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SPECIAL MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL RETREAT
FRIDAY, JANUARY 18, 2019

Parks & Fair Conference Room, 849 Argyle Avenue, Friday Harbor

09:08 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 9:08 AM. Present: Council Members Jamie Stephens, Rick Hughes and Bill Watson; County Manager Mike Thomas; Auditor Milene Henley; Parks & Fair Director Dona Wuthnow; Assessor John Kulseth; Treasurer Rhonda Pederson; Emergency Management Director Brendan Cowan; Health & Community Services Director Mark Tompkins; Washington State University Extension Office Director Brook Brouwer; Environmental Resources Manager Kendra Smith; Public Works Director Russ Harvey; Human Resource Manager James Wolf; Administrative Analyst Kim Herrenkohl (telephonically); County Engineer Colin Huntmer and Clerk to the Council Ingrid Gabriel.

Correspondence: The Council agreed that Mr. Hughes send a letter to the Washington State Democratic Party, 40th Democratic Legislative District regarding the 40th District State Senate replacement request.

09:20 AM DISCUSSION: Levy Lid Lift Renewal

Attendees discussed the lid lift's impacts on individual departments' budgets and programs. Council considered various options and projections regarding the renewal.

10:10 AM DISCUSSION: Road Fund Overview and Trends

County Engineer Colin Huntmer and Public Works Director Russ Harvey provided an update on the fund and answered Council's questions.

11:15 AM DISCUSSION: Capital Budget Overview and Policy

County Manager Mike Thomas presented an update on the capital budget for Council discussion.

12:00 PM EXECUTIVE SESSION: To review the performance of a public employee pursuant to RCW 42.30.110 (1)(g)

Present: Council; County Manager, Human Resources Manager James Wolf

At 11:59 AM, Council Chair announced that the Council would be holding an executive session estimated to last 60 minutes. The session ended at 1:00 for a total session time of 60 minutes.

No Action was taken.

Ms. Gabriel announced that the executive session had ended. Chair Stephens adjourned the executive session, reconvened the regular meeting and continued the meeting.

52 **01:20 PM DISCUSSION: Parks and Fairgrounds Funding and Vision**

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54 Council and Ms. Wuthnow discussed funding and planning for County parks and fairgrounds.

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56 **01:40 PM DISCUSSION: Biennial Budgeting**

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58 Auditor Milene Henley outlined the necessary requirements to adopt a biennial budget.

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60 **02:15 PM DISCUSSION: Emergent Issues**

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62 The Council discussed the following:

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 - 65 • Unauthorized encampments;
 - 66 • Islands Oil Spill Association status (IOSA);
 - 67 • Wellness Program for Employees;
 - 68 • Shaw Island dock;
 - 69 • Coffelt Farms

70 **02:50 PM DISCUSSION: Travel Policy Revisited**

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72 Mr. Thomas, Ms. Herrenkohl, Ms. Henley and Council discussed potential revisions in the
73 County employee travel policy moving toward a per diem option.

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75 **03:10 PM ADJOURN**

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77 Chair Stephens adjourned the meeting.

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80 **COUNTY COUNCIL**
81 **SAN JUAN COUNTY, WASHINGTON**

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83 **These Minutes were approved and signed on February 12, 2019. The original document is retained in the**
84 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**
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