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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, DECEMBER 3, 2019**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:00 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes; Clerk to the Council Ingrid Gabriel and interested members of the public.

**Employee Introduction:** Public Works Administrative Program Manager Denice Kulseth introduced Jean Boyd (Financial Clerk) and Carolina Ramos (Procurement Specialist).

**Approval of Minutes:**

**MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council Monday, November 25, 2019 meeting minutes as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Watson, seconded by Mr. Hughes to approve the San Juan County Council Tuesday, November 26, 2019 meeting minutes as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Watson, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, December 3, 2019:**

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of **November 18, 2019:**

- Warrant #222660-222665 Veterans Assist claims in the amount of \$1,900.00
- Warrant #222756-222768 ER&R claims in the amount of \$6,066.34
- Warrant #222769-222895 County claims in the amount of \$278,687.02  
Plus use tax in the amount of \$46.94 for total expenditures of \$278,733.96
- Warrant #222940 County 2 claim in the amount of \$138.41

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending **November 21, 2019.**

PAYROLL GROSS: \$1,401,097.21  
EMPLOYER BENEFITS: \$ 562,526.83

51 Miscellaneous:  
52 Salmon Recovery Resolution

53  
54 **ALL AYES; MOTION CARRIED**

55  
56 **Public Access:** The following individuals addressed the Council: Boyd Pratt, Lovel Pratt,  
57

58 **Agenda:** Chair Stephens added a Closed Session to discuss labor negotiations to the  
59 agenda.

60  
61 **Update:** Rick January 6 Skagit County to replace State Representative Jeff Morris.

62  
63 **PUBLIC HEARINGS: Public Testimony Accepted**

64  
65 **09:20 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property  
66 Tax Levy for Current Expense for 2020 (continued from November 26) – Mike  
67 Thomas, County Manager

68 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
69 Gabriel

70  
71 Chair Stephens opened the continued public hearing to adopt the Ordinance. Mr. Thomas  
72 presented the Ordinance and answered Council's questions.

73  
74 Chair Stephens opened public testimony. The following people offered testimony: none.

75  
76 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
77 took the following action:

78  
79 **MOVED by Mr. Watson, seconded by Mr. Hughes to adopt an Ordinance of San Juan**  
80 **County, Washington Setting the Property Tax Levy for Current Expense for 2020 as**  
81 **presented. ALL AYES; MOTION CARRIED.**

82  
83 **09:28 AM** To Adopt an Ordinance of San Juan County, Washington adopting a Budget for  
84 the Year 2020-2021 and Setting Forth the Estimated Revenues and  
85 Appropriations (continued from November 26) – Auditor Milene Henley  
86 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
87 Gabriel

88  
89 Chair Stephens opened the continued public hearing to adopt the Ordinance. Ms. Henley  
90 presented the Ordinance and answered Council's questions.

91  
92 Chair Stephens opened public testimony. The following people offered testimony: none.

93  
94 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
95 took the following action:

96  
97

98 **MOVED by Mr. Hughes, seconded by Mr. Watson to continue the public hearing to adopt**  
99 **an Ordinance of San Juan County, Washington adopting a Budget for the Year 2020-**  
100 **2021 and Setting Forth the Estimated Revenues and Appropriations to 1:00 PM this**  
101 **afternoon. ALL AYES; MOTION CARRIED.**

102  
103 **10:10 AM ACTION:** Approve Acceptance of a Partial Conservation Amendment on Mulno  
104 Cove – Lincoln Bormann, Land Bank Director; Jon Cain, Deputy Prosecuting  
105 Attorney  
106

107 Mr. Bormann and Mr. Cain presented the Amendment and answered Council's questions.  
108 After discussion, the Council took the following action:  
109

110 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution to Partially**  
111 **Amend the Second Amended Deed of the Conservation Easement for the Mulno Cove/**  
112 **Gladstein Property on San Juan Island as amended. ALL AYES; MOTION CARRIED.**  
113

114 **10:35 AM DISCUSSION:** Shoreline Master Program Periodic Update Briefing – Linda  
115 Kuller, Planning Manager; Adam Zack, Planner III  
116

117 Ms. Kuller and Mr. Zack presented the Briefing and answered Council's questions.  
118

119 **10:55 AM DISCUSSION:** Marijuana Regulations Briefing – Linda Kuller, Planning Manager;  
120 Adam Zack, Planner III  
121

122 Ms. Kuller and Mr. Zack presented the Briefing and answered Council's questions.  
123

124 **11:20 AM ACTION:** To Approve a Resolution Establishing a Revised Sheriff's Office Fee  
125 Schedule – Kim Ott, Civil Deputy  
126

127 Ms. Ott presented the Resolution and answered Council's questions. After discussion, the  
128 Council took the following action:  
129

130 **MOVED by Mr. Watson, seconded by Mr. Hughes to approve a Resolution Establishing a**  
131 **Revised Sheriff's Office Fee Schedule as presented. ALL AYES; MOTION CARRIED.**  
132

133 **11:45 AM RECESS**  
134

135 **01:08 PM DISCUSSION:** To Approve a Resolution Providing for the Submission to the  
136 Voters of San Juan County a Proposition at Authorizing the County to Fix and  
137 Impose a Sales and Use Tax of Two-Tenths of One Percent to be Used Solely  
138 for the Purpose of Providing Funds for Costs Associated with the Operation of  
139 Enhance 911 Emergency Communications Systems and Facilities – Mike  
140 Thomas, County Manager; Kim Ott, Civil Deputy  
141

142 Mr. Thomas presented the Resolution and answered Council's questions. After amending the  
143 Resolution to provide for one-half of one tenth percent for ongoing maintenance, the Council  
144 postponed action until the December 9 meeting.  
145

146 **01:48 PM PUBLIC HEARING CONTINUED:** To Adopt an Ordinance of San Juan County,  
147 Washington adopting a Budget for the Year 2020-2021 and Setting Forth the  
148 Estimated Revenues and Appropriations - Auditor Milene Henley  
149 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
150 Gabriel

151  
152 Chair Stephens opened the continued public hearing to adopt the Ordinance. Ms. Henley  
153 presented the current status of the Budget and answered Council's questions. After  
154 discussion, the Council took the following action:

155  
156 **MOVED by Mr. Hughes, seconded by Mr. Watson to continue the public hearing to adopt**  
157 **an Ordinance of San Juan County, Washington adopting a Budget for the Year 2020-**  
158 **2021 and Setting Forth the Estimated Revenues and Appropriations [continued**  
159 **originally from November 26 and continued today, December 3 this morning and this**  
160 **afternoon] to Tuesday, December 9, 2019 at the Lopez Center for Community and the**  
161 **Arts at 10:15 AM on Lopez Island. ALL AYES; MOTION CARRIED.**

162

163 **02:50 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

164

165 **Advisory Committee Appointments/Reappointments:**

166

167 **MOVED by Mr. Stephens, seconded by Mr. Hughes to appoint Connie Holz to the Lopez**  
168 **Island Library Board of Trustees. ALL AYES; MOTION CARRIED.**

169

170 **02:57 PM CLOSED SESSION & EXECUTIVE SESSIONS:**

171

172 At 02:57 PM, Council Chair Stephens announced that the Council would be holding a **closed**  
173 **session** to discuss matters pertaining to collective bargaining pursuant to RCW  
174 42.30.140(4)(b) and an **executive session** to consider litigation pursuant to RCW  
175 42.30.110(1)(i) estimated to last 60 minutes in total, followed by adjournment.

176

177 **03:00 PM Closed Session Present:** Council, Human Resource Manager James Wolf,  
178 Auditor Milene Henley, County Manager Mike Thomas, and Clerk to the Council  
179 Ingrid Gabriel

180

181 The session ended at 3:40 PM for a total closed session time 43 minutes.

182

183 **No Action was taken.**

184

185 **03:40 PM Executive Session Present:** Council, Prosecuting Attorney Randall Gaylord,  
186 Deputy Prosecuting Attorney Amy Vira, Human Resource Manager James Wolf,  
187 County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.

188

189 At 04:00 PM, Ms. Gabriel stepped out of the hearing room and announced the session would  
190 take an additional 30 minutes. The session ended at 04:07 PM for a total executive and closed  
191 session time of 1 hour and 7 minutes.

192

193 **No Action was taken.**

194  
195 Ms. Gabriel stepped out of the hearing room and announced that the closed and executive  
196 sessions had ended. Chair Stephens ended the sessions, reconvened the regular meeting and  
197 adjourned the meeting.

198  
199 **04:07 PM      ADJOURNED**

200  
201 \*\*\*\*\*

202  
203 **COUNTY COUNCIL**  
204 **SAN JUAN COUNTY, WASHINGTON**

205  
206 **These Minutes were approved and signed on January 7, 2020. The original document is retained in the**  
207 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**  
208