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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, AUGUST 18, 2020

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

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09:00 AM CALL TO ORDER & FLAG SALUTE
COAST SALISH ACKNOWLEDGEMENT

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“Let us acknowledge we reside on the ancestral lands and waters of the Coast Salish people, who have taken care of these Islands since time immemorial.”

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Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes; County Manager Mike Thomas (via videoconference), and Clerk to the Council Ingrid Gabriel.

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Approval of Minutes:

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MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, July 28, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

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MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, August 11, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, August 18, 2020:

Financial Items:

The Auditor’s office requests approval for the following warrants issued the week of **July 20, 2020:**

- Warrant #231397-231406 ER&R claims in the amount of \$209,297.98
- EFT #190728202 ER&R Tax claims in the amount of \$89.70
- Warrant #231427-231494 County claims in the amount of \$495,093.40
Plus use tax in the amount of \$54.74 for a total expenditure of \$495,148.14

Miscellaneous Items:

1. Resolution Concerning Refunds or Cancellations or Corrections of the Tax Rolls Outside of the Ordinary Time Limits in Chapters 84.48, 84.68 and 84.69 RCW

- 49 2. Resolution Authorizing the Closing of Credit Card Clearing Fund Account
50 Authorized by Resolution 07-02-12

51

52 **ALL AYES; MOTION CARRIED**

53

54 **Public Access (via videoconference):** Michel Marshall, Ronnie Clopus, Michelle Rodriguez,
55 Paul Berry, Chelsea Thorpe, Bill Termic, Gregory Kramer, Caitlin Leck, Siri Thorson, Christina
56 Koons, Maddie Olsen, and Claire Kennedy provided public comments.

57

58 **09:50 AM DISCUSSION:** County Clerk’s Budget – Lisa Henderson, County Clerk

59

60 Ms. Henderson presented her concerns regarding the County Clerk’s budget and potential loss
61 of an archivist position.

62

63 **PUBLIC HEARINGS:**

64

65 **10:13 AM** To Approve a Resolution to Dispose of Surplus County Personal Property by
66 Public Auction - Van Every, ER&R Manager

67

68 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

69

70 Chair Hughes opened the public hearing to approve the Resolution. Mr. Every presented the
71 Resolution and answered Council’s questions.

72

73 Chair Hughes opened public testimony. The following individual offered testimony: none.

74

75 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
76 took the following action:

77

78 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve a Resolution to Dispose**
79 **of Surplus County Personal Property by Public Auction. ALL AYES; MOTION CARRIED.**

80

81 **10:16 AM** To Adopt an Ordinance Revising the 2020 County Budget for Emergency
82 Appropriations - Milene Henley, Auditor

83

84 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

85

86 Chair Hughes opened the public hearing to adopt the Ordinance. Ms. Henley presented the
87 Ordinance and answered Council’s questions.

88

89 Chair Hughes opened public testimony. The following individual offered testimony: none.

90

91 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
92 took the following action:

93 **MOVED by Mr. Watson, seconded by Mr. Stephens to continue the public hearing to**
94 **adopt an Ordinance Revising the 2020 County Budget for Emergency Appropriations to**
95 **Tuesday, August 25 at 9:15 AM. ALL AYES; MOTION CARRIED.**

96

97 **11:00 AM** To Adopt an Ordinance Revising the 2020 County Budget for Supplemental
98 Appropriations - Milene Henley, Auditor
99

100 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel
101

102 Chair Hughes opened the public hearing to adopt the Ordinance. Ms. Henley presented the
103 Ordinance and answered Council's questions.
104

105 Chair Hughes opened public testimony. The following individual offered testimony: none.
106

107 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
108 took the following actions:
109

110 **MOVED by Mr. Watson, seconded by Mr. Stephens to continue the public hearing to**
111 **adopt an Ordinance Revising the 2020 County Budget for Supplemental Appropriations**
112 **to Tuesday, August 25 at 9:15 AM. ALL AYES; MOTION CARRIED.**
113

114 **MOVED by Mr. Watson, seconded by Mr. Stephens to modify our previous decision**
115 **regarding the 2020 County Budget for Emergency appropriations and don't require the**
116 **County Clerk to reduce her force by .4, and modify the current public hearing version to**
117 **reflect that for the continued hearing next week. ALL AYES; MOTION CARRIED.**
118

119 **MOVED by Mr. Watson, seconded by Mr. Stephens to modify the current budget**
120 **amendment as presented increasing the State Auditor's amount to \$140,000. ALL**
121 **AYES; MOTION CARRIED.**
122

123 **10:40 AM DISCUSSION:** 2nd Quarter Financial Review – Milene Henley, Auditor
124

125 Ms. Henley presented the Review and answered Council's questions.
126

127 **11:02 AM DISCUSSION:** COVID-19 (Coronavirus) Emergency Response Update - Kyle
128 Dodd, Environmental Health Manager; Dr. Frank James, County Health Officer
129

130 Mr. Dodd reported on the following:
131

- 132 • Status of coronavirus cases in San Juan County;
 - 133 • Status of school closures and remote learning health protocols;
 - 134 • Epidemiologic Curves regarding statewide confirmed cases of coronavirus;
 - 135 • Reopening phase and risk assessment both state and county.
- 136

137 Dr. James reported on the following:
138

- 139 • The upcoming flu season.
- 140
141
142

143 **11:28 AM DISCUSSION:** Briefing and Council Comments on the Comprehensive Plan Draft
144 Section B.6, Transportation Element and Appendix A.6, Inventory Update -
145 Shannon Wilbur, Sr. Project Engineer; Christine Coray, Project Engineer
146

147 Ms. Coray and Ms. Wilbur presented the Update and answered Council's questions.
148

149 **01:00 PM RECESS**
150

151 **02:00 PM DISCUSSION/ACTION:** Approve Recommendations for Historic Preservation
152 Grant Awards – Ingrid Gabriel, Clerk to the Council
153

154 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the recommendation for**
155 **distribution of the 2020 Historical Preservation Grant in the amount of \$8900 as follows:**
156 **Lopez Island Grange (\$2000); San Juan Historical Society and Museum (\$3450); Lopez**
157 **Island Historical Society (\$3450). ALL AYES; MOTION CARRIED.**
158

159 Ms. Gabriel presented the Recommendations and answered Council's questions.
160

161 **02:05 PM DISCUSSION:** San Juan County Resolution Affirming Commitment to a Safe and
162 Inclusive Community – Kevin Carter, Diversity Consultant
163

164 Mr. Carter presented the draft Resolution and answered Council's questions.
165

166 **COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
167

168 **Ms. Gabriel:** Advisory Committee Appointments/ Reappointments:
169

170 **MOVED by Mr. Hughes, seconded by Mr. Watson to appoint Justin Paulsen to the Ferry**
171 **Advisory Committee, Orcas West Position. ALL AYES; MOTION CARRIED.**
172

173 **MOVED by Mr. Hughes, seconded by Mr. Watson to appoint Stephen Bostic to the Deer**
174 **Harbor Planning & Review Committee. ALL AYES; MOTION CARRIED.**
175

176 **02:50 PM CLOSED SESSION**
177

178 Chair Hughes announced that the Council would be holding a Closed Session to discuss
179 matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last
180 approximately 45 minutes followed by adjournment.
181

182 Present (via videoconference): Council, Human Resource Manager James Wolf and County
183 Manager Mike Thomas.
184

185 The session ended at 03:30 PM for a total executive session time of 40 minutes.
186

187 **No action was taken.**
188

189 **03:30 PM ADJOURN**
190

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**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on August 25, 2020. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.