

1
2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, JULY 21, 2020**
6

7 **Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

8
9 **09:00 AM CALL TO ORDER & FLAG SALUTE**
10 **COAST SALISH ACKNOWLEDGEMENT**

11
12 *“Let us acknowledge we reside on the ancestral lands and waters of the Coast Salish people,*
13 *who have taken care of these Islands since time immemorial.”*
14

15 Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members
16 Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes
17 (present); County Manager Mike Thomas (via videoconference), and Clerk to the Council
18 Ingrid Gabriel (present).
19

20 **Approval of Minutes:**

21
22 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County**
23 **Council Monday, July 13, 2020 meeting minutes as written. ALL AYES; MOTION**
24 **CARRIED.**

25
26 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County**
27 **Council Tuesday, July 14, 2020 meeting minutes as written. ALL AYES; MOTION**
28 **CARRIED.**

29
30 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County**
31 **Council Wednesday, July 15, 2020 meeting minutes as written. ALL AYES; MOTION**
32 **CARRIED.**

33
34 **Approval of Consent Agenda:**

35
36 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of**
37 **Tuesday, July 21, 2020:**

38
39 **Financial Items:**

40
41 The Auditor’s office requests approval for the following warrants issued the week of July 6,
42 2020:
43

- 44 • Warrant #230769-230771 County claims in the amount of \$19,448.23
 - 45 • Warrant #230772-230787 ER&R claims in the amount of \$15,065.49
 - 46 • EFT 190715201 County claim in the amount of \$220.00
 - 47 • Warrant #230790-230834 County claims in the amount of \$337,518.08
 - 48 Plus use tax in the amount of \$66.89 for a total expenditure of \$337,584.97
- 49
50

51 **ALL AYES; MOTION CARRIED**

52

53 **Public Access (via videoconference and email):** Charles Richardson, Terry Forsyth,
54 Michael Riordan, Richard Clarke, Kim Secunda, Kevin Carter, Christopher Evans.

55

56 **09:08 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Kyle Dodd, Emergency
57 Operations Center (EOC) Incident Commander; Mark Tompkins, Director Health
58 & Community Services

59

60 **09:15 AM PUBLIC HEARING: (Public Comment Accepted)** – To Adopt an Obligation
61 Bond Ordinance (continued from July 14) - Mike Thomas, County Manager

62

63 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

64

65 Chair Hughes opened the continued public hearing to adopt the Ordinance. Mr. Thomas
66 presented the Ordinance and answered Council's questions.

67

68 Chair Hughes opened public testimony. The following individual offered testimony: none.

69

70 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
71 took the following action:

72

73 **MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance of the County**
74 **Council of San Juan County Washington, Providing for the Issuance and Sale of a**
75 **Limited Tax General Obligation Bond of the County in the Principal Amount of Not to**
76 **Exceed \$3,300,000 for the Purpose of Financing Emergency Communications Systems**
77 **and Facilities Projects; Providing the Date, Form, and Repayment Terms of Said Bond**
78 **and Providing for the Annual Levy of Taxes to Pay the Principal of and Interest on the**
79 **Bond; and Approving the Sale of Such Bond. ALL AYES; MOTION CARRIED.**

80

81 **09:36 AM ACTION:** Approval of a Resolution Authoring a Statement of Work with
82 CODAN Communications and Service Level Agreements with Rock Island
83 Communications – Mike Thomas, County Manager; Dave Halloran, Assistant
84 Director Emergency Management

85

86 Mr. thomas presented the Resolution and answered Council's questions. After discussion, the
87 Council took the following action:

88

89 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve of a Resolution**
90 **Authorizing the County to Enter into Contractual Agreements Necessary to Support and**
91 **Implement the Emergency Communications Radio System Project and Waive Certain**
92 **Public Bidding Requirements. ALL AYES; MOTION CARRIED.**

93

94 **09:41 AM DISCUSSION:** COVID-19 (Coronavirus) Emergency Response Update

95

96 Health & Community Services Director Mark Tompkins reported on the following:

97

- 98 • Rates of infection, data regarding transmission/reproductive rates, risk assessment and
99 new hospitalizations (statewide and locally);
100 • Continuity of testing;
101 • Guidelines for County staff testing;

102

103 Environmental Health Manager Kyle Dodd reported on the following:

104

- 105 • Update on the Phase 3 reopening; all applications returned and we will remain in Phase
106 2 for the foreseeable future;
107 • Receipt of thermometers from FEMA dedicated for use by small businesses of 10
108 employees or less for employee health screening;
109 • Monitoring face covering on ferries arrivals, small businesses and pedestrians;
110 • Current testing efforts;

111

112 **10:46 AM DISCUSSION/ACTION:** Briefing on Planning Commission Recommendations
113 on 2020 Docket; Schedule Public Hearing for Tuesday, August 25 – Sophia
114 Cassam, Planner I

115

116 After discussion, the Council took the following action:

117

118 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing to be**
119 **briefed on the Planning Commission Recommendations on the 2020 docket for**
120 **Tuesday, August 25 at 9:15 AM in Friday Harbor. ALL AYES; MOTION CARRIED.**

121

122 **10:49 AM DISCUSSION/ACTION:** Schedule a public hearing on an Ordinance Regulating
123 Marijuana Production and Processing Facilities; Amending SJCC 18.20.130,
124 18.30.030, 18.30.040, 18.30.460; and Adding New Sections for August 25, 2020
125 at 9:15 AM – Adam Zack, Planner III

126

127 Mr. Zach presented the Ordinance and answered Council's questions. After discussion, the
128 Council took the following action:

129

130 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing for an**
131 **Ordinance Regulating Marijuana Production and Processing Facilities; Amending SJCC**
132 **18.20.130, 18.30.030, 18.30.040, 18.30.460; and Adding New Sections for August 25, 2020**
133 **at 9:15 AM in Friday Harbor. ALL AYES; MOTION CARRIED.**

134

135 **10:53 /am COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

136

137 **Mr. Stephens:** Will attend a Northwest Regional Council meeting on July 23; will meet with
138 Public Records Clerk (Sally Rogers) and Deputy Prosecuting Attorney (Amy Vira) to review
139 legislative changes regarding public records.

140

141 **Mr. Thomas:** Participating in a Washington State Counties Association (WSAC)
142 teleconference call regarding COVID19 testing in other counties; will attend a Risk Pool
143 teleconference meeting on July 23.

144

145 **Ms. Gabriel:** Advisory Committee Appointments/Reappoints

146
147 **MOVED by Mr. Hughes. seconded by Mr. Stephens to appoint Poke Haffner to “At Large**
148 **Position” on Board of Equalization until July, 2023. ALL AYES; MOTION CARRIED.**
149

150 **11:00 AM CLOSED SESSION**

151
152 Chair Hughes announced that the Council would be holding a Closed Session to discuss
153 matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last
154 30 minutes followed by adjournment.

155
156 Present (via videoconference): Council, Human Resource Manager James Wolf and County
157 Manager Mike Thomas.

158
159 The session ended at 11:30 AM for a total closed session time of 30 minutes.

160
161 **No action was taken.**

162
163 **11:30 AM ADJOURN**

164
165 *****

166 **COUNTY COUNCIL**
167 **SAN JUAN COUNTY, WASHINGTON**

168
169
170 **These Minutes were approved and signed on July 28, 2020. The original document is retained in the**
171 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**
172
173
174