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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, APRIL 7, 2020**
6

7 **Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

8

9 **09:00 AM CALL TO ORDER & FLAG SALUTE**

10

11 Council Chair Hughes called the meeting to order at 9:00 AM. Present (via videoconference):
12 Council Members Jamie Stephens (via videoconference);, Bill Watson (via videoconference):
13 and Rick Hughes (present in hearing room); County Manager Mike Thomas (via
14 videoconference); Clerk to the Council Ingrid Gabriel present (in hearing room) and Staff
15 members (via videoconference).
16

17 **Approval of Minutes:**

18

19 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the San Juan County**
20 **Council Tuesday, March 31, 2020 meeting minutes as written. ALL AYES; MOTION**
21 **CARRIED.**

22

23 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the San Juan County**
24 **Council Monday, March 23, 2020 meeting minutes as revised. ALL AYES; MOTION**
25 **CARRIED.**

26

27 **Approval of Consent Agenda:**

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29 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the revised Consent**
30 **Agenda of Tuesday, April 7, 2020:**

31

32 **Financial Items:**

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34 The Auditor's office requests approval for the following warrants issued the week of March 23,
35 2020:

- 36
- 37 • Warrant #227429 Veteran Assistance claims in the amount of \$300.00
 - 38 • Warrant #227511 County claims in the amount of \$75.94
 - 39 • Warrant #227534-227629 County claims in the amount of \$167,147.52
 - 40 Plus use tax in the amount of \$160.14 for a total expenditure of \$167,147.52
 - 41 • Warrant #227631-227638 ER&R claims in the amount of \$93,016.21
 - 42 • EFT #190330203 Land Bank claim in the amount of \$385,000.00
 - 43 • Warrant #227639-227642 Veteran Assistance claims in the amount of
 - 44 \$1,400.00

45

46 The Auditor's office requests approval for the following warrants issued the week of March 30,
47 2020:

- 48
- 49 • Warrant #227643-227692 County claims in the amount of \$337,845.95
 - 50 Plus use tax in the amount of \$1,334.56 for a total expenditure of \$339,180.51

- 51 • Warrant #227693-227701 ER&R claims in the amount of \$35,727.67
- 52 • EFT #190401201 IT claim in the amount of \$4,328.88

53
54 The Auditor's office requests approval of payroll expenditures and associated benefit
55 expenditures for the pay period ending March 24, 2020:

56
57 PAYROLL GROSS: \$1,492,851.45
58 EMPLOYER BENEFITS: \$ 590,060.42

59
60 The Treasurer's Office requests approval for the checks issued for the month of March, 2020.

61
62 **ALL AYES; MOTION CARRIED**

63
64 **Public Access:** The following individual addressed the Council (via on-line comment) Sue
65 Kollet.

66
67 **09:05 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Mark Tompkins, Health &
68 Community Services Director; Kyle Dodd, Environmental Health Manager

69
70 Mr. Tompkins and Mr. Dodd (via videoconference) discussed the status of the Emergency
71 Operations Center (EOC), current COVID-19 (coronavirus) statistics and closures. The report
72 continued with an estimate of the associated costs, review of the public messaging regarding
73 travel restrictions, wearing masks in public, and County services to the public (providing senior
74 meal delivery and homeless housing). Mr. Dodd provided an update on coronavirus testing
75 and test availability. County Health Officer Dr. Frank James also participated (via
76 videoconference) and answered Council's questions.

77
78 Mr. Watson discussed public service messaging, media channels and funding to discourage
79 visitors at this time. County Manager Mike Thomas, Dr. James and Mr. Dodd discussed
80 availability and ordering personal protection equipment (PPE).

81
82 Prior taking action, Mr. Hughes recused himself and left the hearing room.

83
84 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve an amount not to exceed**
85 **\$40k for the purchase of personal protection equipment relative to COVID-19 and**
86 **authorize the County Manager to sign any relevant contracts. VOTE: 2:0:1 (Hughes**
87 **abstained); MOTION CARRIED.**

88
89 **11:06 AM ACTION:** Approval of Resolution/Authorization for Salmon Recovery Grant
90 Funding - Kendra Smith, Manager Environmental Resources

91
92 Ms. Smith presented (via videoconference) the Resolution and answered Council's questions.
93 After discussion, the Council took the following action:

94
95 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the standard Recreation**
96 **and Conservation Office (RCO) resolution and authorization template for Public Works**
97 **and application process for Salmon Recovery grant funding. ALL AYES; MOTION**
98 **CARRIED.**

99

100 **11:16 AM DISCUSSION:** Derelict Vessel Prevention and Removal Update – Marta Green,
101 Puget Sound Recovery Coordinator

102
103 Ms. Green presented (via videoconference) the Update and answered Council’s questions.

104
105 **11:56 AM DISCUSSION/ACTION:** Orcas Culvert Replacements on Fish Trap and
106 Bayhead Creeks Update - Kendra Smith, Manager Environmental Resources

107
108 Ms. Smith presented (via videoconference) the Update and answered Council’s questions.
109 After discussion, the Council took the following action:

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111 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve adding the Killebrew**
112 **Road, Bayhead Creek and Cormorant Road/Fishtrap Creek to the Transportation**
113 **Improvement Plan (TIP), Clean Water Capital Improvement Plan (CIP) and current**
114 **County CIP as articulated in Table 1 and into the County budget through the budget**
115 **amendment process. ALL AYES; MOTION CARRIED.**

116
117 **12:05 PM DISCUSSION:** Clean Water Utility Capital Improvement Project (CIP)
118 Requested Changes - Kendra Smith, Manager Environmental Resources

119
120 Ms. Smith presented (via videoconference) the Changes and answered Council’s questions.

121
122 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the updated 6-Year Clean**
123 **Water Capital Improvement Program (CIP) as presented today on 4/7/2020. ALL AYES;**
124 **MOTION CARRIED.**

125
126 **12:11 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

127
128 **Mr. Watson:** Attended a Northsound Behavioral Health Board meeting last Thursday and
129 keeping up with our regional COVID-19 response.

130
131 **Mr. Stephens:** Discussed a press release regarding tourism with the Visitors Bureau; had a
132 telephone call with Congressman Larsen regarding food supplies in our island stores, followed
133 by the Governor’s office response to food security. Participated in Legislative Town Hall (via
134 videoconference) on Saturday.

135
136 **Mr. Thomas:** Working on the radio communication project; discussed the appraisal on the
137 County’s Guard Street property.

138
139 **Mr. Hughes:** Attended the Legislative Town Hall on Saturday (via videoconference) and a
140 provided a ferry service update.

141
142 **12:15 PM CLOSED SESSION & EXECUTIVE SESSIONS**

143
144 At 12:15, Chair Hughes announced that the Council would be holding an Executive Session to
145 review the performance of a public employee and a Closed Session to discuss matters

146 pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last
147 approximately 30 minutes in total followed by adjournment.

148
149 Present (via videoconference): Council, Human Resource Manager James Wolf and County
150 Manager Mike Thomas.

151
152 The session ended at 12:45 PM for a total executive session time of 30 minutes.

153
154 **12:45 PM ADJOURN**

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156 Chair Hughes adjourned the meeting.

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158 *****

159 **COUNTY COUNCIL**
160 **SAN JUAN COUNTY, WASHINGTON**

161
162 **These Minutes were approved and signed on April 14, 2020. The original document is retained in the**
163 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

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