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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, MARCH 31, 2020

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes; County Manager Mike Thomas (via videoconference); Clerk to the Council Ingrid Gabriel and County staff (via videoconference).

Approval of Minutes:

Council agreed to review and amend the Monday, March 23 meeting minutes during the April 7 meeting.

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, March 24, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, March 31, 2020:

The Auditor’s office requests approval for the following warrants issued the week of March 16, 2020:

- Warrant #226996 Vet Assist claims in the amount of \$355.76
- Warrant #226997-227010 ER&R claims in the amount of \$115,783.70
- EFT #190318201 Parks tax claim in the amount of \$600.46
- Warrant #227272-227370 County claims in the amount of \$278,667.18
Plus use tax in the amount of \$851.79 for a total expenditure of \$279,518.97

ALL AYES; MOTION CARRIED

Public Access: The following individuals addressed the Council (via electronically submitted comments) – David Neimann, Norris Palmer, Charles Richardson

09:17 AM DISCUSSION: Council Request to Discuss Enforcement of Stay at Home Procedures - Ron Krebs, Sheriff

Sheriff Krebs discussed (via videoconference), enforcement procedures and answered Council’s questions.

50 **09:25 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Mark Tompkins, Director
51 Health & Community Services; Kyle Dodd, Manager Environmental Health
52

53 Mr. Tompkins and Mr. Dodd presented the Update (via videoconference) and answered
54 Council's questions.
55

56 **09:56 AM DISCUSSION:** Personal Protection Equipment (PPE) Acquisition Status– Van
57 Every, Fleet Manager
58

59 Mr. Every presented the Update (via videoconference) regarding need, acquisition, sources
60 and needed funding.
61

62 **10:42 AM ACTION:** Approve Rental Subsidies for Senior and Disabled Residents – Ryan
63 Page, Affordable Housing Coordinator
64

65 Mr. Page presented (via videoconference) the Subsidies and answered Council's questions.
66 After discussion, the Council took the following action:
67

68 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the recommendations of**
69 **the Housing Advisory Committee to fund the 2020 Senior and Disabled Rental subsidies**
70 **in the amount of \$57,151.20 as presented. ALL AYES; MOTION CARRIED.**
71

72 **10:56 AM DISCUSSION:** Home Fund 2020 Funding Round - Mark Tompkins, Director
73 Health & Community Services; Ryan Page, Affordable Housing Coordinator
74

75 Mr. Page and Mr. Tompkins presented (via videoconference) the information and answered
76 Council's questions.
77

78 **11:17 AM DISCUSSION:** General Housing Programs Update – Mark Tompkins, Director
79 Health & Community Services; Ryan Page, Affordable Housing Coordinator
80

81 Mr. Page and Mr. Tompkins presented the Update (via videoconference) and answered
82 Council's questions regarding the Point-in-Time Count, emergency rental assistance and
83 quarantine. After discussion, the Council took the following actions:
84

85 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve a waiver of the standard**
86 **application process for the emergency rental assistance program. ALL AYES; MOTION**
87 **CARRIED.**
88

89 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve \$60k of the standard**
90 **emergency rental assistance awards, \$20k to each of the three Family Resource Centers**
91 **to be managed by our [County] Housing Program Coordinator. ALL AYES; MOTION**
92 **CARRIED.**
93

94 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve an interfund loan from**
95 **the Housing Real Estate Excise Tax (REET) fund \$60k to the affordable and supportable**
96 **housing fund to provide additional emergency rental assistance to be paid back within**
97 **the three-year timeframe. ALL AYES; MOTION CARRIED.**

98 **12:15 PM RECESS**
99

100 **01:15 PM ACTION:** To Consider Agreement between San Juan County and Islands'
101 Oil Spill Association for Financial Support Related to Spill Response – Brendan
102 Cowan, Director Emergency Management
103

104 Mr. Cowan presented the Agreement (via videoconference) and answered Council's questions.
105 After discussion, the Council took the following action:
106

107 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the agreement between**
108 **San Juan County and the Islands Oil Spill Association (IOSA) for financial support**
109 **related to spill response. ALL AYES; MOTION CARRIED.**
110

111 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the appointment of**
112 **Council Member Jamie Stephens and Emergency Management Director Brendan Cowan**
113 **as the County representatives on the Board of the Islands Oil Spill Association (IOSA).**
114 **ALL AYES; MOTION CARRIED.**
115

116 **01:25 PM ACTION:** Rescind Council Resolution 06-2020 & Cancel Ballot Measure re:
117 Annexation of Town of Friday Harbor to County Fire Protection District No. 3 –
118 Milene Henley, Auditor
119

120 Ms. Henley presented (via videoconference) rescinding the Resolution and answered Council's
121 questions. After
122 discussion, the Council took the following action:
123

124 **MOVED by Mr. Watson, seconded by Mr. Stephens to rescind Resolution 06-2020. ALL**
125 **AYES; MOTION CARRIED.**
126

127 **01:30 PM DISCUSSION:** Open Public Meetings Act (OPMA) rule changes and Attorney
128 General's Office Opinions regarding Council meetings – Amy Vira, Deputy
129 Prosecutor
130

131 Ms. Vira presented (via videoconference) the rule changes and answered Council's questions.
132

133 **01:52 PM DISCUSSION:** Islanders Work - A Jobs Program for San Juan County – Victoria
134 Compton, Director Economic Development Council
135

136 Ms. Compton presented (via videoconference) the Program and answered Council's
137 questions.
138

139 **02:10 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES**
140

141 **Mr. Watson:** Discussed a public service announcement released by Gig Harbor discouraging
142 people from visiting presently, but encouraging visitors later. Council agreed that the Visitors
143 Bureau should release a similar announcement if their budget permits. Mr. Stephens will
144 contact the Executive Director to discuss.
145

146 **Mr. Stephens:** Discussed messaging on ferries regarding no transient lodging available in the
147 County at this time to discourage visitors at this time.

148
149 **Mr. Hughes:** Discussed coordinating with regional counties for joint purchasing and sharing
150 supplies during the coronavirus response. Mr. Watson agreed to lead the coordination effort.

151
152 **02:28 PM CLOSED SESSION & EXECUTIVE SESSIONS**

153
154 At 2:28 PM, Chair Hughes announced that the Council would be holding an Executive Session
155 to review the performance of a public employee and a Closed Session to discuss matters
156 pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last
157 approximately and a closed session estimated to last 25 minutes in total followed by
158 adjournment.

159
160 Present (via videoconference): Council, Human Resource Manager James Wolf and County
161 Manager Mike Thomas.

162
163 The session ended at 3:30 PM for a total executive session time of 1 hour and 2 minutes.

164
165 **No Action was taken.**

166
167 **03:30 PM ADJOURN**

168
169 Chair Hughes adjourned the meeting.

170 *****

171 **COUNTY COUNCIL**
172 **SAN JUAN COUNTY, WASHINGTON**

173
174 **These Minutes were approved and signed on April 7, 2020. The original document is retained in the**
175 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**