

**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, NOVEMBER 27, 2018**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250**

**09:01 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Watson called the meeting to order at 09:01 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**Approval of Minutes:**

**MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of Monday, November 5, 2018 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of Tuesday, November 6, 2018 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of Monday, November 19, 2018 as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the consent agenda of Tuesday, November 27, 2018:**

**Financial Items:**

The Auditor's office requests approval for the following warrants issued the week of October 29, 2018:

- Warrant #206919 Veteran's Assistance claim in the amount of \$500.00
- Warrant #206978 Veteran's Assistance claim in the amount of \$125.83
- Warrants #206979 - 207025 County claims in the amount of \$75,215.72
- Warrants #207026 - 207054 Public Works' claims in the amount of \$44,011.86
- Warrant #207055 Veteran's Assistance claim in the amount of \$50.00

The Auditor's office requests approval for the following warrants issued the week of November 5, 2018:

- Warrant #207139 County claims in the amount of \$281.20
- Warrant #207142 Veteran Assistance in the amount of \$75.00
- Warrant #207143 – 207163 Public Works claims in the amount of \$18,543.90
- Warrant #207165 – 207274 County claims in the amount of \$147,347.13  
Plus use tax in the amount of \$19.26 for total expenditures of \$147,366.39

The Auditor's office requests approval for the following warrants issued the week of November 12, 2018:

- Warrants #207345 - 207346 Veteran's Assistance claims in the amount of \$197.68
- Park's EFT Tax claim in the amount of \$1,323.31
- Public Work's EFT Combined Tax claim in the amount of \$564.38
- Warrants #207719 - 207832 County claims in the amount of \$155,223.20  
Plus use tax in the amount of \$189.99 for total expenditures of \$155,413.19
- Warrants #207833 - 207866 Public Works' claims in the amount of \$37,184.02

The Treasurer's office requests approval for the checks issued the month of October, 2018.

The Auditor's office requests approval for interfund transfers issued the month of November, 2018.

**ALL AYES; MOTION CARRIED.**

**Citizens Access:** The following citizens addressed the Council: Kim Lambie, Frank Baruch.

**PUBLIC HEARINGS:**

**09:15 AM** To Adopt a Complete Streets Ordinance – Colin Huntemer, County Engineer  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson opened the public hearing to adopt the Ordinance. Mr. Huntemer presented the draft Ordinance and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: Karen Vedder, Frank Baruch, Bill Severson, David Zeretske, Tim Dustrude, Julie Weaver, Mike Moore, Kerm Taylor, Louise Dustrude.

Chair Watson closed public testimony. After discussion, the Council took the following action:

**MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance Adopting a Complete Streets Program; Amending San Juan County Code Chapter 12.03. ALL AYES; MOTION CARRIED.**

**09:43 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for Land Conservation Futures for 2019 - Mike Thomas, County Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson reopened the public hearing to adopt the Ordinance. Mr. Thomas presented the draft Ordinance and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

Chair Watson closed public testimony. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for Land Conservation Futures for 2019. ALL AYES; MOTION CARRIED.**

**09:45 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for County Roads for 2019 - Mike Thomas, County Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson reopened the public hearing to adopt the Ordinance. Mr. Thomas presented the draft Ordinance and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none

Chair Watson continued the public hearing after the budget discussion.

**09:52 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for Current Expense for 2019 – Mike Thomas, County Manager

Chair Watson reopened the public hearing to adopt the Ordinance. Mr. Thomas presented the draft Ordinance and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

Chair Watson closed public testimony. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for Current Expense for 2019. ALL AYES; MOTION CARRIED.**

**09:53 AM** To Approve the 2019 Annual Capital Budget and Six-Year Capital Improvement Plan – Jill Jacobs, Deputy Auditor  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson reopened the public hearing to adopt the Resolution. Ms. Jacobs presented the draft Resolution and answered Council's questions.

Chair Watson opened public testimony. The following citizens offered testimony: none.

After Council discussion, Chair Watson continued the public hearing to Tuesday, December 4 on Lopez Island at 10:45 AM.

**09:58 AM** To Adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for the Year 2019 and Setting Forth the Estimated Revenues– Milene Henley, Auditor; Mike Thomas, County Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Watson opened the public hearing to adopt the Ordinance. Ms. Henley presented the draft Ordinance and answered Council's questions. Management Analyst Kim Herrenkohl reported on the expenditure of REET 2 funds.

Chair Watson opened public testimony. The following citizens offered testimony: none.

After Council discussion, Chair Watson continued the public hearing to Tuesday, December 4 on Lopez Island at 10:45 AM.

**11:24 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for **County Roads** for 2019 (continued):

Chair Watson continued the reopened public hearing. Mr. Thomas provided additional information regarding the Ordinance. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for County Roads for 2019 as amended. ALL AYES; MOTION CARRIED.**

**11:26 AM DISCUSSION:** Third 2018 Budget Amendment Ordinance (2nd touch) – Milene Henley, Auditor

Ms. Henley presented the draft Ordinance and answered Council's questions. The Public Hearing scheduled for Tuesday, December 4 at Lopez Center, Fisherman Bay Rd., Lopez Island at 10:45 AM.

**11:34 AM ACTION:** Extension for San Juan Historical Museum Lodging Tax Award through June 30, 2019 – Rick Hughes, LTAC Chair

Mr. Hughes requested the extension. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Stephens to approve an extension for the San Juan Historical Museum Exhibit Lodging Tax Award as presented. ALL AYES; MOTION CARRIED**

**11:36 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

**Mr. Stephens:** Is following up with departments regarding options for the sale of the Shaw Island landing; meeting with the Governor concerning recommended increases in operations at Whidbey Naval Air Base.

**Mr. Hughes:** Reported on attending the Washington State Counties Association Conference in Tacoma with Mr. Stephens

**Mr. Watson:** Reported that the election was certified for San Juan County.

**Mr. Thomas (County Manager):** The Information & Technology Department and State Auditor's office are conducting a security audit of the County's system; Health & Community Services has moved into their new Lopez Island office; will attend the fall Risk Pool Conference at the end of the week.

**Ms. Gabriel (Council Clerk):**

**MOVED by Mr. Watson, seconded by Mr. Stephens to appoint Sarah Benson to the Agricultural Resources Committee. ALL AYES; MOTION CARRIED**

**MOVED by Mr. Watson, seconded by Mr. Hughes to appoint Anne Bertino to the Housing Advisory Committee. ALL AYES; MOTION CARRIED**

**11:59 PM     ADJOURN**

Chair Watson adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on December 4, 2018. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.