00
- Warrant #202223 Veteran's Assistance claim in the amount of \$2,200.0)
- Warrants 202352–202458 County claims in the amount of \$133,510.54
- Warrants #2024589-202489 County claims in the amount of \$49,525.49

The Auditor's office requests approval for the following warrants issued the week of July 16, 2018.

- Public Work's EFT claim in the amount of \$215.52

- Park's EFT claim in the amount of \$4,020.56
- Warrants #202725 - 202835 County claims in the amount of \$230,183.55  
Plus use tax in the amount of \$866.62 for total expenditures of \$231,049.97
- Warrants #202836 - 202858 Public Works claims in the amount of \$31,494.20

The Auditor's office requests approval for the following warrants issued the week of July 23, 2018:

- Warrant #202963 Sheriff's claims in the amount of \$4,269.04  
Plus use tax in the amount of \$94.25 for total expenditures of \$4,363.29
- Warrants #202965 - 202970 Veterans' Assistance claims in the amount of \$1,215.00
- Treasurer's EFT claim in the amount of \$100.00
- Warrants #203027 - 203100 County claims in the amount of \$83,826.62
- Warrants #203101 - 203134 Public Works' claims in the amount of \$22,637.44

The Auditor's office requests approval for the following warrants issued the week of July 30, 2018:

- Warrants #203173 - 203192 Public Works' claims in the amount of \$36,873.00
- Warrants #203193 - 203280 County claims in the amount of \$194,067.28  
Plus use tax in the amount of \$434.24 for total expenditures of \$194,501.52

The Auditor's office requests approval for interfund transfers issued the month of June, 2018.

**VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

**Recognition:** Director of Health and Community Services Mark Tompkins recognized staff for outstanding service to the community for recent varicella outbreak (chickenpox) response including: Leisha Jones, Suki Boydston, Joyce Stimpson, Ryan Page, Candace Downey, Ethna Flanagan, Ellen Wilcox and Kyle Dodd.

**Approval of Agenda:** Auditor requested appointment of a voters' pamphlet writer supporting the housing fund proposition that will be on the November ballot.

**Citizens Access:** The following citizens addressed the Council: none.

**09:15 AM PUBLIC HEARINGS**

1. To Approve the Public Facilities Financing Assistance Program [PFFAP] – Debbie Emery, Administrative Coordinator  
**Present:** Council (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson opened the public hearing to approve the PFFAP. Ms. Emery presented the Program and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

Chair Watson closed public testimony. After discussion, the Council took the following action:

**MOVED by Mr. Watson, seconded by Mr. Hughes to approve the recommended 2018 Public Facilities Financing Assistance Program grant awards as presented by staff. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

2. To Adopt a Second 2018 Budget Amendment Ordinance Revising the San Juan County 2018 Budget for Beginning Cash Balances, Amending Ordinance 04-2018 – Milene Henley, Auditor  
**Present:** Council (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson opened the public hearing to adopt the Ordinance. Ms. Henley presented the Ordinance and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

Chair Watson closed public testimony. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Watson to adopt a Second 2018 Budget Amendment Ordinance Revising the San Juan County 2018 Budget for Beginning Cash Balances, Amending Ordinances 4-2018. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

3. To Adopt a Second 2018 Budget Ordinance Revising the San Juan County 2018 Budget for Emergency Appropriations, Amending Ordinance 05-2018 – Milene Henley, Auditor  
**Present:** Council (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson opened the public hearing to adopt the Ordinance. Ms. Henley presented the Ordinance and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

Chair Watson closed public testimony. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Watson to adopt a Second 2018 Budget Ordinance Revising the San Juan County 2018 Budget for Emergency Appropriations, Amending Ordinances 5-2018. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

4. To Adopt a Second 2018 Budget Amendment Ordinance Revising the San Juan County 2018 Budget for Supplemental Appropriations, Amending Ordinance 06-2018 – Milene Henley, Auditor  
**Present:** Council (Stephens excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson opened the public hearing to adopt the Ordinance. Ms. Henley presented the Ordinance and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

Chair Watson closed public testimony. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Watson to adopt a Second 2018 Budget Amendment Ordinance Revising the San Juan County 2018 Budget for Supplemental Appropriations, Amending Ordinances 6-2018. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

**09:26 AM ACTION:** Approve Committee re: Support/Opposition of November ballot measures – Milene Henley, Auditor

Ms. Henley requested appointment of a committee charged with writing an argument in support of the housing fund ballot measure. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Watson to appoint Carrie Lacher (San Juan Island), Tim Fuller (Orcas Island), Jim Ghiglioni (Lopez Island) to write the pro-position or stance in the upcoming election for the affordable housing REET [Real Estate Excise Tax] according to RCW 29A.32.28. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

**09:32 AM DISCUSSION:** Grants Update – Tara Anderson, Grants Manager

Ms. Anderson presented the Update and answered Council's questions.

**09:50 AM DISCUSSION:** Fixed Assets Update – Fiona Sutherland, Auditor Intern

Ms. Sutherland presented the Update and answered Council's questions.

**10:00 AM ACTION:** Approve the Housing Advisory Committee Recommendations for Low-Income Housing Awards – Ryan Page, Affordable Housing Coordinator

Mr. Page presented the Recommendations and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Watson to approve the funding recommendations by the Housing Advisory Committee for 2018 Very Low-Income Housing Grant Awards as presented by staff. VOTE: 2:0:0 (Stephens excused); MOTION CARRIED.**

**10:15 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

**Ingrid Gabriel, Clerk:** Advisory Committee Appointments/Reappointments:

**MOVED by Mr. Hughes, seconded by Mr. Watson to reappoint Dr. Geyman and Dr. Heisinger to the Board of Health. VOTE 2:0:0 (Stephens excused); MOTION CARRIED.**

**Mr. Hughes:** Reported that he met staff, board members and OPALCO and confirmed permits for the community solar field erected on Decatur Island. He expressed his enthusiasm for the project.

**Mr. Watson:** Announced that Congressman Rick Larsen will be holding a meeting in the large conference room by invitation to discuss housing issues on August 23, 12:30 – 1:30.

**11:00 AM     ADJOURN**

Chair Watson adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

**These Minutes were approved and signed on August 21, 2018. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**