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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
MONDAY, OCTOBER 28, 2019

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:01 AM CALL TO ORDER & FLAG SALUTE

Chair Stephens called the meeting to order at 09:01 AM. Present: Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

New Employee Introduction: Auditor Milene Henley introduced Libby Concord, Auditor's Office Accounts Payable Deputy; Environmental Resource Manager Kendra Smith introduced Mark Ingman, Solid Waste Manager

Public Access: The following individual addressed the Council – Trina Burton.

Council Updates:

Mr. Stephens reported that the Puget Sound Partnership is forming a subcommittee to coordinate outreach to local governments.

09:15 AM PUBLIC HEARING: To Review 2019 Projected Revenues for San Juan County – Milene Henley, Auditor

Chair Stephens opened the public hearing. Ms. Henley presented the Review and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. No Council action was required.

09:35 AM EXECUTIVE SESSION: To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)
Present: Council, Prosecuting Attorney Randall Gaylord, County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.

At 09:35 AM, Council Chair Stephens announced that the Council would be holding an executive session to discuss litigation pursuant to RCW 42.30.110(1)(i) estimated to last 25 minutes.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. The session ended at 10:00 AM for a total executive/closed session time of 25 minutes.

No Action was taken.

Chair Stephens reconvened the regular meeting.

51 **BREAK**

52

53 **10:13 AM DISCUSSION:** Ordinances of San Juan County, Washington Setting the
54 Property Tax Levies for Land Conservation Futures, County Roads and
55 Current Expense for 2020 (2nd touch) – Mike Thomas, County Manager
56

57 Mr. Thomas presented the draft Ordinances and answered Council's questions. The public
58 hearings are scheduled for Tuesday, November 12 at 9:15.
59

60 **10:20 AM DISCUSSION:** An Ordinance of San Juan County, Washington Adopting a
61 Budget and Setting Forth the Estimated Revenues and Appropriations (2nd
62 touch) – Milene Henley, Auditor; Mike Thomas, County Manager
63

64 Ms. Henley presented the draft Ordinance and answered Council's questions. The public
65 hearing is scheduled for Monday, November 4 at 9:15.
66

67 **10:28 AM DISCUSSION:** 2020 Annual Capital Budget and Six-Year Capital Improvement
68 Plan (1st touch) – Jill Jacobs, Deputy Auditor
69

70 Ms. Jacobs presented the Capital Budget and Improvement Plan and answered Council's
71 questions. The public hearing is scheduled for November 4 at 9:15.
72

73 **10:55 AM ACTION:** Adopt Homeless Housing Plan – Ryan Page, Affordable Housing
74 Program Coordinator
75

76 Mr. Page presented the Plan and answered Council's questions. After discussion, the Council
77 took the following action:
78

79 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution of the County**
80 **Council of San Juan County Adopting a Five-Year Homeless Plan. ALL AYES; MOTION**
81 **CARRIED.**
82

83 **11:07 AM DISCUSSION:** Ordinance for the Implementation of 1406 Sales Tax Retention
84 Legislation (1st touch) - Ryan Page, Affordable Housing Program Coordinator
85

86 Mr. Page presented the draft Ordinance and answered Council's questions. The public
87 hearing is scheduled for Tuesday, November 12 at 9:15.
88

89 **11:18 AM ACTION:** To Approve 2019 Home Fund Applications – Ryan Page, Housing
90 Program Coordinator
91

92 Mr. Page presented the Applications and answered Council's questions. After discussion,
93 the Council took the following action:
94

95 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Housing Advisory**
96 **Committee recommendation 2019 Home Fund Applications and changing funding to**
97 **\$850,000 for April's Grove, \$80,612 for the Salal Neighborhood and \$200,000 for the**
98 **Salish Project. ALL AYES; MOTION CARRIED.**

99 **11:40 AM DISCUSSION:** An Ordinance Cancelling Prior Years Unclaimed Accounts
100 Payable and Payroll Warrants (1st touch) – Jill Jacobs, Deputy Auditor
101

102 Ms. Jacobs presented the draft Ordinance and answered Council’s questions. The public
103 hearing is scheduled for Tuesday, November 12 at 9:15.
104

105 **11:45 AM ACTION:** To Approve Lodging Tax Advisory Committee 2020 Lodging Tax
106 Award Recommendations – Rick Hughes, LTAC Chair
107

108 Mr. Hughes presented the Recommendations and answered Council’s questions. After
109 discussion, the Council took the following action:
110

111 **MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the allocations for the**
112 **Lodging Tax Advisory Committee’s suggestions minus the \$59,500 for the San Juan**
113 **County Tourism Master Plan. VOTE: 2:1:0 (Watson opposed); MOTION CARRIED.**
114

115 **12:25 PM EXECUTIVE SESSION:** To review the performance of a public employee.
116 pursuant to RCW 42.30.110 (1)(g)
117 Present: Council, Human Resource Manager James Wolf and County Manager
118 Mike Thomas.
119

120 At 12:25 PM, Chair Stephens announced that the Council would be holding an executive
121 session to review the performance of a public employee pursuant to RCW 42.30.110 (1)(g)
122 estimated to last 30 minutes.
123

124 The session ended at 12:45 PM for a total executive session time of 20 minutes.
125

126 **No Action was taken.**
127

128 Ms. Gabriel stepped into the hall and announced that the executive session had ended. Chair
129 Stephens adjourned the executive session and reconvened the regular meeting.
130

131 **12:45 PM ADJOURNED**
132

133 Chair Stephens adjourned the meeting.
134

COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON

140
141 **These Minutes were approved and signed on November 5, 2019. The original document is retained in the**
142 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**
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