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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, MAY 5, 2020

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes; County Manager Mike Thomas (via videoconference); and Clerk to the Council Ingrid Gabriel.

Approval of Minutes:

MOVED by Mr. Stephens, seconded by Mr. Watson to approve the San Juan County Council Tuesday, April 28, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Stephens, seconded by Mr. Watson to approve the Consent Agenda of Tuesday, May 5, 2020:

The Auditor’s office requests approval for the following warrants issued the week of April 23, 2020:

The Auditor’s office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending 4/23/20.

PAYROLL GROSS:	\$1,700,966.99
EMPLOYER BENEFITS:	\$ 605,511.34

ALL AYES; MOTION CARRIED

Public Access: Laura Saccio, Sarah Farish and Stephen Hall provided public comment.

09:10 AM DISCUSSION: COVID-19 (Coronavirus) Update – Kyle Dodd, Emergency Operations Center (EOC) Incident Commander; Mark Tompkins, Director Health & Community Services

Mr. Tompkins (via videoconference) and Mr. Dodd (via videoconference) discussed the status of the EOC, current COVID-19 (coronavirus) statistics and closures/openings. The report continued by giving the status of both outreach and operational efforts.

49 Mr. Hughes requested that Health Department staff:
50

- 51 • Develop a data dashboard to graphically display our localized public health readiness;
- 52 • Aggregate State guide lines for separate businesses.

53
54 County Health Officer Dr. Frank James provided (via videoconference) an update on the
55 presence of the coronavirus in San Juan County, encouraged the use of masks in public and
56 answered Council's questions regarding sustained closures. Provided guidance on re-opening
57 the County to business and visitors.
58

59 After discussion, the Council took the following action:
60

61 **MOVED by Mr. Watson, seconded by Mr. Stephens to ask staff to draft a plan for**
62 **presentation to Council on the specific steps necessary to incrementally get San Juan**
63 **County to Phase II. ALL AYES; MOTION CARRIED.**
64

65 **11:16: AM DISCUSSION:** Budget Impact Expectations – Council; Auditor Milene Henley;
66 Mike Thomas, County Manager
67

68 Council, Ms. Henley and Mr. Thomas discussed potential impacts of the coronavirus on the
69 County's 2020-2021 budgets and answered Council's questions. After discussion, the Council
70 took the following action:
71

72 **MOVED by Mr. Watson, seconded by Mr. Stephens to take the \$389,918 delta and**
73 **beginning cash for 2020 and set it aside so that we use it to plug our revenue shortfall.**
74 **VOTE: 2:1:0 (Hughes opposed); MOTION CARRIED.**
75

76 **12:15 PM RECESS**
77

78 **01:15 PM DISCUSSION/ACTION:** Status of Mental Health Contracts – Mark Tompkins,
79 Director Health & Community Service
80

81 Mr. Tompkins presented the Contracts and answered Council's questions. After discussion,
82 the Council took the following action:
83

84 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve \$51,812 in supplemental**
85 **funding for both the School Based Mental Health and Community Wellness Programs as**
86 **presented. ALL AYES; MOTION CARRIED.**
87

88 **01:30 PM DISCUSSION:** 2020 Fair – Dr. Brook Brower, WSU Extension Director; Wendy
89 Waxman, 4-H Coordinator; Jennifer Allen, Fairgrounds & Events Manager
90

91 Ms. Allen, Ms. Waxman and Dr. Brower presented issues regarding holding the San Juan
92 County Fair during Phase IV of the re-opening post-coronavirus and answered Council's
93 questions. After discussion, the Council took the following actions:
94
95

96 **MOVED by Mr. Watson, seconded by Mr. Stephens to direct Staff to prepare a draft plan**
97 **and budget to convert the physical fair to a virtual fair event for 2020. ALL AYES;**
98 **MOTION CARRIED.**
99

100 **MOVED by Mr. Stephens, seconded by Mr. Watson to eliminate group camping at San**
101 **Juan County Parks this summer. ALL AYES; MOTION CARRIED.**
102

103 **01:50 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
104

105 **Mr. Stephens:** Attending Washington State Association of Counties (WSAC) Board of
106 Directors meeting May 6 (via videoconference).
107

108 **Mr. Hughes:** Queried Council on regarding supporting a letter to the Governor originating from
109 Kittitas County; Council declined to support letter.
110

111 **Mr. Thomas:** Participating in a weekly WSAC conference call with other County Managers and
112 Administrators.
113

114 **02:05 PM EXECUTIVE SESSION:** To consider the acquisition of real estate by lease or
115 purchase pursuant to RCW 42.30.110 (1)(c) and **CLOSED SESSION:** To discuss
116 matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b)
117

118 At 2:05 PM, Chair Hughes announced that the Council would be holding a Closed Session to
119 discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) and an
120 Executive Session to consider the acquisition of real estate by lease or purchase pursuant to
121 RCW 42.30.110 (1)(c) estimated to last approximately 35 minutes in total followed by
122 adjournment.
123

124 Present (via videoconference): Council, Human Resource Manager James Wolf, Land Bank
125 Director Lincoln Bormann and County Manager Mike Thomas.
126

127 The sessions ended at 02:30 PM for a total executive session time of 25 minutes.
128

129 **02:30 PM ADJOURN**
130

131 Chair Hughes called the meeting back into regular session and adjourned the meeting.
132

133 *****

134 **COUNTY COUNCIL**
135 **SAN JUAN COUNTY, WASHINGTON**
136

137 **These Minutes were approved and signed on May 11, 2020. The original document is retained in the**
138 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**
139