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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, MARCH 19, 2019**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250**

**09:00 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes (via teleconference), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**New Employee Introductions:** ER&R Manager Van Every introduced Jill Haws, Administrative Specialist III, ER&R

**Approval of Minutes:**

**MOVED by Mr. Watson, seconded by Mr. Hughes to approve the meeting minutes of the San Juan County Council from Monday, March 11, 2019 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Watson, seconded by Mr. Hughes to approve the meeting minutes of the San Juan County Council from Tuesday, March 12, 2019 as revised. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Consent Agenda of March 19, 2019:**

**Financial Items:**

The Auditor's office requests appropriations for the following warrants issued the week of March 4, 2019:

- Warrants #212040 - 212041 Veteran's Assistance claims in the amount of \$239.16
- Warrants #212042 - 212047 County CC claims in the amount of \$3,823.22
- Warrant #212053 Veteran's Assistance claim in the amount of \$60.69
- Warrants #212088 - 212165 County claims in the amount of \$63,800.04
- Warrants #212166 – 212191 Public Works' claims in the amount of \$77,749.07

The Auditor's office requests approval for interfund transfers issued the month of February, 2019.

50 Miscellaneous: Accepting Two Temporary Construction Easements for County Road No.  
51 054

52

53 **ALL AYES; MOTION CARRIED**

54

55 **Public Access:** The following individuals addressed the Council - Kurt Fuller, Frances  
56 Rogers, Larry Eppenbach, Carol Deckelbaum, Juliene Gschwend, Chris Gschwende.

57

58 **09:26 AM DISCUSSION/ACTION:** Personnel Policy Ordinance Review; Schedule Public  
59 Hearing for Tuesday, April 16 at 10:30 AM on Lopez Island (1<sup>st</sup> touch) – James  
60 Wolf, Human Resource Manager

61

62 Mr. Wolf presented the draft Ordinance and answered Council's questions. After discussion,  
63 the Council took the following action.

64

65 **MOVED by Mr. Watson, seconded by Mr. Hughes to schedule a public hearing to adopt**  
66 **the San Juan County Personnel Policy Review for Tuesday, April 16 at 10:30 AM on**  
67 **Lopez Island. ALL AYES; MOTION CARRIED.**

68

69 **09:30 AM DISCUSSION:** Of People and Land (OPAL) Community Land Trust Housing  
70 Update – Lisa Byers, Executive Director

71

72 Ms. Byers presented the Update and answered Council's questions. After discussion, the  
73 Council took the following action.

74

75 **MOVED by Mr. Watson, seconded by Mr. Hughes authorize the Council Chair to work**  
76 **with staff to produce a letter of support for OPAL April's Grove financing under the**  
77 **Chair's signature. ALL AYES; MOTION CARRIED.**

78

79 **09:55 AM DISCUSSION:** County Parking Ordinance and to schedule a Public Hearing to  
80 hear public testimony on Tuesday, April 16, 2019 at 10:30 AM, Lopez Center for  
81 Community & the Arts (1st touch) – Greg Sawyer, Facilities Manager

82

83 Mr. Sawyer presented the draft Ordinance and answered Council's questions. After  
84 discussion, the Council took the following action:

85

86 **MOVED by Mr. Watson, seconded by Mr. Hughes to schedule a public hearing to hear**  
87 **public testimony on a County Parking Ordinance for Tuesday, April 16 at 10:30 AM on**  
88 **Lopez Island. ALL AYES; MOTION CARRIED.**

89

90 **10:10 AM ACTION:** To Approve a Resolution re: Revised County Travel Policy (2nd  
91 touch) – Milene Henley, Auditor

92

93 Ms. Henley presented the draft Policy and answered Council's questions. After  
94 discussion, the Council took the following action:

95

96 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution amending the**  
97 **San Juan County Travel and Meal Policy. ALL AYES; MOTION CARRIED.**

98 **10:20 AM DISCUSSION:** To Consider Reallocation of the 2019 Lodging Tax Grant  
99 Awarded to the San Juan Community Theatre – Rick Hughes

100  
101 Mr. Hughes presented the Reallocation and answered Council's questions. Council agreed to  
102 postpone action until after the Lodging Tax Advisory Committee (LTAC) can meet and  
103 evaluate the request.

104  
105 **10:30 AM DISCUSSION:** National Monument Resource Management Plan and Marine  
106 Resources Pinto Abalone Support Letter– Jamie Stephens, Council Chair

107  
108 After discussion, the Council took the following action:

109  
110 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a letter recommending**  
111 **support to the Washington Department of Fish and Wildlife (WDFW) for the proposed**  
112 **listing of Pinto Abalone as endangered. ALL AYES; MOTION CARRIED.**

113  
114 **10:45 AM ACTION:** To schedule a Public Hearing to obtain testimony on a draft Ordinance  
115 Amending the San Juan County Comprehensive Plan for Tuesday, April 16 2019  
116 at 10:30 AM, Lopez Center for Community and the Arts, Lopez Island – Council

117  
118 After discussion, the Council to the following action:

119  
120 **MOVED by Mr. Watson, seconded by Mr. Hughes to schedule a Public Hearing to obtain**  
121 **testimony on a draft Ordinance Amending the San Juan County Comprehensive Plan,**  
122 **Section B, Element 2, Land Use; Adopting a New Lopez Village Subarea Plan Including a**  
123 **Land Use Plan and Official Map, Goals and Policies, and an Implementation Plan; and**  
124 **Amending San Juan County Code Sections 18.20.010, 18.20.080, 18.20.120, 18.20.130,**  
125 **18.20.140, 18.30.190, 18.30.210, 18.60.240 and Chapter 18.30 to Include Development**  
126 **Regulations and Standard Plans for the Lopez Village Urban Growth Area, including**  
127 **alternatives proposed by the County Council on Tuesday, April 16, 2019 at 10:30 AM,**  
128 **Lopez Center for Community and the Arts, Lopez Island. ALL AYES; MOTION CARRIED.**

129  
130 **10:50 AM DISCUSSION:** Coffelt Farm Update – Lincoln Bormann, Director Land Bank

131  
132 Mr. Bormann presented the Update and answered Council's questions.

133  
134 **11:00 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

135  
136 **Mr. Hughes:** Reported on the status of bills currently under consideration in the Legislative  
137 Session.

138  
139 **Mr. Watson:** Attending Agricultural Resources Committee meeting on March 19.

140  
141 **Mr. Thomas (County Manager):** Reported on the recent All-Staff meetings; meeting with the  
142 real estate firm conducting assessment/appraisal of the County's properties relating to the  
143 Campus Plan; Orcas Road project will begin next week; will meet regarding the contract details  
144 on the Lopez Village property dedicated to affordable housing;

145

146 **Mr. Stephens:** Discussed progress in Southern Resident Killer Whale (SRKW) protection  
147 legislation; attended March 15 All-Employee meeting in Friday Harbor; attending Parks  
148 Advisory Board meeting March 20.

149  
150 **Ingrid Gabriel (Clerk to the Council):** Advisory Committee Appointments/Reappointments

151  
152 **MOVED by Mr. Hughes, seconded by Mr. Watson to appoint Annie Lister to the Solid**  
153 **Waste Advisory Committee. ALL AYES; MOTION CARRIED.**

154  
155 **MOVED by Mr. Watson, seconded by Mr. Hughes to appoint David Meiland to the Land**  
156 **Bank Commission for the at-large position. ALL AYES; MOTION CARRIED.**

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158 **11:35 PM      ADJOURN**

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160 Chair Stephens adjourned the meeting.

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**COUNTY COUNCIL**  
**SAN JUAN COUNTY, WASHINGTON**

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167 **These Minutes were approved and signed on April 2, 2019. The original document is retained in the**  
168 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

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