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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, DECEMBER 1, 2020

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE
COAST SALISH ACKNOWLEDGEMENT

“Let us acknowledge we reside on the ancestral lands and waters of the Coast Salish people, who have taken care of these Islands since time immemorial.”

Council Chair Hughes called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens (via videoconference), Bill Watson (via videoconference), and Rick Hughes; County Manager Mike Thomas (via videoconference), and Clerk to the Council Ingrid Gabriel.

Approval of Agenda: Added Executive Sessions to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i) and To Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g).

Approval of Minutes:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the San Juan County Council Tuesday, November 24, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, December 1, 2020:

Financial Items:

The Auditor’s office requests approval for the following warrants issued the week of November 16, 2020:

- Warrant #234901 Facilities claims in the amount of \$2,509.51
Plus Use Tax in the amount of \$140.50 for a total expenditure of \$2,650.01
- Warrant #234902-234906 DCD claims in the amount of \$11,393.90
- Warrant #234907 Superior Court claims in the amount of \$50.98
- Warrant #234908-234924 Facilities & Parks claims in the amount of \$142,093.32
- Warrant #234967-235087 County claims in the amount of \$645,567.04
Plus Use Tax in the amount of \$1,408.90 for a total expenditure of \$646,975.94
- EFT # 19111920 Parks claims in the amount of \$1,827.63

49 The Auditor’s office requests approval for the following warrants issued the week of November
50 23, 2020:

51

- 52 • Warrant #235431-235443 Facilities & Parks claims in the amount of
- 53 \$151,063.54
- 54 • Warrant #235466-235484 County claims in the amount of \$28,920.42

55

56 The Auditor’s office requests approval of payroll expenditures and associated benefit
57 expenditures for the pay period ending 11/23/2020.

58

59 PAYROLL GROSS: \$1,384,266.21

60 EMPLOYER BENEFITS: \$ 541,245.90

61

62 **ALL AYES; MOTION CARRIED**

63

64 **Approval of Correspondence:**

65

66 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve a Letter to the Bureau of**
67 **Land Management regarding Replacing National Monument Manager with**
68 **modifications. ALL AYES; MOTION CARRIED.**

69

70 **Public Access (via videoconference/email):** none

71

72 **CONTINUED PUBLIC HEARING: Public Testimony Accepted**

73

74 **09:15 AM** To Adopt an Ordinance of San Juan County, Washington Amending the Annual
75 Budget for the Year 2021 and Setting Forth the Estimated Revenues and
76 Appropriations (continued from November 24): – Milene Henley, Auditor; Mike
77 Thomas, County Manager

78

79 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

80

81 Chair Hughes opened the continued public hearing to adopt the Ordinance. Ms. Henley and
82 Mr. Thomas presented the Ordinance and answered Council’s questions.

83

84 Chair Hughes opened public testimony. The following individuals offered testimony (via
85 videoconference): none

86

87 Chair Hughes closed public testimony with the right to reopen. After discussion, the Council
88 took the following action:

89

90 **MOVED by Mr. Watson, seconded by Mr. Stephens to continue the public hearing to**
91 **adopt an Ordinance of San Juan County, Washington Amending the Annual Budget for**
92 **the Year 2021 and Setting Forth the Estimated Revenues and Appropriations to**
93 **Tuesday, December 8, 2020. ALL AYES; MOTION CARRIED.**

94

95

96 **09:30 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Mark Tompkins, Director
97 Health & Community Services; Kyle Dodd, Environmental Health Manager;
98 Dr. Frank James, County Medical Officer
99

100 Mr. Dodd, Mr. Tompkins and Dr. James reported on the status of the following:
101

- 102 • COVID19 cases in the County and State epidemiologic curves;
 - 103 • Phase and Risk Assessment;
 - 104 • Healthcare system readiness;
 - 105 • Coronavirus testing;
 - 106 • Guidance regarding travel and business practices;
 - 107 • Funding sources for rental assistance and business grants;
 - 108 • Status and distribution of anticipated vaccines
- 109

110 **10:27 AM DISCUSSION:** Re an Ordinance of the County Council
111 San Juan County, Washington, Authorizing the Issuance of Limited Tax
112 General Obligation Bonds of the County in the Aggregate Principal Amount of
113 Not to Exceed \$8,500,000 for the Purpose of Financing Construction of a
114 Public Works Facility (2nd touch) – Mike Thomas, County Manager
115

116 Mr. Thomas presented the Ordinance and answered Council’s questions. The public hearing
117 is scheduled for Tuesday, December 8.
118

119 **10:35 AM DISCUSSION/ACTION:** Resolution to declare an emergency along MacKaye
120 Harbor Road - Colin Huntemer, Director Public Works
121

122 Mr. Huntemer presented the Resolution and answered Council’s questions. After discussion,
123 the Council took the following action:
124

125 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve a Resolution to Declare**
126 **an Emergency Along MacKaye Harbor Road. ALL AYES; MOTION CARRIED.**
127

128 **DISCUSSION:** 2021 Legislative Priorities – Council
129

130 After discussion, the Council took the following action:
131

132 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Resolution as**
133 **modified regarding the State and Federal Legislative Priorities for the 2021 legislative**
134 **session. ALL AYES; MOTIONS CARRIED**
135

136 **11:10 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
137

138 **Ms. Gabriel:** Advisory Committee Appointments/ Reappointments:
139

140 **MOVED by Mr. Hughes, seconded by Mr. Watson to appoint Rene Polda to the Board of**
141 **Equalization. ALL AYES; MOTION CARRIED.**
142

143 **11:15 AM EXECUTIVE SESSIONS**

144 Chair Hughes announced that the Council would be holding an Executive Session to discuss
145 with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i) and an
146 Executive Session to Evaluate the Performance of a public employee pursuant to RCW
147 42.30.110 (1)(g) estimated to last approximately 60 minutes in total followed by adjournment.
148

149 Present (via videoconference): Council, Deputy Prosecuting Attorney Amy Vira, Human
150 Resource Manager James Wolf and County Manager Mike Thomas.

151

152 The sessions ended at 12:15 for a total session time of 60 minutes.

153

154 **No action was taken.**

155

156 **12:15 PM ADJOURNED**

157

158

COUNTY COUNCIL

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SAN JUAN COUNTY, WASHINGTON

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161 **These Minutes were approved and signed on December 8, 2020. The original document is retained in the**
162 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

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