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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, JUNE 9, 2020
(VIA VIDEOCONFERENCE)

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:04 AM CALL TO ORDER & FLAG SALUTE

Council Chair Hughes called the meeting to order at 09:04 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson, and Rick Hughes; County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

Recognition: Mr. Stephens read a tribute to honor the passing of Bill James, hereditary Chief of the Lummi Nation.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, June 2, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, June 9, 2020:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of May 18, 2020:

- EFT #190519201 ER&R claim in the amount of \$43.66
- EFT #190519202 County claim in the amount of \$277.31
- Warrant #229345-229351 ER&R claims in the amount of \$109,310.98
- EFT #190520201 County claim in the amount of \$3,263.73
- Warrant #229352-229424 County claims in the amount of \$324,559.98

The Auditor's office requests approval for the following warrants issued the week of May 25, 2020:

- EFT #190526202 County claim in the amount of \$5,000.00
- EFT #190526203 County claim in the amount of \$5,000.00
- EFT #190526204 County claim in the amount of \$5,000.00
- EFT #190526205 County claim in the amount of \$5,000.00
- EFT #190526206 County claim in the amount of \$5,000.00
- Warrant #229533-229537 Veteran Assistance claims in the amount of \$2,875.00
- Warrant #229632-229671 County claims in the amount of \$99,684.46

51 Plus use tax in the amount of \$157.52 for a total expenditure of \$99,841.98

52
53 The Auditor's office requests approval for the interfund transferred issued the month of
54 February, 2020.

55
56 The Auditor's office requests approval for the interfund transferred issued the month of March,
57 2020.

58
59 The Treasurer's office requests approval for the checks issued for the month of May, 2020.
60

61 **ALL AYES; MOTION CARRIED**

62
63 **Approval of Agenda:** Executive Session postponed to June 16.

64
65 **Public Access (via videoconference):** Deborah Hopkins, Laura Saccio and Jamie Entz
66 offered comments to the Council.

67
68 **09:13 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Kyle Dodd, Emergency
69 Operations Center (EOC) Incident Commander; Mark Tompkins, Director Health
70 & Community Services; Dr. Frank James, County Health Officer

71
72 Mr. Tompkins (via videoconference) and Mr. Dodd (via videoconference) discussed the status
73 of the EOC, current COVID-19 (coronavirus) statistics and steps to reopening. The report
74 continued by giving the status of both outreach and operational efforts.

75
76 County Health Officer Dr. Frank James provided (via videoconference) presented his analysis
77 regarding the Phase 3 reopening of the County, balancing the health safety of SJC residents
78 and economic well-being.

79
80 **PUBLIC HEARING(S): Public Testimony Accepted**

81
82 **10:20 AM** To Adopt an Ordinance Revising the San Juan County 2020 Budget for
83 Beginning Cash Balances, Amending Ordinance 19-2019 – Milene Henley,
84 Auditor

85
86 **Present:** Full Council (Stephens via videoconference), Auditor Milene Henley (via
87 videoconference), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

88
89 Chair Hughes opened the public hearing to adopt the Ordinance. Ms. Henley presented the
90 Ordinance and answered Council's questions.

91
92 Chair Hughes opened public testimony. The following individual offered testimony: none.

93
94 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
95 took the following action:

96

97 **MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance Revising the**
98 **San Juan County 2020 Budget for Beginning Cash Balances, Amending Ordinance 19-**
99 **2019. ALL AYES; MOTION CARRIED.**

100
101 **10:25 AM** To Adopt an Ordinance Revising the San Juan County 2020 Budget for
102 Emergency Appropriations Amending Ordinance 19-2019 and 03-2020 – Milene
103 Henley Auditor
104

105 **Present:** Full Council (Stephens via videoconference), Auditor Milene Henley (via
106 videoconference), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel
107

108 Chair Hughes opened the public hearing to adopt the Ordinance. Ms. Henley presented the
109 Ordinance and answered Council's questions.
110

111 Chair Hughes opened public testimony. The following individual offered testimony: none.
112

113 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
114 took the following action:
115

116 **MOVED by Mr. Watson, seconded by Mr. to adopt. an Ordinance Revising the San Juan**
117 **County 2020 Budget for Emergency Appropriations Amending Ordinance 19-2019 and**
118 **03-2020. ALL AYES; MOTION CARRIED.**
119

120 **10:30 AM** To Adopt an Ordinance Revising the San Juan County Budget for Supplemental
121 Appropriations, Amending Ordinance 19-2019, 03-2020 – Milene Henley Auditor
122

123 **Present:** Full Council (Stephens via videoconference), Auditor Milene Henley (via
124 videoconference), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel
125

126 Chair Hughes opened the public hearing to adopt the Ordinance. Ms. Henley presented the
127 Ordinance and answered Council's questions.
128

129 Chair Hughes opened public testimony. The following individual offered testimony: none.
130

131 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
132 took the following action:
133

134 **MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance Revising the**
135 **San Juan County Budget for Supplemental Appropriations, Amending Ordinance 19-**
136 **2019, 03-2020. And 4-2020. ALL AYES; MOTION CARRIED.**
137

138 **10:35 AM DISCUSSION:** 1st Quarter Financial Report – Milene Henley, Auditor
139

140 Ms. Henley presented the Report and answered Council's questions.
141
142
143
144

145 **11:00 AM DISCUSSION:** Island Oil Spill Association (IOSA) Update – Jamie Stephens,
146 Council Member; Brendan Cowan, Director Emergency Management
147

148 Mr. Cowan presented the Update and answered Council’s questions.
149

150 **11:20 AM DISCUSSION:** Review Lodging Tax Advisory Council (LTAC) Activity and
151 Proposals – Jamie Stephens, LTAC Chair
152

153 Mr. Stephens presented the Review and answered Council’s questions. After discussion, the
154 Council took the following actions:
155

156 **MOVED by Mr. Hughes, seconded by Mr. Watson to approve the adjusted Lodging Tax**
157 **requests as presented. VOTE: 2:1:0 (Watson opposed); MOTION CARRIED.**
158

159 **MOVED by Mr. Hughes, seconded by Mr. Stephens that the money set aside be utilized**
160 **in some kind of a document that helps guide our County, business community and**
161 **residents on how to deal with tourism. ALL AYES; MOTION CARRIED.**
162

163 **MOVED by Mr. Stephens, seconded by Mr. Hughes that LTAC awards of funds granted**
164 **for 2020 can be used through 2021 if requested. VOTE: 2:1:0 (Watson opposed);**
165 **MOTION CARRIED.**
166

167 **11:45 AM RECESS**
168

169 **01:00 PM DISCUSSION/ACTION:** Vacant Positions – Council
170

171 After discussion, the Council took the following actions:
172

173 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the joint Court proposal**
174 **including juvenile court. ALL AYES; MOTION CARRIED.**
175

176 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the request to replace the**
177 **grants administrator position. ALL AYES; MOTION CARRIED.**
178

179 **MOVED by Mr. Watson, seconded by Mr. Stephens to replace two facilities maintenance**
180 **positions on San Jan Island. ALL AYES; MOTION CARRIED.**
181

182 **MOVED by Mr. Watson, seconded by Mr. Stephens to replace the Chief Deputy position**
183 **in the Treasurer’s Office. ALL AYES; MOTION CARRIED.**
184

185 **02:11 PM DISCUSSION:** COVID-19 Budget Impact – Tara Anderson, Grants Manager
186

187 Ms. Anderson presented the Budget and answered Council’s questions regarding the impact of
188 COVID-19 on grants.
189
190
191
192

193 **03:05 PM CLOSED SESSION**

194
195 Chair Hughes announced that the Council would be holding a Closed Session to discuss
196 matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last
197 approximately 20 minutes in total followed by adjournment.

198
199 Present (via videoconference): Council, Human Resource Manager James Wolf, and County
200 Manager Mike Thomas.

201
202 The sessions ended at 3:25 PM for a total closed session time of 25 minutes.

203
204 **No action was taken.**

205
206 **03:25 PM ADJOURN**

207
208 *****

209 **COUNTY COUNCIL**
210 **SAN JUAN COUNTY, WASHINGTON**

211
212 **These Minutes were approved and signed on June 16, 2020. The original document is retained in the**
213 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

214