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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**  
4 **COUNTY COUNCIL**  
5 **TUESDAY, APRIL 16, 2019**

6

7 <b>Lopez Center for Community &amp; the Arts, 204 Village Road, Lopez Village, WA</b>
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9 **10:25 AM CALL TO ORDER & FLAG SALUTE**

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11 Council Chair Stephens called the meeting to order at 10:25 AM. Present: Council Members  
12 Jamie Stephens, Bill Watson and Rick Hughes; Clerk to the Council Ingrid Gabriel and  
13 interested members of the public.

14

15 **Approval of Minutes:**

16

17 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County**  
18 **Council meeting minutes from Monday, April 1, 2019 as written. ALL AYES; MOTION**  
19 **CARRIED.**

20

21 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County**  
22 **Council meeting minutes from Tuesday, April 2, 2019 as written. ALL AYES; MOTION**  
23 **CARRIED.**

24

25 **Approval of Consent Agenda:**

26

27 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Consent Agenda of**  
28 **April 16, 2019:**

29

30 **Financial Items:**

31

32 The Auditor's office requests approval for the following warrants issued the week of March  
33 25, 2019:

- 34
- 35 • Warrant #212868 DCD CC claims in the amount of \$903.70
  - 36 • Warrant #213016 County CC claims in the amount of \$1,556.41
  - 37 • Warrants #213017 – 213089 County claims in the amount of \$317,366.02
  - 38 • Warrants #213090 – 213111 Public Works' claims in the amount of \$20,516.15

39

40 The Auditor's office requests approval for the following warrants issued the week of April 1,  
41 2019:

- 42 • Warrant #213132 Environmental Resources claim in the amount of \$47.46
- 43 • Warrants #213133 - 213134 Veterans claims in the amount of \$575.48
- 44 • Warrant #213270 Public Works' claim in the amount of \$15,248.81
- 45 • Warrants #213271 - 213274 County CC claims in the amount of \$1,462.66
- 46 • Warrants #213275 – 213303 Public Works' claims in the amount of \$18,530.70
- 47 • Warrants #213304 – 213399 County claims in the amount of \$125,259.42
- 48 Plus use tax in the amount of \$11.57 for total expenditures of \$125,270.99

49 The Auditor's office requests approval of payroll expenditures and associated benefit  
50 expenditures for the pay period ending 2019:

51  
52 PAYROLL GROSS; \$1,386,280.72  
53 EMPLOYER BENEFITS: \$557,973.21  
54

55 The Auditor's office requests approval for interfund transfers issued the month of March,  
56 2019.

57  
58 The Treasurer's office requests approval for the checks issued for the month of March,  
59 2019.

60  
61 Miscellaneous: Resolution Changing Custodian of Public Works Revolving Fund  
62

63 **ALL AYES; MOTION CARRIED**

64  
65 **Public Access**: The following individuals addressed the Council: none  
66

67 **10:31 AM DISCUSSION/ACTION**: First 2019 Budget Amendment (1<sup>st</sup> touch) – Milene  
68 Henley, Auditor  
69

70 Ms. Henley presented the Amendment and answered Council's questions. After discussion,  
71 the Council took the following action:  
72

73 **MOVED by Mr. Watson, seconded by Mr. Hughes to schedule a public hearing to adopt**  
74 **the First 2019 Budget Amendment for Tuesday, May 21 at 9:15 in Friday Harbor. ALL**  
75 **AYES; MOTION CARRIED.**  
76

77 **PUBLIC HEARINGS: Public Testimony Accepted**

78  
79 **10:45 AM** To Adopt an Updated Personnel Policy Ordinance – James Wolf, Human  
80 Resource Manager  
81

82 **Present**: Full Council, Deputy County Manager Mark Tompkins, Clerk to the Council Ingrid  
83 Gabriel  
84

85 Chair Stephens opened the public hearing to adopt the Ordinance. Mr. Wolf presented the  
86 Ordinance and answered Council's questions.  
87

88 Chair Stephens opened public testimony. The following citizens offered testimony: none.  
89

90 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
91 took the following action:  
92

93 **MOVED by Mr. Hughes, seconded by Mr. Watson to adopt an Updated Personnel Policy**  
94 **Ordinance as presented. ALL AYES; MOTION CARRIED.**  
95  
96

97 **10:50 AM** To obtain testimony on the draft Ordinance Amending the San Juan County  
98 Comprehensive Plan, Section B, Element 2, Land Use; Adopting a New  
99 Lopez Village Subarea Plan Including a Land Use Plan and Official Map,  
100 Goals and Policies, and an Implementation Plan; and Amending San Juan  
101 County Code Sections 18.20.010, 18.20.080, 18.20.120, 18.20.130,  
102 18.20.140, 18.30.190, 18.30.210, 18.60.240 and Chapter 18.30 to Include  
103 Development Regulations and Standard Plans for the Lopez Village Urban  
104 Growth Area, including alternatives proposed by the County Council – Linda  
105 Kuller, Planning Manager  
106

107 **Present:** Full Council, Deputy County Manager Mark Tompkins, Clerk to the Council Ingrid  
108 Gabriel  
109

110 Chair Stephens opened the public hearing to obtain testimony on the draft Ordinance. Ms.  
111 Kuller presented the draft Ordinance and answered Council’s questions.  
112

113 Chair Stephens opened public testimony. The following citizens offered testimony: Larry  
114 Hendel, Rhea Miller, Barbara Thomas, Todd Twigg, Annie Albritton.  
115

116 After discussion, Chair Stephens continued the public hearing to a date to be determined.  
117

118 **12:00 AM DISCUSSION:** Annual Construction Program Amendment (1<sup>st</sup> touch) – Russ  
119 Harvey, Director Public Works; Project Engineer  
120

121 Mr. Harvey and Ms. Coray presented the Amendment and answered Council’s questions.  
122

123 **12:10 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES**  
124

125 **Mr. Tompkins:** Reported that he will be meeting next week with Kaiser Permanente health  
126 insurance providers regarding medical air transport coverage.  
127

128 **Mr. Watson:** Attending Land Bank meeting on Lopez Island on April 19; attending  
129 Accountable Communities of Health meeting on April 26.  
130

131 **Mr. Hughes:** Senator Liz Lovelett meeting with public on May 4 at Brickworks in Friday  
132 Harbor, then meeting on Orcas Island on May 5; Washington State Ferries presenting long-  
133 range plan on San Juan Island, May 15; attending Northwest Regional Council meeting on  
134 April 18.  
135

136 **Mr. Stephens:** Attending Northwest Regional Council meeting on April 18.  
137

138 **12:25 PM ADJOURN**  
139

140 Chair Stephens adjourned the meeting.  
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143 **COUNTY COUNCIL**  
144 **SAN JUAN COUNTY, WASHINGTON**

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**These Minutes were approved and signed on May 7, 2019. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**