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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, OCTOBER 15, 2019

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:05 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:05 AM. Present: Council Members Jamie Stephens and Rick Hughes (Bill Watson excused); Clerk to the Council Ingrid Gabriel and interested members of the public.

MOVED by Mr. Hughes, seconded by Mr. Stephens to excuse Council Member Watson from today’s meeting. VOTE: 2:0:0 (Watson excused); MOTION CARRIED.

New Employee Introductions: Community Development Director Erika Shook introduced Cody Blazer (Orcas/Lopez Building Inspector) and Peter Harrison (Land Use Planner II).

Approval of Minutes:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of the San Juan County Council meeting of Tuesday, October 8, 2019 as written. VOTE: 2:0:0 (Watson excused); MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of the San Juan County Council meeting of Wednesday, October 9, 2019 as written. VOTE: 2:0:0 (Watson excused); MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, October 15, 2019:

Financial Items:

The Auditor’s office requests approval for the following warrants issued the week of September 30, 2019:

- Warrant #220714 – 220715 Veteran Assistance claims in the amount of \$400.00
- Warrant #220716 – 220737 PW claims in the amount of \$69,376.33
- Warrant #220738 – 220752 ER&R claims in the amount of \$5,623.77
- Warrant #220753 – 220824 County claims in the amount of \$173,635.81
- Warrant #220825 & 220826 Elections claims in the amount of \$1,800

The Treasurer’s office requests approval for the checks issued for the month of September, 2019.

51 **VOTE: 2:0:0 (Watson excused); MOTION CARRIED.**
52

53 **Update:** Mr. Hughes reported on the status of ER&R Waldron Island based maintenance
54 vehicles; Mr. Stephens reported on a meeting with State Representative Debra Leckanoff and
55 discussed the National Monument Plan and decisions made by the Bureau of Land
56 Management.
57

58 **Public Access:** The following individuals addressed the Council: none
59

60 **09:15 AM PUBLIC HEARING:** To Adopt an Ordinance Regarding the 1019 Annual Docket
61 and a Site-Specific Re-Designation Request (PREDES-19-0001) Amending the
62 San Juan County Comprehensive Plan Official Maps to Change the Land Use
63 Designation of Tax Parcel Number 351444005000 from Rural General Use
64 (RGU) to Town of Friday Harbor Unincorporated Urban Growth Area (TFUA)
65 Subject to Conditions – Adam Zack, Planner III

66 **Present:** Council Members Jamie Stephens and Rick Hughes (Bill Watson
67 excused); County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel
68

69 Chair Stephens opened the public hearing to approve the Ordinance. Mr. Zack presented the
70 Ordinance and answered Council's questions.
71

72 Chair Stephens opened public testimony. Stephanie O'Day provided testimony.
73

74 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
75 took the following action:
76

77 **MOVED by Mr. Hughes, seconded by Mr. Stephens to approve PREDES-19-0001 request**
78 **to designate Tax Parcel Number 351444005000 from Rural General Use (RGU) to the**
79 **Town of Friday Harbor Unincorporated Urban Growth Area (TFUA) as presented. VOTE:**
80 **2:0:0 (Watson excused); MOTION CARRIED.**
81

82 **09:40 AM 2020-2021 BUDGET PRESENTATIONS**
83

84 Auditor Milene Henley introduced the preliminary San Juan County 2020-2021 Budget,
85 followed by departmental budget presentations by:
86

- 87 • Community Development & Planning – Erika Shook, Community Development Director
- 88 • Council – Ingrid Gabriel, Clerk to the Council
- 89 • Assessor – John Kulseth, Assessor
- 90 • Treasurer – Rhonda Pederson, Treasurer
- 91 • Land Bank – Lincoln Bormann, Land Bank Director
- 92 • Noxious Weeds – Brook Brouwer, WSU Extension Director; Jason Ontjes, Program
93 Coordinator; Bruce Gregory, Noxious Weed Board President
94

95 **12:00 PM RECESS**
96
97

98 **01:08 PM 2020-2021 BUDGET PRESENTATIONS (continued)**

99

- 100 • Washington State University Extension - Brook Brouwer, WSU Extension Director
- 101 • Prosecutor – Randy Gaylord, Prosecuting Attorney
- 102 • Clerk – Lisa Henderson, County Clerk

103

104 **02:45 PM ACTIONS SETTING PUBLIC HEARINGS:**

105

106 The Council took the following actions:

107

108 **MOVED by Mr. Hughes, seconded by Mr. Stephens to schedule a public hearing to**
109 **adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for**
110 **Land Conservation Futures for 2020 for Tuesday, November 12 at 9:15 a.m. in Friday**
111 **Harbor. VOTE: 2:0:0 (Watson excused); MOTION CARRIED.**

112

113 **MOVED by Mr. Hughes, seconded by Mr. Stephens to schedule a public hearing to**
114 **adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for**
115 **County Roads for 2020 for Tuesday, November 12 at 9:15 a.m. in Friday Harbor. VOTE:**
116 **2:0:0 (Watson excused); MOTION CARRIED.**

117

118 **MOVED by Mr. Hughes, seconded by Mr. Stephens to schedule a public hearing to**
119 **adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for**
120 **Current Expense for 2020 for Tuesday, November 12 at 9:15 a.m. in Friday Harbor.**
121 **VOTE: 2:0:0 (Watson excused); MOTION CARRIED.**

122

123 **MOVED by Mr. Hughes, seconded by Mr. Stephens to schedule a public hearing to**
124 **adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for**
125 **the Year 2020 and Setting Forth the Estimated Revenues and Appropriations for**
126 **Monday, November 4 at 9:15 a.m. in Friday Harbor. VOTE: 2:0:0 (Watson excused);**
127 **MOTION CARRIED.**

128

129 **02:50 PM DISCUSSION/ACTION:** Annual Capital Budget and 6-Year Capital Improvement
130 Program (1st touch) – Jill Jacobs, Deputy Auditor

131

132 Ms. Jacobs presented the Budget/Program and answered Council's questions. After
133 discussion, the Council took the following action:

134

135 **MOVED by Mr. Hughes, seconded by Mr. Stephens to schedule a public hearing to**
136 **approve the Annual Capital Budget and 6-Year Capital Improvement Program (CIP) for**
137 **Monday, November 4 at 9:15 a.m. VOTE: 2:0:0 (Watson excused); MOTION CARRIED.**

138

139 **03:00 PM DISCUSSION/ACTION:** Approval of Visitors Bureau Annual Plan and Budget –
140 Deborah Hopkins, Executive Director

141

142 Ms. Hopkins presented the Plan/Budget and answered Council's questions. After discussion,
143 the Council took the following action:

144

145

146 **MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the San Juan County**
147 **Destination and Marketing Management Plan for 2020 as presented minus the inclusion**
148 **of the Tourism Master Plan which will be done in conjunction with the Lodging Tax**
149 **Advisory Council, San Juan County Council and the Visitors Bureau. VOTE: 2:0:0**
150 **(Watson excused); MOTION CARRIED.**

151
152 **03:23 PM DISCUSSION:** To Approve Lodging Tax Advisory Committee 2020 Lodging Tax
153 Award Recommendations – Rick Hughes, LTAC Chair

154
155 Mr. Hughes presented the Recommendations. Council rescheduled action on approval for
156 October 22.

157
158 **03:45 PM ADJOURN**

159
160 Chair Stephens adjourned the meeting.

161 *****

162 **COUNTY COUNCIL**
163 **SAN JUAN COUNTY, WASHINGTON**

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166 **These Minutes were approved and signed on October 22, 2019. The original document is retained in the**
167 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

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