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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, APRIL 21, 2020**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:00 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes; County Manager Mike Thomas (via videoconference); and Clerk to the Council Ingrid Gabriel.

**Approval of Minutes:**

**MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, April 7, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, April 21, 2020:**

**Financial Items:**

The Auditor's office requests approval for the following warrants issued the week of April 6, 2020:

- EFT #190409201 County claim in the amount of \$1,000.00
- EFT #190409202 County claim in the amount of \$3,358.06
- EFT #190409203 County claim in the amount of \$1,000
- Warrant #227906-227922 ER&R claims in the amount of \$21,043.64
- Warrant #227924-228018 County claims in the amount of \$439,874.99  
Plus use tax in the amount of \$37.03 for a total expenditure of \$439,912.02

**Miscellaneous Items:**

Approve Interagency Agreement between Washington State Parks and SJC Noxious Weeds

Approve Sound Publishing Rates June 30, 2020 – July 1, 2021

**ALL AYES; MOTION CARRIED**

**Correspondence:** Mr. Watson sent a letter to Governor Inslee reflecting the Council's support for an allowing residential construction following safe practices and social distancing (due to coronavirus).

50 **Proclamation:** Environmental Resources Manager Kendra Smith read a Proclamation  
51 recognizing Earth Day on April 22.

52 **09:08 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Kyle Dodd, Emergency  
53 Operations Center (EOC) Incident Commander; Mark Tompkins, Director Health  
54 & Community Services  
55

56 Mr. Tompkins (via videoconference) and Mr. Dodd (via videoconference) discussed the status  
57 of the EOC, current COVID-19 (coronavirus) statistics and closures. The report continued by  
58 giving the status of both outreach and operational efforts.  
59

60 County Health Officer Dr. Frank James provided (via videoconference) an update on the  
61 presence of the coronavirus in San Juan County, encouraged the use of masks in public and  
62 answered Council's questions regarding sustained closures.  
63

64 **10:45 AM DISCUSSION:** Budget Impact Expectations – Council  
65

66 Council and Mr. Thomas discussed potential impacts to the County's 2020-2021 budgets.  
67

68 **11:03 AM DISCUSSION/ACTION:** First 2020 Budget Amendment; Schedule Public  
69 Hearing for May 19 at 9:00 AM (2<sup>nd</sup> touch) – Milene Henley, Auditor  
70

71 Ms. Henley (via videoconference) presented the Amendment and answered Council's  
72 questions. After discussion, the Council took the following action:  
73

74 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing for**  
75 **Tuesday, May 19 at 9:00 AM. ALL AYES; MOTION CARRIED.**  
76

77 **11:40 AM DISCUSSION/ACTION:** Schedule Public Hearing to Consider Eastsound Water  
78 District (ESWD) Community Development Block Grant Application for Tuesday,  
79 May 19 – Christine Coray, Project Engineer  
80

81 Ms. Coray (via videoconference) presented the Application and answered Council's questions.  
82 After discussion, the Council took the following action:  
83

84 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing to**  
85 **consider an ESWD Community Development Block Grant Application for Tuesday, May**  
86 **19 at 9:00 AM. ALL AYES; MOTION CARRIED.**  
87

88 **11:51 AM DISCUSSION:** 2020 Historic Preservation Grant Application and Review  
89 Process – Ingrid Gabriel, Clerk to the Council  
90

91 Ms. Gabriel (via videoconference) presented the Process and answered Council's questions.  
92 Council directed the Clerk to advertise for Requests for Proposals. The Chair will review the  
93 applications and make recommendations to the Council for awarding funds.  
94

95 **11:55 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**  
96

97 **Mr. Stephens:** Attended a Lopez “Town Square” videoconference meeting allowing medical  
98 professionals to answer Lopez Island residents’ questions regarding the coronavirus. Mr.  
99 Stephens reminded people to fill out the 2020 Census.

100 **Mr. Hughes:** Reported on the status of ferry service to San Juan County.

101  
102 **Mr. Thomas:** Is supervising the Parks & Fair Department for the time-being; discussed the  
103 status of Cofelt Farms on Orcas Island; discussed financing for the radio communications  
104 upgrade and the proposed Beaverton Valley Road Public Works Facility.

105  
106 **12:10 PM RECESS**

107  
108 **01:15 PM CLOSED SESSION & EXECUTIVE SESSIONS**

109  
110 At 12:05 PM, before the noon recess, Chair Hughes announced that the Council would be  
111 holding (via videoconference) an Executive Session to review the performance of a public  
112 employee pursuant to RCW 42.30.110 (1)(g) and a Closed Session to discuss matters  
113 pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last  
114 approximately 50 minutes in total followed by adjournment.

115  
116 Present (via videoconference): Council, Human Resource Manager James Wolf and County  
117 Manager Mike Thomas.

118  
119 The sessions ended at 2:20 PM for a total executive session time of 1 hour and 15 minutes.

120  
121 **No action was taken.** Council scheduled a Special Meeting on Thursday, April 22 to continue  
122 the Executive Session to review the performance of a public employee to review the  
123 performance of a public employee pursuant to RCW 42.30.110 (1)(g) and take action.

124  
125 **02:19 PM ADJOURN**

126  
127 Chair Hughes called the meeting back into regular session and adjourned the meeting.

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130 **COUNTY COUNCIL**  
131 **SAN JUAN COUNTY, WASHINGTON**

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136 Bill Watson, Vice Char  
137 District 1

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141 Jamie Stephens, Member  
142 District 3  
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Rick Hughes, Chair  
District 2

ATTEST: Clerk to the Council

By: \_\_\_\_\_  
Ingrid R. Gabriel      Date: