

1 **SPECIAL MEETING MINUTES**
2 **RETREAT**
3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **JANUARY 31, 2019**
6

7 **Parks & Fair Conference Room, 849 Argyle Road, Friday Harbor, WA 98250**
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9 **09:00 AM CALL TO ORDER & FLAG SALUTE**

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11 Council Chair Hughes called the meeting to order at 9:00 AM. Present: Council Members
12 Jamie Stephens, Rick Hughes and Bill Watson; County Manager Mike Thomas, Auditor Milene
13 Henley, Director Community Development Erika Shook, Planning Manager Linda Kuller,
14 Director Health & Community Services Mark Tompkins, Human Resource & Risk Manager
15 James Wolf, Environmental Resources Manager Kendra Smith and Clerk to the Council Ingrid
16 Gabriel.

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18 **09:10 AM EXECUTIVE SESSION:** To Evaluate the Performance of a Public Employee
19 pursuant to RCW 42.30.110 (1)(g) estimated to last 15 minutes.
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21 At 09:10 AM, Council Chair Hughes announced that the Council would be holding an executive
22 session estimated to last 15 minutes.
23

24 Present: Council, County Manager Mike Thomas, and Human Resource Manager James
25 Wolf.
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27 The session ended at 09:25 AM for a total executive session time of 15 minutes.
28

29 **No Action was taken.**

30
31 Ms. Gabriel stepped out of the conference room and announced that the executive session
32 had ended. Chair Hughes adjourned the executive session and reconvened the regular
33 meeting.
34

35 **09:25 AM DISCUSSION:** Department of Community Planning Major Workload Items for
36 2020 & Beyond
37

38 Council, Mr. Thomas, Ms. Shook and Ms. Kuller discussed the following:
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40 Comprehensive Plan Overview (09:25):

- 41 • Schedule(s) of Comprehensive Plan Update;
- 42 • Which elements have been reviewed and which are pending;
- 43 • Allocation of long-range planning staff – Comp Plan v. All Other Policy and Code
44 efforts and Fee Proposal;
- 45 • Other elements (Washington legislative bills, salmon recovery, climate change);
- 46 • Comprehensive Plan Update completion projection.
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50 Marijuana Moratorium (10:30):

- 51 • General discussion of the options presented in the latest staff report;
- 52 • Defining parameters (application of buffers, acceptable tiers, etc.);
- 53 • Schedule and process moving forward.

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55 Vacation Rentals: (11:50):

- 56 • General discussion of perceived issues arising from the existence of vacation
- 57 rentals;
- 58 • Public comment received to date and Orcas Vacation Rental Group suggestions;
- 59 • Workload implications if Council wishes to move forward with amendments to the
- 60 vacation rental ordinance;
- 61 • Consensus to include an annual permit fee for vacation rentals.

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63 New Facilities: (12:55 PM):

- 64 • Discussion of Beaverton Valley Operation Center design status, currently in the
- 65 permit phase;
- 66 • Discussion regarding the Civic Campus Plan, currently at 30% design status and
- 67 projected timeline of next steps, including public outreach.

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69 Biennial Budgeting (1:30 PM):

- 70 • General discussion of the progression from one biennial budget to the next.

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72 2020 Ballot Measures (1:35 PM):

- 73 • General discussion of the Charter Review process, which is due in 2020;
- 74 • The Prosecuting Attorney and Auditor will be asked to present the process to
- 75 Council in February and March;
- 76 • Arts Council has asked for consideration of 1% tax for the Arts.

77

78 Tourism Master Plan (1:45 PM):

- 79 • Council will discuss what to include in the Plan, March 16.

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81 Discussion of Legacy projects (1:55 PM):

- 82 • Focus on the follow-thru and completion of priority projects.

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84 New and Emergent Issues (2:00 PM):

- 85 • General discussion concerning the possibility of a regional approach with
- 86 neighboring counties on issues of shared concern;
- 87 • Meet again this year with Islands Trust.

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89 All-Staff Meetings & Council Member Town Hall Meetings (2:15 PM):

- 90 • Support for an All-Staff Meeting to discuss the current budget, employee safety;
- 91 • Council members will determine Town Hall Meetings in individual districts.

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93 **02:25 PM ADJOURN**

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**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on February 11, 2020. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.