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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, August 25, 2020

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE
COAST SALISH ACKNOWLEDGEMENT

“Let us acknowledge we reside on the ancestral lands and waters of the Coast Salish people, who have taken care of these Islands since time immemorial.”

Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes; County Manager Mike Thomas (via videoconference) and Clerk to the Council Ingrid Gabriel.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, August 18, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, August 25, 2020:

Financial Items:

The Auditor’s office requests approval for the following warrants issued the week of July 13, 2020:

- Warrant #231169-231182 ER&R claims in the amount of \$4,459.80
- Warrant #231244-231331 County claims in the amount of \$141,650.88
Plus use tax in the amount of \$130.44 for a total expenditure of \$141,781.32

The Auditor’s office requests approval for the following warrants issued the week of July 27, 2020:

- Warrant #231643-231645 Veteran Assistance claims in the amount of \$1,070.00
- Warrant #231646-231696 County Claims in the amount of \$196,436.84
Plus use tax in the amount of \$11.05 for a total expenditure of \$196,447.89

The Auditor’s office requests approval for the following warrants issued the week of August 4, 2020:

- EFT 19080520 County claim in the amount of \$2,417.01

- 51 • EFT 190805202 County claim in the amount of \$20,000.00
- 52 • EFT 190805203 County claim in the amount of \$15,900.00
- 53 • Warrant #231741 Veteran Assistance claims in the amount of \$500.00
- 54 • EFT 19080720 County claim in the amount of \$220.00
- 55 • EFT 190807202 County claim in the amount of \$1,663.75
- 56 • Warrant #231811 Veteran Assistance claims in the amount of \$300.00
- 57 • Warrant #231813-231886 County claims in the amount of \$231,936.70
- 58 Plus use tax in the amount of \$2.75 for a total expenditure of \$231,939.45
- 59

60 **ALL AYES; MOTION CARRIED.**

61
62 **Approval of Correspondence:** Letter to Governor re: Robert Banks Terminal 2 Construction

63
64 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the letter as shown and**
65 **join the signatures to the Governor regarding the Robert Banks Terminal 2**
66 **Construction. ALL AYES; MOTION CARRIED.**

67
68 **Proclamation:** Chair Hughes read the Proclamation Celebrating 100 Years of Votes for
69 Women, August 26, 2020.

70
71 **MOVED by Mr. Stephens, seconded by Mr. Watson for approval of the Proclamation**
72 **Celebrating 100 Years of Votes for Women. ALL AYES; MOTION CARRIED.**

73
74 **Public Access (via videoconference):** David Zeretske

75
76 **PUBLIC HEARING(S): Public Testimony Accepted**

77
78 **09:15 AM** To Adopt an Ordinance Regulating Marijuana Production and Processing
79 Facilities; Amending SJCC 18.20.130, 18.30.030, 18.30.040, 18.30.460; and
80 Adding New Sections – Adam Zack, Planner III

81
82 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

83
84 Chair Hughes opened the public hearing to adopt the Ordinance. Mr. Zack presented the
85 Ordinance and answered Council's questions.

86
87 Chair Hughes opened public testimony. The following individual offered testimony: none.

88
89 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
90 took the following action:

91
92 **MOVED by Mr. Watson seconded by Mr. Stephens to Adopt an Ordinance Regulating**
93 **Marijuana Production and Processing Facilities; Amending SJCC 18.20.130, 18.30.030,**
94 **18.30.040, 18.30.460; and Adding New Sections with the changes proposed in the staff**
95 **memo dated August 20, 2020. ALL AYES; MOTION CARRIED.**

96
97 **09:37 AM** To Adopt Planning Commission Recommendations on 2020 Docket– Sophia
98 Cassam, Planner I

99

100 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

101

102 Chair Hughes opened the public hearing to adopt the Recommendations. Ms. Cassam
103 presented the Recommendations and answered Council's questions.

104

105 Chair Hughes opened public testimony. The following individual offered testimony: none.

106

107 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
108 took the following action:

109

110 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve a Resolution Setting a**
111 **2020 Docket of Proposed Amendments to the San Juan County Comprehensive Plan**
112 **and Title 18 of the San Juan County Code as presented by Staff. ALL AYES; MOTION**
113 **CARRIED.**

114

115 **09:50 AM** To Approve COVID-19 CDBG CV-1 Grant Application - Ryan Page, Housing
116 Program Coordinator; Mark Tompkins, Director Health & Community Services

117

118 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

119

120 Chair Hughes opened the public hearing to approve the Application. Mr. Page presented the
121 Application and answered Council's questions.

122

123 Chair Hughes opened public testimony. The following individual offered testimony: none.

124

125 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
126 took the following action:

127

128 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve an application for**
129 **Community Development Block-CV1 fund as a consortium with the Town of Friday**
130 **Harbor as presented by Staff. ALL AYES; MOTION CARRIED.**

131

132 **09:55 AM** To Adopt an Ordinance Revising the 2020 County Budget for Emergency
133 Appropriations [continued from August 18] - Milene Henley, Auditor

134

135 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

136

137 Chair Hughes opened the continued public hearing to adopt the Ordinance. Ms. Henley
138 presented the Ordinance and answered Council's questions.

139

140 Chair Hughes opened public testimony. The following individual offered testimony: none.

141

142 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
143 took the following action:

144

145

146

147 **MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance Revising the**
148 **San Juan County 2020 Budget for Emergency Appropriations, Amending Ordinances**
149 **19-2019, 03-2020, 04-2020, and 05-2020 as modified today. ALL AYES; MOTION**
150 **CARRIED.**

151
152 **10:00 AM** To Adopt an Ordinance Revising the 2020 County Budget for Supplemental
153 Appropriations [continued from August 18] - Milene Henley, Auditor
154

155 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel
156

157 Chair Hughes opened the continued public hearing to adopt the Ordinance. Ms. Henley
158 presented the Ordinance and answered Council's questions.
159

160 Chair Hughes opened public testimony. The following individual offered testimony: none.
161

162 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
163 took the following action:
164

165 **MOVED by Mr. Watson, seconded by Mr. Stephens to adopt an Ordinance Revising the**
166 **San Juan County 2020 Budget for Supplemental Appropriations, Amending Ordinances**
167 **19-2019, 03-2020, 04-2020, 05-2020, and 09-2020. ALL AYES; MOTION CARRIED.**
168

169 **10:15 PM DISCUSSION:** COVID-19 (Coronavirus) Emergency Response Update – Kyle
170 Dodd, Environmental Health Manager; Mark Tompkins, Director Health & Community Services
171

172 Mr. Dodd reported on the following:
173

- 174 • Status of corona virus cases and testing in San Juan County;
 - 175 • Status of cases statewide.
- 176

177 **10:25 AM DISCUSSION:** Rental Assistance Programs – New Community Development
178 Block Grant (CDBG) Rent Eviction Grant – Greg Winter, Executive Director,
179 Opportunity Council; Debbie Paton, Director of Community Services, Opportunity
180 Council.
181

182 Mr. Winter and Ms. Patton presented the Programs and answered Council's questions.
183

184 **10:40 AM DISCUSSION/ACTION:** Transportation Improvement Plan (TIP), Annual
185 Construction Plan (ACP), Annual Bridge Report, Annual Marine Report (2nd
186 touch) – Colin Huntmer, County Engineer, Christine Coray, Project Engineer
187

188 Mr. Huntmer and Ms. Coray Mr. Page presented the Reports and answered Council's
189 questions. After discussion, the Council took the following action:
190

191 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing for**
192 **Tuesday, September 15 at 9:15 for approval of the Transportation Improvement Plan**
193 **(TIP), and the Annual Construction Plan (ACP). ALL AYES; MOTION CARRIED.**
194

195 **11:15 AM DISCUSSION:** Voluntary Stewardship Program Update – Mike Ramsey,
196 Executive Director San Juan Islands Conservation District

197
198 Mr. Ramsey presented the Update and answered Council's questions.
199

200 **11:25 AM DISCUSSION/ACTION:** Orcas Landing Water System Franchise Agreement–
201 Mike Thomas, County Manager

202
203 Mr. Thomas presented the Agreement and answered Council's questions. After discussion,
204 the Council took the following action:
205

206 **MOVED by Mr. Watson, seconded by Mr. Stephens to schedule a public hearing for**
207 **Tuesday, September 29 AM at 9:15 for approval of the Orcas Landing Water System**
208 **Franchise Agreement. ALL AYES; MOTION CARRIED.**

209
210 **11:40 AM DISCUSSION/ACTION:** Approve Economic Development Council (EDC) CARES
211 Act Funding Grant Agreement – Tara Anderson, COVID-19 EOC Finance &
212 Admin Section Chief /Senior Budget Analyst

213
214 Ms. Anderson presented the Agreement and answered Council's questions. After discussion,
215 the Council took the following action:
216

217 **MOVED by Mr. Watson, seconded by Mr. Stephens to Approve Economic Development**
218 **Council (EDC) CARES Act Funding Grant Agreement as presented. ALL AYES; MOTION**
219 **CARRIED.**

220
221 **11:53 AM RECESS**

222
223 **01:00 PM DISCUSSION:** Remaining 2020 Work Plan – Council

224
225 Council and Mr. Thomas discussed the status of the Plan. Discussion will continue at the
226 September 15 meeting.
227

228 **01:05 AM DISCUSSION:** 2020 Budget Discussion – Council

229
230 Council and Mr. Thomas discussed the status of the Budget.
231

232 **01:20 PM DISCUSSION:** A Resolution Supporting Annexation of the Outer Islands with San
233 Juan County FPD #3 (1st touch) – Chief Norvin Collins, Fire District 3; Randall
234 Gaylord, Prosecuting Attorney

235
236 Mr. Gaylord and Chief Collins presented the Resolution and answered Council's
237 questions. After discussion, the Council took the following action:
238

239 **MOVED by Mr. Stephens, seconded by Mr. Hughes to schedule a public hearing for**
240 **considering placing the following item on a future ballot: *Annexation of the Outer***
241 ***Islands by San Juan County Fire Protection District #3* on Tuesday, October 13 at 9:15**
242 **in Friday Harbor. VOTE: 2:1:0 (Watson opposed); MOTION CARRIED.**

243 **01:50 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

244
245 **Mr. Stephens:** Commented on the positive relationship between the Naval Base Commander
246 and Kitsap County; attending a National Monument Advisory Committee on August 27.

247
248 **Mr. Hughes:** Reported on a meeting with the Joint Transportation Committee and status of
249 ferry service

250
251 **Mr. Thomas:** Reported on status of County solar project.

252
253 **Ms. Gabriel:** Advisory Committee Appointments/ Reappointments:

254
255 **MOVED by Mr. Stephens, seconded by Mr. Watson to appoint Beth Tate to Position #10**
256 **on the Marine Resources Committee. ALL AYES; MOTION CARRIED.**

257
258 **02:00 PM CLOSED SESSION & EXECUTIVE SESSIONS**

259
260 Chair Hughes announced that the Council would be holding an Executive Session to discuss
261 with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i) and a Closed
262 Session to discuss matters pertaining to collective bargaining pursuant to RCW
263 42.30.140(4)(b) estimated to last approximately 25 minutes in total followed by adjournment.

264
265 **EXECUTIVE SESSION:**

266 Present (via videoconference): Council, Prosecuting Attorney Randall Gaylord, and County
267 Manager Mike Thomas.

268
269 **CLOSED SESSION:**

270 Present (via videoconference): Council, Human Resource Manager James Wolf and County
271 Manager Mike Thomas.

272
273 The sessions ended at 2:30 PM for a total executive session time of 30 minutes.

274
275 **No action was taken.**

276
277 **02:30 PM ADJOURN**

278
279
280 *****

281 **COUNTY COUNCIL**
282 **SAN JUAN COUNTY, WASHINGTON**

283
284 **These Minutes were approved and signed on September 15, 2020. The original**
285 **document is retained in the Council's permanent proceedings file. Attest: Ingrid R.**
286 **Gabriel, Council Clerk.**

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