

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, OCTOBER 16, 2018

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Watson called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Excused Absence: Mr. Stephens was excused from the meeting after 10:30 to attend a Northsound Mental Health Board meeting.

Approval of Minutes:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the San Juan County Council meeting minutes of Friday, September 21, 2018 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the San Juan County Council meeting minutes of Monday, September 24, 2018 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the San Juan County Council meeting minutes of Tuesday, September 25, 2018 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the San Juan County Council meeting minutes of Monday, October 8, 2018 as written. ALL AYES; MOTION CARRIED

Approval of Consent Agenda:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, October 16, 2018:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of September 24, 2018:

- Public Works' EFT claim in the amount of \$137,123.00
- Warrant #205566 Elections' claim in the amount of \$1,300.00
- Warrants #205567 - 205624 County claims in the amount of \$116,757.09
- Warrants #205625 - 205644 Public Works' claims in the amount of \$26,130.90

The Auditor's office requests approval for the following warrants issued the week of October 1, 2018:

- Warrant #205657 Veteran's Assistance claim in the amount of \$75.00
- Treasurer's EFT claim in the amount of \$726.58
- Warrants #205820 - 205914 County claims in the amount of \$192,992.55
Plus use tax in the amount of \$46.60 for total expenditures of \$193,039.15
- Warrants #205915 - 205938 Public Works claims in the amount of \$22,950.81

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending September 21, 2018:

PAYROLL GROSS: \$ 1,322,266.23
EMPLOYER BENEFITS: \$ 532,465.27

The Auditor's office requests approval for interfund transfers issued the month of October, 2018.

The Treasurer's office requests approval for the checks issued the month of September, 2018.

Miscellaneous:

- Approve Manifest Error Affecting Historical Years on Tax Parcel 271124009 (Assessor)
- Resolution Changing Custodians of Treasurer's Office Revolving Fund

ALL AYES; MOTION CARRIED

Proclamation: President of San Juan Island Friends of the Library Stan Mayhew was present to accept a proclamation declaring October 21-27 as National Friends of Libraries Week.

Citizens Access: The following citizen addressed the Council: Paul Kamin

09:15 AM ACTION: To Approve Lodging Tax Advisory Committee 2019 Lodging Tax Award Recommendations and Request for 1 Year Extension for Upper Deer Harbor Road Improvements Award Contract – Rick Hughes, LTAC Chair

Mr. Hughes presented the recommendations and answered Council's questions. After discussion, the Council took the following actions:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve Lodging Tax Advisory Committee 2019 Lodging Tax Award Recommendations for both promotional and facility budgets with the amended caveat that Kwiaht funding is not included until there is an agreement with the Bureau of Land Management. VOTE: 2:1:0 (Watson opposed); MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve a one-year extension to Public Works for Upper Deer Harbor Road Improvements Award Contract from last year's Lodging Tax fund. ALL AYES; MOTION CARRIED.

09:26 AM BUDGET PRESENTATIONS:

Auditor Milene Henley presented the Introduction to the 2019 Budget and answered Council's questions.

Director Erika Shook presented the Community Development & Planning Department's 2019 Budget and answered Council's questions.

Clerk Lisa Henderson presented the County Clerk's 2019 Budget and answered Council's questions.

Director Lincoln Bormann and Operations Coordinator Judy Cumming presented the Land Bank's 2019 Budget and answered Council's questions.

12:03 PM RECESS

01:06 PM BUDGET PRESENTATIONS CONTINUED:

Assessor John Kulseth presented the Assessor's 2019 Budget and answered Council's questions.

01:24 PM DISCUSSION/ACTION: An Ordinance of San Juan County, Washington Setting the Property Tax Levy for Land Conservation Futures for 2019; An Ordinance of San Juan County, Washington Setting the Property Tax Levy for County Roads for 2019; An Ordinance of San Juan County, Washington Setting the Property Tax Levy for Current Expense (1st touch) – Mike Thomas, County Manager

Mr. Thomas presented the draft Ordinances and answered Council's questions. After discussion, the Council took the following actions:

MOVED by Mr. Hughes, seconded by Mr. Watson to schedule a public hearing for an Ordinance of San Juan County, Washington Setting the Property Tax Levy for Land Conservation Futures for 2019 on Monday, November 5 at 9:15 in Friday Harbor. VOTE: 2:0:1 (Stephens excused); MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Watson to schedule a public hearing for an Ordinance of San Juan County, Washington Setting the Property Tax Levy for County Roads for 2019 Monday, November 5 at 9:15 in Friday Harbor. VOTE: 2:0:1 (Stephens excused); MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Watson to schedule a public hearing for an Ordinance of San Juan County, Washington Setting the Property Tax Levy for Current Expense for 2019 Monday, November 5 at 9:15 in Friday Harbor. VOTE: 2:0:1 (Stephens excused); MOTION CARRIED.

02:00 PM ACTION: To Schedule a Public Hearing to Adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for the Year 2019 – Council

After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Watson to schedule a public hearing to adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for the Year 2019 and Setting Forth the Estimated Revenues and Appropriations on Monday, November 5 at 9:15 in Friday Harbor. VOTE: 2:0:1 (Stephens excused); MOTION CARRIED.

01:39 PM DISCUSSION/ACTION: Schedule a Public Hearing on an Ordinance Cancelling Prior Years Unclaimed Accounts Payable Warrants (1st Touch) – Jill Jacobs, Chief Deputy Auditor

Ms. Jacobs presented the draft Ordinance and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Watson to schedule a public hearing to adopt an Ordinance Cancelling Prior Years Unclaimed Accounts Payable Warrants for Tuesday, October 30 at 9:15 in Friday Harbor. VOTE: 2:0:1 (Stephens excused); MOTION CARRIED.

01:45 PM ADJOURN

Chair Watson adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on October 23, 2018. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.