

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, NOVEMBER 10, 2020

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE
COAST SALISH ACKNOWLEDGEMENT

“Let us acknowledge we reside on the ancestral lands and waters of the Coast Salish people, who have taken care of these Islands since time immemorial.”

Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes; County Manager Mike Thomas (via videoconference), and Clerk to the Council Ingrid Gabriel.

Approval of Agenda: Added Executive Session re Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) to the agenda.

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, November 2, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Thursday, November 3, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, November 10, 2020:

Financial Items:

The Auditor’s office requests approval for the following warrants issued the week of October 26, 2020:

- Warrant #234366-234375 Facilities & Parks claims in the amount of \$155,558.19
- Warrant #234376 EDC Small Business Grants claims in the amount of \$39,368.27
- Warrant #234546-234612 County claims in the amount of \$211,410.34
Plus Use Tax in the amount of \$971.76 for a total expenditure of \$212,382.10

50 The Auditor's office requests approval or payroll expenditures and associated benefit
51 expenditures for the pay period ending October 23, 2020:

52
53 PAYROLL GROSS: \$1,326,622.47

54
55 EMPLOYER BENEFITS: 530,659.23

56
57 **ALL AYES; MOTION CARRIED**

58
59 **Public Access (via videoconference/email):** Deborah Bundy provided public comment.

60
61 **PUBLIC HEARING:**

62
63 **09:16 AM** To Approve a Resolution Approving the 2021 Annual Capital Improvement Plan
64 and the 2021-2026 Six-Year Capital Improvement Plan [Continued from
65 November 3] – Natasha Warmenhoven, Deputy Auditor
66 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
67 Gabriel

68
69 Chair Hughes opened the continued public hearing to adopt the Ordinance. Ms.
70 Warmenhoven presented the Ordinance and answered Council's questions.

71
72 Chair Hughes opened public testimony. The following individuals offered testimony (via
73 videoconference): none

74
75 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
76 took the following action:

77
78 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve a Resolution Approving**
79 **the 2021 Annual Capital Improvement Plan and the 2021-2026 Six-Year Capital**
80 **Improvement Plan as modified today. ALL AYES; MOTION CARRIED.**

81
82 **09:25 AM** To Adopt an Ordinance of San Juan County, Washington Amending the Annual
83 Budget for the Year 2021 and Setting Forth the Estimated Revenues and
84 Appropriations – Milene Henley, Auditor
85 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council
86 Ingrid Gabriel

87
88 Chair Hughes opened the public hearing to adopt the proposed Ordinance. Ms. Henley
89 presented the Ordinance and answered Council's questions.

90
91 Chair Hughes opened public testimony. The following individuals offered testimony (via
92 videoconference): none

93
94 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
95 took the following action:

96
97

98 **MOVED by Mr. Watson, seconded by Mr. Stephens to continue the public hearing to**
99 **Adopt an Ordinance of San Juan County, Washington Amending the Annual Budget for**
100 **the Year 2021 and Setting Forth the Estimated Revenues and Appropriations to**
101 **Tuesday, November 17, 2020 at 9:15 AM. ALL AYES; MOTION CARRIED.**
102

103 **10:18 AM DISCUSSION:** COVID-19 (Coronavirus) Emergency Response Update –
104 Kyle Dodd, Environmental Health Manager; Mark Tompkins, Director Health &
105 Community Services
106

107 Mr. Dodd and Mr. Tompkins reported on the status of the following:
108

- 109 • COVID19 cases in the County and State epidemiologic curves;
- 110 • Distribution of Personal Protection Equipment;
- 111 • Drive-through flu clinics;
- 112 • Phase and Risk Assessment;
- 113 • Healthcare system readiness;
- 114 • Coronavirus testing;
- 115 • Guidance on staying home regarding symptoms;
- 116 • Holiday travel recommendations;
- 117

118 **10:47 AM ACTION:** Approve the Request to Fill a Vacancy in the Public Works
119 Department- Colin Huntemer, County Engineer
120

121 Mr. Huntemer presented the Request and answered Council's questions. After discussion, the
122 Council took the following action:
123

124 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve filling of a vacancy in the**
125 **Public Works department on Lopez Island as presented. ALL AYES; MOTION CARRIED**
126

127 **10:50 AM ACTION:** Approve an Interlocal Agreement with the Eastsound Sewer & Water
128 District - Colin Huntemer, County Engineer
129

130 Mr. Huntemer presented the Agreement and answered Council's questions. After discussion,
131 the Council took the following action:
132

133 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve an Interlocal Cooperation**
134 **Agreement between San Juan County and the Eastsound Sewer & Water District as**
135 **presented. ALL AYES; MOTION CARRIED.**
136

137 **10:55 AM DISCUSSION:** Land Bank Acquisition Priorities - Lincoln Bormann, Land Bank
138 Director
139

140 Mr. Bormann presented the Priorities and answered Council's questions.
141

142 **11:15 am DISCUSSION:** Land Bank Budget Overview – Lincoln Bormann, Land Bank
143 Director
144

145 Mr. Bormann presented the Overview and answered Council's questions.

146
147 **11:45 AM ACTION:** Approve acceptance of a Resolution to Accept Statutory Warranty
148 Deed for the Strahan Property on Lopez Island and a Resolution to Acquire
149 and Accept Two Trail Easements and Convey Two View Easements on the
150 Augé Properties on San Juan Island - Lincoln Bormann, Land Bank Director

151
152 Mr. Bormann presented the Resolutions and answered Council’s questions. After discussion,
153 the Council took the following actions:

154
155 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve a Resolution to Accept a**
156 **Statutory Warranty Deed for the Strachan Property on Lopez Island. ALL AYES;**
157 **MOTION CARRIED.**

158
159 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve a Resolution to Acquire**
160 **and Accept Two Trail Easements and Convey Two View Easements on the Augé**
161 **Properties on San Juan Island. ALL AYES; MOTION CARRIED.**

162
163 **12:00 PM RECESS**

164
165 **01:20 PM ACTION:** Approve Nursing Position for Health and Community Services
166 Department – Mark Tompkins, Health & Community Services Director

167
168 After brief discussion, the Council took the following action:

169
170 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the request for an**
171 **additional public health nurse for Health & Community Services Department as**
172 **presented. ALL AYES; MOTION CARRIED.**

173
174 **01:25 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

175
176 **Mr. Stephens:** Will hold a Lodging Tax Advisory Committee (LTAC) meeting on Friday,
177 November 13; attending the Washington State Association of Counties (WSAC) Annual
178 meeting next week (virtually).

179
180 **Mr. Hughes:** Resigned from the Opportunity Council, Ferry Advisory Committee, Northwest
181 Regional Council, and the National Association of Counties (NaCo) Transportation
182 subcommittee and the positions will need to be refilled

183
184 **Mr. Thomas:** American Federation of State, County and Municipal Employees (ACFME)
185 ratified a two-year contract extension; working on loan agreement with the sewer districts.

186
187 **01:30 PM CLOSED SESSION & EXECUTIVE SESSIONS**

188
189 Chair Hughes announced that the Council would be holding an Executive Session to discuss
190 with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i), a Closed
191 Session to discuss matters pertaining to collective bargaining pursuant to RCW
192 42.30.140(4)(b) and an Executive Session to Evaluate the Performance of a Public Employee

193 pursuant to RCW 42.30.110 (1)(g) estimated to last approximately 60 minutes in total followed
194 by adjournment.

195
196 **EXECUTIVE SESSION:** To discuss with legal counsel litigation or potential litigation pursuant
197 to RCW 42.30.110(1)(i)

198
199 Present (via videoconference): Council, Prosecuting Attorney Jon Cain, and County Manager
200 Mike Thomas.

201
202 **CLOSED SESSION:** To discuss matters pertaining to collective bargaining pursuant to RCW
203 42.30.140(4)(b)

204
205 Present (via videoconference): Council, Human Resource Manager James Wolf and County
206 Manager Mike Thomas.

207
208 **EXECUTIVE SESSION:** re Evaluation of the Performance of a Public Employee pursuant to
209 RCW 42.30.110 (1)(g)

210
211 Present (via videoconference): Council, Human Resource Manager James Wolf and County
212 Manager Mike Thomas.

213
214 The sessions ended at 3:30 PM for a total executive session time of 2 hours.

215
216 **No action was taken.**

217
218 **03:30 PM ADJOURNED**

219
220 *****
221 **COUNTY COUNCIL**
222 **SAN JUAN COUNTY, WASHINGTON**

223
224 **These Minutes were approved and signed on November 17, 2020. The original document is retained in**
225 **the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

226
227