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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, OCTOBER 8, 2019

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes (attending telephonically); Clerk to the Council Ingrid Gabriel and interested members of the public.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the minutes of the San Juan County Council meeting of Tuesday, October 1, 2019 as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Consent Agenda of October 8, 2019:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of September 16, 2019:

- Warrant #219972 County Credit Card Supplies claim in the amount of \$2,653.32
- Warrant #220171 ER&R Credit Card claim in the amount of \$856.93
- Warrant #220172 - 220182 ER&R claims in the amount of \$13,901.36
- Warrant #220183 – 220184 Public Works claims in the amount of \$1,783.44
- Warrant #220185 – 220256 County #1 claims in the amount of \$606,722.23
Plus Use Tax in the amount of \$359.77 for total expenditures of \$607,082.00
- Warrant #220257 – 220292 County #2 claims in the amount of \$39,804.15

The Auditor's office requests approval for the following warrants issued the week of September 23, 2019:

- Public Works Tax EFT claim June 2019 in the amount of \$37.65
- Public Works Tax EFT claim July 2019 in the amount of \$78.97
- Public Works Tax EFT claim August 2019 in the amount of \$271.63
- Warrant #220394 – 220400 Veteran Assistance claims in the amount of \$2,499.00
- Warrant #220403 Sheriff credit card claim in the amount of \$2,107.39
- Plus use tax in the amount of \$131.14 for a total of \$2,238.53
- 2012 G.O. Bond Fees EFT in the amount of \$300.00
- 2016 G.O. Bond Fees EFT in the amount of \$300.00
- Warrant #220505 – 220515 Roads claims in the amount of \$74,616.27

- 50 • Warrant #220516 – 220526 ER & PW Credit Card claims in the amount of
- 51 \$9,291.07 Plus use tax in the amount of \$7.70 for a total of \$9,298.77
- 52 • Warrant #220527 – 220532 ER&R claims in the amount of \$4,353.09
- 53 • Warrant #220551 – 220605 County claims in the amount of \$145,176.76
- 54

55 The Auditor’s office requests approval of payroll expenditures and associated benefit
56 expenditures for the pay period ending September 23, 2019:

57
58 PAYROLL GROSS; \$ 1, 429,086.00
59 EMPLOYER BENEFITS: \$ 559,563.88
60

61 Miscellaneous:

62 Manifest Error Affecting Historical Years on Tax Parcel 1410822012
63 Manifest Error Affecting Historical Years on Tax Parcel 27272200300
64

65 **ALL AYES; MOTION CARRIED**

66
67 **Approval of Agenda:** Approval of the Visitors Bureau Annual Plan and Budget was postponed
68 to the October 15 Council meeting.
69

70 **Public Access:** Lisa Byers addressed the Council.
71

72 **09:08 AM ACTION:** To Schedule a Public Hearing to Review 2020 Projected Revenues for
73 San Juan County – Milene Henley, Auditor
74

75 After discussion, the Council took the following action:
76

77 **MOVED by Mr. Watson, seconded by Mr. Hughes to schedule a Public Hearing to**
78 **Review the 2020 Projected Revenues for San Juan County for Tuesday, October 28 at**
79 **9:15 AM in Friday Harbor. ALL AYES; MOTION CARRIED.**
80

81 **PUBLIC HEARINGS:**
82

83 **09:15 AM** To Approve a Transportation Improvement Plan and Annual Construction Plan
84 (continued from September 24) – Colin Huntmer, County Engineer
85 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
86 Gabriel
87

88 Chair Stephens opened the continued public hearing to adopt the Plans. Mr. Huntmer
89 presented the Plans and answered Council’s questions.
90

91 Chair Stephens opened public testimony. The following citizens offered testimony: none.
92

93 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
94 took the following actions:
95

96 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution Adopting the**
97 **Six-Year Transportation Improvement Program for 2020 through 2025. ALL AYES;**
98 **MOTION CARRIED.**
99

100 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution Adopting the**
101 **2020 Annual Construction Program Plan. ALL AYES; MOTION CARRIED.**
102

103 **09:25 AM** To Adopt Ordinance Revising the 2019 County Budget for Emergency
104 Appropriations - Milene Henley, Auditor
105 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
106 Gabriel
107

108 Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Henley presented the
109 Ordinance and answered Council's questions.
110

111 Chair Stephens opened public testimony. The following citizens offered testimony: none.
112

113 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
114 took the following action:
115

116 **MOVED by Mr. Watson, seconded by Mr. Hughes to adopt an Ordinance Revising the**
117 **San Juan County 2019 Budget for Emergency Appropriations, Amending Ordinances**
118 **30-2018, 5-2019, 6-2019, and 7-2019. ALL AYES; MOTION CARRIED.**
119

120 **09:28 AM** To Adopt an Ordinance Revising the 2019 County Budget for Supplemental
121 Appropriations and Transfers - Milene Henley, Auditor
122 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
123 Gabriel
124

125 Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Henley presented the
126 Ordinance and answered Council's questions.
127

128 Chair Stephens opened public testimony. The following citizens offered testimony: none.
129

130 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
131 took the following action:
132

133 **MOVED by Mr. Watson, seconded by Mr. Hughes to adopt an Ordinance Revising the**
134 **San Juan County 2019 Budget for Supplemental Appropriations, Amending Ordinances**
135 **30-2018, 5-2019, 6-2019, 7-2019 and 09-2019. ALL AYES; MOTION CARRIED.**
136

137 **09:30 AM** **DISCUSSION:** Home Fund Housing Award Report (1st Touch) – Ryan Page,
138 Housing Program Coordinator
139

140 Mr. Page presented the Report and answered Council's questions. Of People and Land
141 (OPAL) Executive Director Lisa Byers and San Juan Community Home Trust Executive
142 Director David Gow also participated in the discussion.
143

144 **10:00 AM DISCUSSION:** Solar Installation Proposal – Mike Thomas, County Manager;
145 Rainshadow Solar
146

147 Mr. Thomas introduced consultants Chris and Justin Wolf who presented the Proposal and
148 answered Council’s questions.
149

150 **10:55 AM DISCUSSION/ACTION:** To Approve a Resolution Approving the Clean Water
151 Utility Six-Year Capital Improvement Plan - Kendra Smith, Environmental
152 Resources Manager
153

154 Ms. Smith presented the Program and answered Council’s questions. After discussion, the
155 Council took the following action:
156

157 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution Approving the**
158 **Clean Water Utility Six-Year Capital Improvement Plan for projects between 2020 and**
159 **2025, and that the 2020 and 2021 projects shall be incorporated into the County Capital**
160 **Improvement Program. ALL AYES; MOTION CARRIED.**
161

162 **11:10 AM DISCUSSION:** To Consider an Ordinance Renewing the San Juan Islands
163 Conservation District System of Rates and Charges (2nd touch) – Mike Thomas,
164 County Manager
165

166 Mr. Thomas presented the draft Ordinance and answered Council’s questions. Treasurer
167 Rhonda Pederson, Assessor John Kulseth and Conservation District Natural Resource
168 Planner Bruce Gregory contributed to the discussion. The public hearing is scheduled for
169 Tuesday, October 22.
170

171 **11:27 AM ACTION:** Resolution re: 2020 Legislative Priorities – Council
172

173 After discussion, the Council took the following action:
174

175 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Resolution Regarding**
176 **Legislative Priorities for the 2020 Legislative Session. ALL AYES; MOTION CARRIED.**
177

178 Mr. Hughes excused himself from the meeting at 11:32 AM.
179

180 **11:30 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**
181

182 **Mr. Thomas:** Introduced the possibility of legislative process training for Council and
183 Department Heads in the beginning of December; summarized the upcoming Proposition 2
184 (Levy Lid Lift) information available to the public.
185

186 **Mr. Stephens:** Reported on the recommendations from the final Whale Task Force meeting on
187 October 8; met with 40th District State Representative Debra Leckanoff to discuss legislative
188 priorities and National Monument Resource Management Plan;
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11:45 AM EXECUTIVE SESSION: To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)

At 11:45 AM, Council Chair Stephens announced that the Council would be holding an executive session to litigation pursuant to RCW 42.30.110(1)(i) estimated to last 45 minutes, followed by adjournment.

Present: Council Member Stephens and Watson (Hughes absent), Prosecuting Attorney Randall Gaylord, Director of Community Development Erika Shook, County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.

At 12:30, it was announced the session would take an additional 30 minutes.

The session ended at 12:40 PM for a total executive session time of 55 minutes.

No Action was taken.

12:40 PM ADJOURN

Chair Stephens adjourned the executive session and adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on October 15, 2019. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.