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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, MAY 19, 2020**

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7 Legislative Hearing Room, 55 Second Street, Friday Harbor, WA
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9 **09:00 AM CALL TO ORDER & FLAG SALUTE**

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11 Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members
12 Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes;
13 County Manager Mike Thomas (via videoconference); and Clerk to the Council Ingrid Gabriel.

14

15 **Approval of Minutes:**

16

17 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County**
18 **Council Monday, May 11, 2020 meeting minutes as written. ALL AYES; MOTION**
19 **CARRIED.**

20

21 **Approval of Agenda:** Mr. Hughes announced that the Public Hearing scheduled for today
22 regarding budget amendments are rescheduled to June 9 due to an error in the legal notice.

23

24 **Approval of Consent Agenda:**

25

26 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of**
27 **Tuesday, May 19, 2020:**

28

29 The Auditor's office requests approval for the following warrants issued the week of May 11,
30 2020:

- 31
- 32 • Warrant #228970-228986 ER&R claims in the amount of \$14,209.69
 - 33 • Warrant #228987 Vet Assist claim in the amount of \$60.00
 - 34 • Warrant #229177-229284 County claims in the amount of \$238,593.17
- 35 Plus use tax in the amount of \$17.63 for a total expenditure of \$238,610.80

36

37 The Treasurer's office requests approval for the checks issued for the month of April, 2020.

38

39 **ALL AYES; MOTION CARRIED**

40

41 **Approval of Correspondence:** Mr. Watson introduced a letter to Governor Inslee regarding
42 purchasing of Personal Protection Equipment.

43

44 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the draft letter to**
45 **Governor Inslee with respect to the Personal Protective Equipment (PPE) policy change**
46 **to be signed by the full Council under Council letter head. ALL AYES; MOTION**
47 **CARRIED.**

48

49 **Public Access (via videoconference or letter/email):** Victoria Compton, Elizabeth Covert,
50 Stand up Men of San Juan Island (Brian Clark, Matt Clausen, Teddy Deane, Mick Foster,
51

52 Richard Lowe, Juan Lopez, Kirk Furmeister, Larry Greene, Ron Hanson, Kerwin Johnson,
53 Steve Porten, Jim Vedder, Keith Keyser, Andrew Popovich, Scott Schwinge, John Stamey,
54 Paul Walsh, Wayne Eschelan, Lynn Weatherill, and Lauren Cohen.

55
56 **09:22 AM DISCUSSION:** COVID-19 (Coronavirus) Response & EOC Update –
57 Kyle Dodd, Emergency Operations Center (EOC) Incident Commander; Mark
58 Tompkins, Director Health & Community Services
59

60 Mr. Tompkins (via videoconference) and Mr. Dodd (via videoconference) discussed the status
61 of the EOC, current COVID-19 (coronavirus) statistics and closures. The report continued by
62 giving the status of both outreach and operational efforts.
63

64 Mr. Tompkins also reviewed the policy with Council on camping in State Parks during Phase 2
65 in June and July.
66

67 **10:24 AM PUBLIC HEARINGS:**
68

69 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing to**
70 **adopt an Ordinance Revising the San Juan County 2020 Budget for Beginning Cash**
71 **Balances, Amending Ordinance 19 – 2019 on June 9 at 9:15 in Friday Harbor via Skype.**
72 **ALL AYES; MOTION CARRIED.**
73

74 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing to**
75 **adopt an Ordinance Revising the San Juan County 2020 Budget for Emergency**
76 **Appropriations Amending Ordinances 19- 2019 and 03-2020 on June 9 at 9:15 in Friday**
77 **Harbor via Skype. ALL AYES; MOTION CARRIED.**
78

79 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing to**
80 **adopt an Ordinance Revising the San Juan County 2020 Budget for Supplemental**
81 **Appropriations Amending Ordinances 19- 2019 and 03-2020 on June 9 at 9:15 in Friday**
82 **Harbor via Skype. ALL AYES; MOTION CARRIED.**
83

84 **10:24 AM PUBLIC HEARING: To Approve Eastsound Water District (ESWD)**
85 **Community Development Block Grant (CDBG) Application - Christine**
86 **Coray, Project Engineer**
87

88 Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel
89

90 At 10:24, Chair Hughes opened the public hearing to approve the Grant. Ms. Coray presented
91 the Grant and answered Council's questions.
92

93 Chair Hughes opened public testimony. The following individual(s) offered testimony: none.
94

95 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
96 took the following action:
97
98

99 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve a Resolution Authorizing**
100 **Submittal of a Community Development Block Grant (CDBG) General Purpose**
101 **Application and Signature of Certificate of Compliance for the Eastsound Sewer and**
102 **Water District (ESWD). ALL AYES; MOTION CARRIED.**

103
104 **AM. ALL AYES; MOTION CARRIED.**

105
106 **10:32 AM DISCUSSION:** Permit Review Capacity & Process Options – Erika Shook,
107 Director Community Development

108
109 Ms. Shook presented the Options and answered Council’s questions.

110
111 **11:07 AM DISCUSSION:** Department Requests to Fill Vacant Positions – Mike Thomas,
112 County Manager

113
114 Mr. Thomas and Council discussed the Requests, and continued the discussion to May 26.

115
116 **11:25 AM DISCUSSION:** Support for Local Businesses with Personal Protection Equipment
117 (PPE) Requirements – Council

118
119 The Council discussed coordinating with the Economic Development Council on providing
120 masks or PPE equipment for small businesses trying to reopen. Mr. Watson supports the
121 County investing in a certain amount of face masks that could be dispersed to small
122 businesses (for their employees) as well as to County staff. Mr. Watson would like an estimate
123 of quantity and costs from Staff that could be charged to the County’s COVID-19 expense
124 category.

125
126 Mr. Stephens raised concerns about the availability and distribution of masks, but approves of
127 evaluating the need and options for procurement.

128
129 Mr. Hughes summarized the request to Staff to evaluate the following regarding masks:

- 130
131
- 132 • Need in the County;
 - 133 • Access to masks, either purchased commercially made or handmade;
 - 134 • Cost and funding mechanism;
 - 135 • Distribution plan

136 **11:30 AM CLOSED SESSION**

137
138 At 11:30 AM, Chair Hughes announced that the Council would be holding a Closed Session to
139 discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated
140 to last approximately 30 minutes in total followed by the noon recess.

141
142 **Present (via videoconference):** Council, Human Resource Manager James Wolf and County
143 Manager Mike Thomas.

144
145 The sessions ended at 12:00 PM for a total executive session time 30 minutes.

146

147 **No action was taken.**

148

149 **12:00 PM RECESS**

150

151 **01:00 PM**

152

153 Mr. Hughes reconvened the regular session.

154

155 **01:02 PM DISCUSSION:** Camping in State Parks During Phase 2 – Council

156

157 Council discussed the need to send a letter encouraging State Parks to remain closed to
158 camping on the ferry served islands, but open outer island and marine parks to camping. After
159 discussion, the Council took the following action:

160

161 **MOVED by Mr. Watson, seconded by Mr. Stephens to send a letter to Paul Jewell,**
162 **representative of Washington State Association of Counties. ALL AYES; MOTION**
163 **CARRIED.**

164

165 **01:04 PM DISCUSSION:** COVID-19 Budget Impact – Council

166

167 Council and Mr. Thomas discussed potential impacts to the County’s 2020-2021 budgets.

168

169 **01:45 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

170

171 Mr. Stephens: Discussed projects occurring on the south end of Lopez Island; attended a
172 Lodging Tax Advisory Committee meeting via Skype on May 12.

173

174 Mr. Watson: Reported that the Canoe Journey is cancelled this year and provided an update
175 on plans for the County Fair; Missing Mountain Road has a first layer of chip seal; discussed
176 the need for increased mental health services in the County due to quarantine and funding
177 response for available services.

178

179 Mr. Hughes: Reported on ferry service status; Council meetings will continue each Tuesday
180 throughout June.

181

182 **01:59 PM ADJOURN**

183

184 Chair Hughes adjourned the meeting.

185

186

187

188

COUNTY COUNCIL

189

SAN JUAN COUNTY, WASHINGTON

190

191 **These Minutes were approved and signed on May 26, 2020. The original document is retained in the**
192 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

193

194