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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, JUNE 2, 2020**
6

7 **Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

8

9 **09:02 AM CALL TO ORDER & FLAG SALUTE**

10

11 Council Chair Hughes called the meeting to order at 09:02 AM. Present: Council Members
12 Jamie Stephens (via videoconference), Bill Watson and Rick Hughes; County Manager Mike
13 Thomas; and Clerk to the Council Ingrid Gabriel.
14

15 **Approval of Minutes:**

16

17 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County**
18 **Council Monday, May 26, 2020 meeting minutes as written. ALL AYES; MOTION**
19 **CARRIED.**
20

21 **Approval of Consent Agenda:**

22

23 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of**
24 **Tuesday, June 2, 2020:**
25

26 **Financial Items:**

27

28 The Auditor's office requests approval for interfund transfers issued the month of December,
29 2019.
30

31 The Auditor's office requests approval for interfund transfers issued the month of January,
32 2020.
33

34 The Auditor's office requests approval for interfund transfers issued the month of April, 2020.
35

36 The Auditor's office requests approval of payroll expenditures and associated benefit
37 expenditures for the pay period ending May 22, 2020.
38

39 PAYROLL GROSS: \$1,540,910.19

40 EMPLOYER BENEFITS: \$ 584,596.81
41

42 **ALL AYES; MOTION CARRIED**
43

44 **Approval of Correspondence:** Council discussed a letter to Governor Inslee re: restrictions
45 on agenda items beyond necessary and routine.
46
47
48
49
50

51 **Public Access (via videoconference and email):**

52
53 Barbara Marrett, Bob Connor; Brent Snow, Carl Bruno, Lydia Miller, Charles Best, Chris
54 Guidotti, Cindy Stewart, Deborah Buchanan, Dom Liberatore, Donald Neiman, Donald
55 Stillman, Doug Uken, Enos Farnsworth, Erin Ancich, George Holland, Jamey Hance,
56 Jasmine Fullman, Joe Symons, Johannes Krieger, Jon Richards, Judith Scott, Justin Paulson,
57 Kathy Farnsworth, Kirk Nelson, Laura Saccio, Lauren Cohen, Linda Vanders, Lisa Byers,
58 Lydia Miller, Lynn Danaher, Lynnette Wood, Mark Baute, Mary Laws, Mary Perrollaz, Matthew
59 Gilbert, Meaghan Felso, Meg Connor, Melissa Larson, Michael Felso, Michael Riordan,
60 Michelle Wiley, Nanette Judd, Phyliss Johnson, Pierrette Guimond, Richard Laws, Robin
61 Bergstrom, Robin Hirsch, Sara Farish, Stephen Shubert, Steve Buck, Steve Hushebeck,
62 Susan Kollet, Susan McBain, Teresa Holland, Tim Fuller, Tim Larson, Tom Diller.

63
64 **11:10 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Kyle Dodd, Emergency
65 Operations Center (EOC) Incident Commander; Mark Tompkins, Director Health
66 & Community Services

67
68 Mr. Tompkins (via videoconference) and Mr. Dodd (via videoconference) discussed the status
69 of the EOC, current COVID-19 (coronavirus) statistics and steps to reopening. The report
70 continued by giving the status of both outreach and operational efforts.

71
72 **12:10 PM DISCUSSION:** Modification of Health Officer Order re: Transient
73 Accommodations - Dr. Frank James, County Health Officer

74
75 Dr. James provided (via videoconference) an update on the presence of the coronavirus in
76 San Juan County, testing, and protocol program. Mr. Hughes expressed disappointment that
77 business owners did not have enough information to progress to Phase II, and that the Order
78 signals the option to reopen. Mr. Hughes also stated that no business is required to open
79 if owners choose to remain closed.

80
81 After discussion, the Council took the following action:

82
83 **MOVED by Mr. Stephens, seconded by Mr. Watson to support the proposed San Juan**
84 **County Health Officer’s Order Regarding COVID-19; Establishing Requirements for**
85 **Transient Accommodations, Campgrounds and Camping Facilities, Ports and Marinas;**
86 **Amending Notice Requirements for Marine Passenger Transportation Providers;**
87 **Repealing and Amending Portions of Orders 2020-3 and 2020-5 as modified. ALL AYES;**
88 **MOTION CARRIED.**

89
90 **12:50 PM RECESS**

91
92 **01:30 PM DISCUSSION/ACTION:** CARES Act Grant Agreement from Washington State
93 Department of Commerce - Mike Thomas, County Manager

94
95 Mr. Thomas presented the Agreement and answered Council’s questions. After discussion,
96 the Council took the following action:

97
98

99 **MOVED by Mr. Watson, seconded by Mr. Stephens to authorize the County Manager to**
100 **execute the CARES funding agreement and to request reimbursement from the**
101 **Department of Commerce pursuant to the agreement. ALL AYES; MOTION CARRIED.**
102

103 **01:40 PM DISCUSSION:** Business Resilience & Recovery Grant Fund Update – Victoria
104 Compton, Director Economic Development Council (EDC)
105

106 Ms. Compton presented the EDC Update and answered Council's questions.
107

108 **02:00 PM PRESENTATION:** Emergency Communication Radio Project Status and
109 Financing – Mike Thomas, County Manager; Dave Halloran, Assistant Director
110 Emergency Management
111

112 Mr. Thomas and Mr. Halloran presented the Project and answered Council's questions. After
113 discussion, the Council took the following action:
114

115 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing on**
116 **Tuesday, June 23 in Friday Harbor at 9:15 AM for review and approval of a bond**
117 **ordinance. ALL AYES. MOTION CARRIED.**
118

119 **02:10 PM PRESENTATION:** Beaverton Valley Shop Project Update – Christine Coray,
120 Project Engineer
121

122 Ms. Coray presented the Update and answered Council's questions.
123

124 **02:30 PM DISCUSSION:** Vacation Rental Compliance Update - Erika Shook, Director
125 Community Development
126

127 Ms. Shook presented the Update and answered Council's questions.
128

129 **02:45 PM DISCUSSION:** Comprehensive Plan 2036 Update and Long-Range Planning
130 Project Status – Linda Kuller, Planning Manager
131

132 Ms. Kuller presented the Update/Status and answered Council's questions.
133

134 **03:21 PM DISCUSSION:** Department Requests to Fill Vacant Positions – Mike Thomas,
135 County Manager
136

137 Mr. Thomas presented the Requests and answered Council's questions. Superior Court
138 Judge Katherine Loring, County Clerk Lisa, Treasurer Rhonda Pederson. Auditor Milene
139 Henley and Facilities Manager Greg Sawyer all requested funding for vacant positions.
140

141 **04:00 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
142

143 **Mr. Stephens:** Participating in teleconferences with the Puget Sound Partnership and Naval
144 Air Base Whidbey; also, attending an oil spill webinar with the Department of Ecology and
145 Puget Sound Day on the Hill via videoconference.
146

147 **04:05 PM** **CLOSED SESSION:** To discuss matters pertaining to collective bargaining
148 pursuant to RCW 42.30.140(4)(b)
149

150 Chair Hughes announced that the Council would be holding a Closed Session to discuss
151 matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last
152 approximately 15 minutes followed by adjournment.
153

154 Present (via videoconference): Council, Human Resource Manager James Wolf and County
155 Manager Mike Thomas.
156

157 The session ended at 04:20 PM for a total closed session time of 15 minutes.
158

159 **04:20 PM** **ADJOURNED**
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162 **COUNTY COUNCIL**
163 **SAN JUAN COUNTY, WASHINGTON**
164

165
166 **These Minutes were approved and signed on June 9, 2020. The original document is retained in the**
167 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**
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