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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, MAY 21, 2019**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**10:20 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes; Clerk to the Council Ingrid Gabriel and interested members of the public.

**Approval of Minutes:**

**MOVED by Mr. Hughes, seconded by Mr. Watson to approve the San Juan County Council Monday, May 6, 2019 meeting minutes as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Hughes, seconded by Mr. Watson to approve the San Juan County Council Tuesday, May 7, 2019 meeting minutes as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Hughes, seconded by Mr. Watson to approve the Consent Agenda of May 21, 2019:**

**Financial Items:**

The Auditor's office requests approval for the following warrants issued the week of May 10, 2019:

- Warrant #214619 County Supply CC claims in the amount of \$620.59
  - Warrant #214652 Veteran's Assistance claims in the amount of \$300.00
  - Warrants #214657 – 214683 Public Work's claims in the amount of \$112,140.23
  - Warrants #214684 – 214810 County claims in the amount of \$160,299.23
- Plus use tax in the amount of \$383.36 for total expenditures of \$160,682.59

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending 2019:

PAYROLL GROSS;           \$ 1,440,008.48  
EMPLOYER BENEFITS:   \$   576,861.23

The Auditor's office requests approval for interfund transfers issued the month of April 2019.

**ALL AYES; MOTION CARRIED**

**Public Access:** The following individuals addressed the Council: none

51 **09:05 AM** **DISCUSSION/ACTION:** Approve Sale of Surplus Personal Property at Public  
52 Auction and Schedule Public Hearing for Monday, June 17 at 9:15 AM – Van  
53 Every  
54

55 Mr. Every presented the list of properties for potential sale and answered Council's questions.  
56 The Council removed the Munson boat from the surplus list and took the following action:  
57

58 **MOVED by Mr. Watson, seconded by Mr. Hughes to schedule a public Hearing to**  
59 **discuss the sale of Surplus Personal Property at Public Auction for Monday, June 17 at**  
60 **9:15 AM as modified. ALL AYES; MOTION CARRIED.**  
61

62 **PUBLIC HEARINGS:**  
63

64 **09:15 AM** To Adopt an Ordinance Revising the County 2019 Budget for Beginning Cash  
65 Balances, Amending Ordinance 30-2018 – Milene Henley, Auditor  
66 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
67 Gabriel  
68

69 Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Henley presented the  
70 Ordinance and answered Council's questions.  
71

72 Chair Stephens opened public testimony. The following citizens offered testimony: none.  
73

74 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
75 took the following action:  
76

77 **MOVED by Mr. Hughes, seconded by Mr. Watson to adopt an Ordinance Revising the**  
78 **San Juan County 2019 Budget for Beginning Cash Balances, Amending Ordinance 30-**  
79 **2018. ALL AYES; MOTION CARRIED.**  
80

81 **09:27 AM** To Adopt Ordinance Revising the San Juan County 2019 Budget for Emergency  
82 Appropriations. Amending Ordinance 30-2018 - Milene Henley, Auditor  
83 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
84 Gabriel  
85

86 Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Henley presented the  
87 Ordinance and answered Council's questions.  
88

89 Chair Stephens opened public testimony. The following citizens offered testimony: none.  
90

91 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
92 took the following action:  
93

94 **MOVED by Mr. Hughes, seconded by Mr. Watson to adopt an Ordinance Revising the**  
95 **San Juan County 2019 Budget for Emergency Appropriations, Amending Ordinance 30-**  
96 **2018 and the Ordinance just passed. ALL AYES; MOTION CARRIED.**  
97

98 **09:30 AM** To Adopt an Ordinance Revising the San Juan County 2019 Budget for  
99 Supplemental Appropriations. Amending Ordinance 30-2018 - Milene Henley,  
100 Auditor  
101 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
102 Gabriel  
103

104 Chair Stephens opened the public hearing to adopt Ordinance. Ms. Henley presented the  
105 Ordinance and answered Council's questions.  
106

107 Chair Stephens opened public testimony. The following citizens offered testimony: none.  
108

109 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
110 took the following action:  
111

112 **MOVED by Mr. Hughes, seconded by Mr. Watson to adopt an Ordinance Revising the**  
113 **San Juan County 2019 Budget for Supplemental Appropriations, Amending Ordinance**  
114 **30-2018 and the two Ordinances just passed. ALL AYES; MOTION CARRIED.**  
115

116 **09:35 AM** To Obtain Testimony on Resolution No. 15-2019 Enacting a Moratorium on Siting  
117 Licensed Marijuana Production and Processing –Jon Cain, Deputy Prosecuting  
118 Attorney  
119 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
120 Gabriel  
121

122 Chair Stephens opened the public hearing to discuss the Moratorium. Mr. Cain presented the  
123 Moratorium and answered Council's questions.  
124

125 Chair Stephens opened public testimony. The following citizens offered testimony: Patrick  
126 Rogers, Kurt Fuller, Denise Clark, Carol Deckelbaum, Jack Pedigo, Julie North, Tammy Pal,  
127 Karin Gandini.  
128

129 Chair Stephens closed public testimony with the right to reopen.  
130

131 **10:20 AM DISCUSSION:** Real Estate Assessment of San Juan County Properties –  
132 Heartland Property Consultants (via Skype)  
133

134 Consultant Matt Anderson presented the Assessment and answered Council's questions.  
135

136 **11:35 AM DISCUSSION:** Lodging Tax Advisory Committee Recommendation for a  
137 Supplemental Award to the Chambers of Commerce – Rick Hughes, Council  
138 Member  
139

140 Mr. Hughes presented the Recommendation and answered Council's questions. Discussion  
141 and action continued to the afternoon session to allow the Auditor time to review available  
142 funds.  
143  
144  
145

146 **11:47 AM DISCUSSION:** Draft Ordinance Correcting Code Inconsistencies and  
147 Inaccuracies; Amending SJCC 18.20.160, 18.30.055, 18.70.030,  
148 18.70.060, and 18.80.140 (1<sup>st</sup> touch) – Council  
149

150 Mr. Thomas presented the draft Ordinance and answered Council’s questions.  
151

152 **11:56 AM RECESS**  
153

154 **01:02 PM DISCUSSION:** Resolution Adopting Revision No. 1 into the 2019 Annual  
155 Construction Program– Colin Huntmer, County Engineer  
156

157 Mr. Huntmer presented the Resolution and answered Council’s questions. Council requested  
158 revisions to the draft Resolution.  
159

160 **01:20 PM DISCUSSION/ACTION (Continued):** Lodging Tax Advisory Committee  
161 Recommendation for a Supplemental Award to the Chambers of Commerce–  
162 Milene Henley, Auditor  
163

164 **MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the Lodging Tax**  
165 **Advisory Committee Recommendation for a Supplemental Award to the Chambers of**  
166 **Commerce for \$20,790. VOTE: 2:1:0 (Watson opposed); MOTION CARRIED.**  
167

168 **01:35 PM DISCUSSION:** Biennial Budget – Milene Henley, Auditor  
169

170 Ms. Henley outlined a process for a potential biennial budget that will require a County Charter  
171 Amendment.  
172

173 **02:17 PM DISCUSSION:** Levy Projection Discussion Continued – Mike Thomas, County  
174 Manager; Kim Herrenkohl, Management Analyst  
175

176 Mr. Thomas and Ms. Herrenkohl presented the Projection and answered Council’s questions.  
177

178 **03:25 PM DISCUSSION/ACTION:** To Approve an Islands Oil Spill Action (IOSA) Spending  
179 Plan – Brendan Cowan, Director Emergency Management  
180

181 Mr. Cowan presented the Plan and answered Council’s questions. After discussion, the  
182 Council took the following action:  
183

184 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Islands Oil Spill Action**  
185 **(IOSA) Spending Plan and authorize the immediate release of funds. ALL AYES;**  
186 **MOTION CARRIED.**  
187  
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192

193 **03:33 PM ACTION:** Defer Permitting Fees for April’s Grove, Orcas Island – Jamie  
194 Stephens, Council Chair  
195

196 Mr. Stephens presented the Deferral and answered Council’s questions. After discussion, the  
197 Council took the following action:  
198

199 **MOVED by Mr. Hughes, seconded by Mr. Watson to defer the remainder of OPAL’s (Of**  
200 **People and Land) construction permit fees for April’s Grove until the certificate of**  
201 **occupancy is ready to be issued. ALL AYES; MOTION CARRIED.**  
202

203 **03:35 PM DISCUSSION:** Eastsound Planning & Review Committee (EPRC) Resolution  
204 – Rick Hughes, Council Vice Chair  
205

206 Mr. Hughes introduced the requested EPRC Resolution regarding a moratorium on vacation  
207 rentals in Eastsound. Further discussion will be scheduled for a later meeting.  
208

209 **03:38 PM EXECUTIVE SESSION & CLOSED SESSION**  
210

211 At 03:40 PM, Council Chair announced that the Council would be holding an **executive**  
212 **session** to discuss with legal counsel litigation or potential litigation pursuant to RCW  
213 42.30.110(1)(i) and a **closed session** to discuss matters pertaining to collective bargaining  
214 pursuant to RCW 42.30.140(4)(b) estimated to last 60 minutes followed by adjournment.  
215

216 **03:40 AM Executive Session**  
217 Present: Council, Deputy Prosecuting Attorney Jon Cain, Director Health &  
218 Community Services Mark Tompkins, County Manager Mike Thomas, and Clerk  
219 to the Council Ingrid Gabriel.  
220

221 The session ended at 03:54 for a total executive session time of 14 minutes.  
222

223 **No Action was taken.**  
224

225 **03:55 PM Closed Session**  
226 Present: Council, Human Resource Manager James Wolf, Health & Community  
227 Services Director Mark Tompkins, County Manager Mike Thomas, and Clerk to  
228 the Council Ingrid Gabriel.  
229

230 [Mr. Stephens left the Council meeting at 04:02]  
231

232 The session ended at 04:20 for a total closed session time of 25 minutes.  
233

234 **No Action was taken.**  
235

236 Ms. Gabriel stepped out of the hearing room and announced that the executive and closed  
237 sessions had ended.  
238

239 **04:20 PM ADJOURNED**  
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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

**These Minutes were approved and signed on May 28, 2019. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**