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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, SEPTEMBER 15, 2020

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:15 AM CALL TO ORDER & FLAG SALUTE
COAST SALISH ACKNOWLEDGEMENT

“Let us acknowledge we reside on the ancestral lands and waters of the Coast Salish people, who have taken care of these Islands since time immemorial.”

Council Chair Hughes called the meeting to order at 09:15 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson Stephens (via videoconference), and Rick Hughes; County Manager Mike Thomas Stephens (via videoconference) and Clerk to the Council Ingrid Gabriel.

Approval of Agenda: Council postponed three items to the September 29th agenda; Council added the following meetings to the calendar:

- September 28;
- October 12 and 26;
- November 2, 9 and 10

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, August 25, 2020 meeting minutes as amended. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, September 15, 2020:

Financial Items:

The Auditor’s office requests approval for the following warrants issued the week of August 17, 2020:

- Warrant #232167-232305 County claims in the amount of \$281,602.92
Plus use tax in the amount of \$45.73 for a total expenditure of \$281,648.65
- Warrant #232307-232320 County claims in the amount of \$25,506.97

The Auditor’s office requests approval for the following warrants issued the week of August 24, 2020:

- Warrant #232404 PIC claims in the amount of \$900.00
- Warrant #232417-232421 Vet Assist claims in the amount of \$4,724.00
- Warrant #232426-232517 County claims in the amount of \$184,350.11

50 Plus use tax in the amount of \$4.40 for a total expenditure of \$184,354.51
51 The Auditor’s office requests approval or payroll expenditures and associated benefit
52 expenditures for the pay period ending August 24, 2020:

53
54 Payroll Gross: \$1,402,819.24
55 Employer Benefits: \$ 549,655.54
56

57 Miscellaneous Items:

- 58 • North Sound Behavioral Health Administrative Services Organization, LLC –
59 Contract Amendment #2 North Sound BH-ASO-San Juan County-ICN-19-20
60
- 61 • Resign WA State Parks & Noxious Weed Program Interagency Agreement
62 approved March 11, 2020
63

64 **ALL AYES; MOTION CARRIED**

65
66 Proclamation: Supporting September as Prostate Cancer Awareness
67

68 **MOVED by Mr. Stephens, seconded by Mr. Hughes to approve a Supporting September**
69 **as Prostate Cancer Awareness Month. VOTE: 2:1:0 (Watson abstained); MOTION**
70 **CARRIED.**

71
72 Public Access (via videoconference): Fred Klein
73

74 **09:32 AM PUBLIC HEARING:** Transportation Improvement Plan (TIP) and Annual
75 Construction Plan (ACP) – Colin Huntmer, County Engineer
76

77 Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel
78

79 Chair Hughes opened the public hearing to adopt the Plan. Mr. Huntmer presented the Plan
80 and answered Council’s questions.
81

82 Chair Hughes opened public testimony. The following individual offered testimony: Jim
83 McNairy
84

85 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
86 took the following action:
87

88 **MOVED by Mr. Watson, seconded by Mr. Stephens to continue the public hearing to**
89 **accept public testimony on the Transportation Improvement Plan (TIP) and Annual**
90 **Construction Plan (ACP) to October 13 at 9:15 AM. ALL AYES; MOTION CARRIED.**

91
92 **10:19 AM DISCUSSION:** County Road-End Parking Regulations – Colin Huntmer, County
93 Engineer
94

95 Mr. Huntmer presented the Regulations and answered Council’s questions.
96

97 **10:47 AM DISCUSSION:** COVID-19 (Coronavirus) Emergency Response Update – Kyle
98 Dodd, Environmental Health Manager; Mark Tompkins, Director Health and
99 Community Services; Dr. Frank James, County Health Officer
100

101 Mr. Dodd reported on the following:
102

- 103 • Status of coronavirus incidents in the State and locally;
- 104 • Lodging, moorage and camping open at 100%;
- 105 • Cleaning standards for lodging;
- 106 • Playground facilities are open;
- 107 • Finance and administration funding sources and reimbursement;
- 108 • Testing capacity;
- 109 • Phase and Risk Assessment
110

111 Mr. Tompkins reported on the availability of seasonal flu vaccinations.
112

113 Dr. James reported on the following:
114

- 115 • Status of air quality monitors in the County,
- 116 • Status of COVID19 vaccination development and trials;
- 117 • Status of schools reopening
118

119 Mr. thomas reported on the status of remaining Coronavirus Aid, Relief, and Economic
120 Security Act (CARES) Funding from the Washington Department of Health and Department of
121 Commerce.
122

123 **11:20 AM DISCUSSION:** Comprehensive Plan Update: Status & Work in Progress – Erika
124 Shook, Director Community Development
125

126 Ms. Shook presented the Update and answered Council's questions.
127

128 **11:30 AM DISCUSSION:** Orcas Landing Water System Franchise Agreement (2nd
129 Touch) – Mike Thomas, County Manager
130

131 Mr. Thomas presented the Agreement and answered Council's questions. The public hearing
132 is scheduled for Tuesday, September 29.
133

134 **11:33 AM DISCUSSION:** A Resolution Supporting Annexation of the Outer Islands with
135 San Juan County FPD #3 (2nd touch) [Public Hearing scheduled for Tuesday,
136 October 13 at 9:15 AM] - Chief Norvin Collins, Fire Protection District 3; Randall
137 Gaylord, Prosecuting Attorney
138

139 Mr. Gaylord presented the Resolution and answered Council's questions. The public hearing
140 is scheduled for Tuesday, October 13 at 9:15 AM.
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142 **11:45 AM RECESS**
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12:55 PM DISCUSSION: Remaining 2020 Work Plan – Council

Council discussed remaining work to be completed in 2020.

01:22 PM DISCUSSION/ACTION: Rehire of Vacant Financial Clerk II Position – Rhonda Pederson, Treasurer

Ms. Pederson presented the issue and answered Council’s questions. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Stephens to rehire the vacant Financial Clerk II Position as presented. ALL AYES; MOTION CARRIED.

01:30 PM DISCUSSION/ACTION: Set Public Hearing to Review 2020 PFFAP Review Committee Recommendations for October 13 at 9:15 AM – Ingrid Gabriel, Clerk to the Council

MOVED by Mr. Watson, seconded by Mr. Stephens Set Public Hearing to Review 2020 Public Facilities Finance Assistant Program (PFFAP) Review Committee Recommendations for October 13 at 9:15 AM. ALL AYES; MOTION CARRIED.

01:30 PM DISCUSSION/ACTION: Rehire of Vacant Administrative Specialist II Position – Kyle Dodd, Deputy Director/Environmental Health Manager

Mr. Dodd presented the issue and answered Council’s questions. After discussion, the Council took the following action:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the rehire of the vacant Administrative Specialist II position under Kyle Dodd. ALL AYES; MOTION CARRIED.

01:40 PM DISCUSSION: A Proposed Ordinance re Operating Cash, as Defined by the San Juan County General Fund Reserve Policy; Amending SJCC 3.48.020 – Milene Henley, Auditor

Ms. Henley presented the draft Ordinance and answered Council’s questions.

01:47 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:

Mr. Stephens: Attended a webinar regarding an ordinance on a property tax that would finance earthquake retrofits

Mr. Hughes: Working with Joint transportation Committee; bringing forward a candidate for the Planning Commission.

02:00 PM CLOSED SESSION & EXECUTIVE SESSIONS

191 Chair Hughes announced that the Council would be holding an Executive Session to discuss
192 with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i), an
193 Executive Session to review the performance of a public employee. pursuant to RCW
194 42.30.110 (1)(g) and a Closed Session to discuss matters pertaining to collective bargaining
195 pursuant to RCW 42.30.140(4)(b) estimated to last approximately 90 minutes in total followed
196 by adjournment.

197
198 **EXECUTIVE SESSION:** To discuss with legal counsel litigation or potential litigation pursuant
199 to RCW 42.30.110(1)(i) Randy, Jon and Amy

200
201 Present (via videoconference): Council, Prosecuting Attorney Randall Gaylord, and County
202 Manager Mike Thomas.

203
204 **EXECUTIVE SESSION:** To review the performance of a public employee. pursuant to RCW
205 42.30.110 (1)(g) Randy

206
207 Present (via videoconference): Council, Human Resource Manager James Wolf and County
208 Manager Mike Thomas.

209
210 **CLOSED SESSION:** To discuss matters pertaining to collective bargaining pursuant to RCW
211 42.30.140(4)(b)

212
213 Present (via videoconference): Council, Human Resource Manager James Wolf and County
214 Manager Mike Thomas.

215
216 The sessions ended at 3:30 PM for a total executive session time of 90 minutes.

217
218 **No action was taken.**

219
220 **03:30 PM ADJOURNED**

221
222 **COUNTY COUNCIL**
223 **SAN JUAN COUNTY, WASHINGTON**

224
225 **These Minutes were approved and signed on September 29, 2020. The original document is retained in**
226 **the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

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