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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, NOVEMBER 26, 2019

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:05 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:05 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes; County Manager Mike Thomas; Clerk to the Council Ingrid Gabriel and interested members of the public.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council Tuesday, November 12, 2019 meeting minutes as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council Monday, November 18, 2019 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Consent Agenda of November 26, 2019:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of November 4, 2019:

- Warrant #222031 Health claim in the amount of \$4,800.00
Plus use tax in the amount of \$398.40 for total expenditures of \$5,198.40
- Warrant #222034 – 222122 County claims in the amount of \$176,282.69
- Warrant #222123 – 222128 ER&R claims in the amount of \$50,209.25

The Auditor's office requests approval for the following warrants issued the week of November 11, 2019:

- EFT 91115191 Parks Tax claim in the amount of \$881.32
- Warrant #222489-222506 ER&R claim in the amount of \$15,141.65
- Warrant #222515-222613 County claim in the amount of \$146,040.59
Plus use tax in the amount of \$105.84 for total expenditures of \$146,146.43
- Warrant #222614 ER&R credit card claims in the amount of \$768.40

Miscellaneous:

- Resolution re: Haven Road Temporary Construction Easements Time Extension

- 51 • Resolution Authorizing the County Manager to Certify the Amount of Taxes
- 52 Levied by the Board of Each Taxing District
- 53 • Correction of Manifest Error 252523008
- 54 • Interlocal Bidding/Purchasing Agreement between Grays Harbor County and
- 55 San Juan County

56

57 **ALL AYES; MOTION CARRIED**

58

59 **Public Access:** The following individuals addressed the Council: Dean Frey, Peter Thieland,
60 Alice Nelson, Chloe Mason.

61

62 **PUBLIC HEARINGS:**

63

64 **09:23 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property
65 Tax Levy for Current Expense for 2020 (continued from November 12) – Mike
66 Thomas, County Manager

67 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
68 Gabriel

69

70 Chair Stephens opened the continued public hearing to adopt the Ordinance. Mr. Thomas and
71 Assessor John Kulseth presented the Ordinance and answered Council’s questions.

72

73 Chair Stephens opened public testimony. The following citizens offered testimony: none.

74

75 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
76 took the following action:

77

78 **MOVED by Mr. Watson, seconded by Mr. Hughes to continue the public hearing to**
79 **Adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for**
80 **Current Expense for 2020 to Tuesday, December 3, 2019 at 9:15 AM in Friday Harbor.**
81 **ALL AYES; MOTION CARRIED.**

82

83 **10:03 AM** To Approve the 2020 Annual Capital Improvement Plan, 2021 Annual Capital
84 Improvement Plan and the 2020-2025 Six-Year Capital Improvement Plan
85 (continued from November 12) - Jill Jacobs, Deputy Auditor

86 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
87 Gabriel

88

89 Chair Stephens opened the continued public hearing to adopt the Plans. Ms. Jacobs
90 presented the Plans and answered Council’s questions.

91

92 Chair Stephens opened public testimony. The following citizens offered testimony: none.

93

94 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
95 took the following action:

96

97 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve the 2020 Annual Capital**
98 **Improvement Plan, 2021 Annual Capital Improvement Plan and the 2020-2025 Six-Year**
99 **Capital Improvement Plan as presented today. ALL AYES; MOTION CARRIED.**

100
101 **10:11 AM** To Adopt an Ordinance of San Juan County, Washington Adopting a Budget and
102 Setting Forth the Estimated Revenues and Appropriations (continued from
103 November 12) – Milene Henley, Auditor; Mike Thomas, County Manager
104 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
105 Gabriel
106

107 Chair Stephens opened the continued public hearing to adopt the Ordinance. Mr. Thomas and
108 Ms. Henley presented the Ordinance and answered Council's questions.
109

110 Chair Stephens opened public testimony. The following citizens offered testimony: none.
111

112 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
113 took the following action:
114

115 **MOVED by Mr. Watson, seconded by Mr. Hughes to continue the public hearing to adopt**
116 **an Ordinance of San Juan County, Washington adopting a Budget for the Year 2020-**
117 **2021 and setting Forth the Estimated Revenues and Appropriations to Tuesday,**
118 **December 3, 2019 at 9:15 AM in Friday Harbor. ALL AYES; MOTION CARRIED.**
119

120 **10:26 AM DISCUSSION:** Resolutions on Fee Schedule Changes
121

122 Parks & Fair Director Dona Wuthnow presented the proposed Parks & Fair Fee Schedule and
123 answered Council's questions.
124

125 Civil Deputy Kim Ott presented the proposed Sheriff's Fee Schedule and answered Council's
126 questions.
127

128 Community Development Director Erika Shook presented the proposed Community
129 Development fee schedule and answered Council's questions. After discussion, the Council
130 took the following action:
131

132 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution Revising the**
133 **Department of Community Development Fee Schedule to adopt a technology fee as**
134 **outlined in the staff memo and in the Resolution. ALL AYES; MOTION CARRIED.**
135

136 **11:00 AM ACTION:** Approve a Resolution re: E911 Sales Tax – Mike Thomas, County
137 Manager; Ron Krebs, Sheriff
138

139 Sheriff Krebs, Mr. Thomas and Public Works Director Russ Harvey presented the Resolution
140 and answered Council's questions.
141
142
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144

145 **11:17 AM DISCUSSION:** Comprehensive Plan Land Capacity Analysis Final Capacity
146 Update – Adam Zack, Planner III
147

148 Mr. Zack presented the Update and answered Council's questions.
149

150 **01:05 PM DISCUSSION:** Land Use Issues Topic List - Linda Kuller, Planning Manager;
151 Adam Zach, Planner III
152

153 Ms. Kuller and Mr. Zack presented the Issues and answered Council's questions.
154

155 **01:35 PM DISCUSSION:** Required Report on Use of REET 2 Funds for Maintenance
156 Purposes – Jill Jacobs, Deputy Auditor
157

158 Ms. Jacobs presented the Report and answered Council's questions.
159

160 **01:42 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**
161

162 **Ms. Gabriel, Clerk** - Advisory Committee Appointments/ Reappointments:
163

164 **MOVED by Mr. Hughes, seconded by Mr. Watson to appoint Julia Wrapp to the Orcas**
165 **Island Library Board of Trustees. ALL AYES; MOTION CARRIED.**
166

167 **Mr. Hughes:** Attended the Washington association of Counties (WSAC) Annual Conference;
168 reported on the status of ferry service.
169

170 **Mr. Thomas:** Attended the Washington Association of Counties (WSAC) Annual Conference
171 and the County Risk Pool meeting; announced the December 11 ribbon cutting for the West
172 Beach culvert project; will attend a December 12 meeting to discuss a long-term lease for
173 Coffelt Farms;; continues to work on budget.
174

175 **Mr. Stephens:** Reported on a National Monument Status timeline; discussed potential State
176 legislation making the coroner an elected position; reported on an opioid tracking application
177 being used in other jurisdictions; attended a Department of Interior meeting regarding changes
178 in the Endangered Species Act; attended a Northwest Straits meeting.
179

180 **02:00 PM ADJOURN**
181

182 Chair Stephens adjourned the meeting.
183

COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON

188 **These Minutes were approved and signed on December 3, 2019. The original document is retained in the**
189 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**