

**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, JANUARY 8, 2019**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Watson called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Election of Council Chair and Vice Chair for 2019: Council Clerk Ingrid Gabriel acted as presiding officer in the election. The Council took the following actions:

Mr. Hughes nominated Jamie Stephens to act as Chair of the Council for 2019 (no second required). ALL AYES; MOTION CARRIED.

Mr. Watson nominated Rick Hughes to act as Vice Chair of the Council for 2019 (no second required). ALL AYES; MOTION CARRIED.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council minutes for Monday, December 3, 2018 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council minutes for Tuesday, December 4, 2018 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council minutes for Monday, December 10, 2018 as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the consent agenda for January 8, 2019:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of November 26, 2018:

- Warrants #208048 - 208058 Veteran's Assistance claims in the amount of \$2,172.68
- Warrant #208269 Veteran's Assistance claim in the amount of \$743.00
- Warrants #208281 - 208338 County claims in the amount of \$74,001.71

Plus use tax in the amount of \$12.64 for total expenditures of \$74,014.35

The Auditor's office requests approval for the following warrants issued the week of December 3, 2018

- Warrant #208340 - 208058 IOSA's claim in the amount of \$350.00
- Warrants #208405 - 208485 County claims in the amount of \$104,498.68
Plus use tax in the amount of \$32.81 for total expenditures of \$104,531.49
- Warrants #208486 - 208519 Public Works' claims in the amount of \$124,651.71
- Warrant #208521 Veteran's Assistance claim in the amount of \$75.00

The Auditor's office requests approval for the following warrants issued the week of December 10, 2018:

- Warrant #208522 Land Bank's claim in the amount of \$10.00
- Park's Tax EFT claim in the amount of \$150.78
- Warrants #208587 - 208589 Veteran's Assistance claims in the amount of \$710.00
- Warrants #208689 - 208817 County claims in the amount of \$568,827.05
- Warrants #208818 – 208843 Public Works' claims in the amount of \$35,574.61

The Auditor's office requests approval for the following warrants issued the week of December 17, 2018:

- Public Work's Combined Tax EFT in the amount of \$11.81
- Warrants #209052 - 209057 Veteran's Assistance claims in the amount of \$1,780.00
- Warrants #209126 – 209154 Public Works' claims in the amount of \$92,440.57
- Warrants #209155 - 209266 County claims in the amount of \$279,057.84
Plus use tax in the amount of \$93.62 for total expenditures of \$279,151.46

The Auditor's office requests approval for the following warrants issued the week of December 24, 2018:

- Warrant #209311 – 209334 Public Works claims in the amount of \$198,599.62
- Warrant #209359 – 209410 County claims in the amount of \$103,731.60 + \$343.49 use tax
- Warrant #209411 – 209444 County claims in the amount of \$40,658.21

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending November 23, 2018:

PAYROLL GROSS;	\$ 1,400,300.16
EMPLOYER BENEFITS:	\$ 551,175.47

The Treasurer's office requests approval for the checks issued for the month of November, 2018.

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending December 24, 2018:

PAYROLL GROSS;	\$ 1,391,161.45
EMPLOYER BENEFITS:	\$ 543,522.01

ALL AYES; MOTION CARRIED.

Recognition: The Council recognized District Court Judge Stewart Andrew's 20 Years of Service to San Juan County upon his retirement.

Approval of Correspondence: After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve a letter of support for the restoration of the state funding to the Northwest Straits Commission during 2019. ALL AYES; MOTION CARRIED.

Citizens Access: The following citizens addressed the Council - none

09:40 AM ACTION: Approval of Memorandum of Agreement between Washington State Department of Health and San Juan Health & Community Services – Kyle Dodd, Manager Environmental Health

Mr. Dodd presented the Memorandum and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Watson to approve the Memorandum of Agreement between Washington State Department of Health and San Juan County Health and Community Services as it relates to Class B water systems. ALL AYES; MOTION CARRIED.

09:30 AM DISCUSSION: Ordinance Allowing Electronic Access to Superior Court Records (2nd touch) – Lisa Henderson, County Clerk; Amy Vira, Deputy Prosecuting Attorney

Ms. Henderson and Ms. Vira presented the draft Ordinance and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Watson to schedule a Public Hearing to adopt an Ordinance Allowing Electronic Access to Superior Court Records on Tuesday, February 12 at 9:15 AM. ALL AYES; MOTION CARRIED.

09:35 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:

Mr. Hughes: Requested to add items to future agendas: 1) a resolution regarding a long-term commitment to including solar power in County buildings 2) and further discussion on health club memberships for County employees.

Announced the Washington State Ferries executive team is meeting at Brickworks and at the Lopez Terminal on Wednesday, January 9 to discuss terminal improvements, the final long-range plan and ferry services.

Will attend an Eastsound Planning & Review Committee (EPRC) meeting on January 11 and a Ferry Advisory Committee (FAC) meeting January 16; announced an upcoming Coastal Caucus webinar regarding the Southern Resident Killer Whale recommendations. Attending the National Association of Counties meeting on March 2.

Mr. Watson: Community collaboration meeting with Peace Island Medical Center on January 11; meeting with Representative Debra Lekanoff on January 12 with community leaders in Friday Harbor.

Mr. Stephens: Attending Law & Justice Council meeting on January 15; the Lopez Hill dedication is potentially scheduled for April 19, attending the Northsound Behavioral Health Organization meeting on January 9.

Mr. Thomas (County Manager): Preparing for first Council Retreat scheduled on January 18 in the Parks & Fair conference room.

Ms. Gabriel (Council Clerk): Advisory Committee Appointments/ Reappointments

MOVED by Mr. Hughes, seconded by Mr. Watson to appoint Ryan Carpenter to the Deer Harbor Planning & Review Committee. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Hughes to appoint Gene Helfman to the Lopez Solid Waste Disposal District Board. ALL AYES; MOTION CARRIED.

10:12 AM DISCUSSION/ACTION: To Consider a Resolution Authorizing the Juvenile Court Administrator to Establish Fees Regarding Juvenile Diversion Services – Linnea Anderson, Juvenile Court Administrator

Ms. Anderson presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution Authorizing the Juvenile Court Administrator to Establish Fees Regarding Juvenile Diversion Services. ALL AYES; MOTION CARRIED.

10:29 AM ADJOURN

Chair Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on January 15, 2019. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.