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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, JANUARY 12, 2021

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney (all via videoconference), and Cindy Wolf (via videoconference); County Manager Mike Thomas (via videoconference), and Clerk to the Council Ingrid Gabriel.

Approval of Agenda: no changes

Approval of Minutes:

MOVED by Ms. Wolf, seconded by Ms. Minney to approve the San Juan County Council Tuesday, December 8 and Wednesday December 30, 2020 meeting minutes as written. ALL AYES; MOTION CARRIED.

MOVED by Ms. Minney, seconded by Ms. Wolf to approve the San Juan County Council Tuesday, January 5 and Wednesday, January 6, 2021 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Ms. Wolf, seconded by Ms. Minney to approve the Consent Agenda of Tuesday, January 12, 2021:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of November 30, 2020:

- Warrant #235485-235486 Auditor claims in the amount of \$11,797.07
- Warrant #235487 Facilities claims in the amount of \$148.21
- Warrant #235497-235500 Health claims in the amount of \$4,155.19
- Warrant #235501-235510 Facilities & Parks claims in the amount of \$2,583.48
- Warrant #235541 Elections claims in the amount of \$200.00
- Warrant #235542 Veteran Assistance claims in the amount of \$100.00
- Warrant #235543-235615 County claims in the amount of \$422,901.87
Plus Use Tax in the amount of \$561.32 for a total expenditure of \$423,463.19
- Warrant #235616 Facilities claims in the amount of \$2,252.64
- Warrant #235694 Health claims in the amount of \$27,059.65
- EFT # 19120420 IT claims in the amount of \$1,663.75
- EFT # 191204202 IT claims in the amount of \$88.00

50 The Auditor's office requests approval for the following warrants issued the week of December
51 7, 2020:

- 52
- 53 • Warrant #235702-235715 Facilities & Parks claims in the amount of \$27,205.98
- 54 • Warrant #235717-235802 County claims in the amount of \$1,136,851.14
- 55 Plus Use Tax in the amount of \$21.25 for a total expenditure of \$1,136,872.39
- 56

57 The Auditor's office requests approval for the following warrants issued the week of
58 December 28, 2020:

- 59
- 60 • Warrant #236434-236442 Facilities & Parks claims in the amount of \$52,980.30
- 61 • Warrant #236515-236552 County claims in the amount of \$190,516.99
- 62 • EFT #191228205 Land Bank claims in the amount of \$70.83EFT #191230202 IT claims
- 63 in the amount of \$1,663.75
- 64

65 The Treasurer's office requests approval for the checks issued for the month of November
66 2020.

67

68 The Auditor's office requests approval of payroll expenditures and associated benefit
69 expenditures for the pay period ending December 24, 2020:

70

71 Payroll Gross:	\$1,439,443.90
72 Employer Benefits:	557,815.61

73

74 **ALL AYES; MOTION CARRIED**

75

76 **Public Access (via videoconference):** Lisa Byers, Anne Marie Shanks, Toby Cooper, Judy
77 Scott, Johannes Krieger, Jan Scilipoti and Marcie Montgomery provided comments to the
78 Council.

79

80 **09:25 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Mark Tompkins, Director
81 Health & Community Services; Kyle Dodd, Manager Environmental Health

82

83 Mr. Dodd reported on the high-level vaccine roll-out phases. Mr. Tompkins presented the
84 details of the road map to recovery from the coronavirus.

85

86 **10:10 AM ACTION:** Approve a Resolution re: Right-of-Way Acquisition on Prune Alley
87 – Colin Huntmer, Director Public Works

88

89 Mr. Huntmer presented the Resolution and answered Council's questions. After discussion,
90 the Council took the following action:

91

92 **MOVED by Ms. Wolf, seconded by Ms. Minney to approve the Resolution Accepting**
93 **Easements for the Prune Alley Streets Improvement Project as presented by Colin**
94 **Huntmer. ALL AYES; MOTION CARRIED**

95

96 **10:25 AM ACTION:** Approve Prune Alley Street Improvements– Colin Huntmer, Director
97 Public Works

98 Mr. Huntmer presented the recommended Improvements and answered Council's questions.
99 After discussion, the Council took the following action:

100
101 **MOVED by Ms. Wolf, seconded by Ms. Minney to direct the County Engineer to begin**
102 **planning an outreach for one-year program to complete the Prune Alley Project. ALL**
103 **AYES; MOTION CARRIED**

104
105 **10:25 AM ACTION:** Approve a Resolution Affirming 2021 Legislative Priorities – Council
106

107 **MOVED by Ms. Minney, seconded by Ms. Wolf to Approve a Resolution Affirming the**
108 **Council's 2021 Legislative Priorities. ALL AYES; MOTION CARRIED.**

109
110 **10:28 AM DISCUSSION:** Review of Septic Repair Loan Program – Kyle Dodd,
111 Environmental Health Manager

112
113 Mr. Dodd presented the Review and answered Council's questions.

114
115 **10:50 AM DISCUSSION/ACTION:** To Approve a Resolution re: Vacation Rental Permit
116 Application Moratorium – Council

117
118 After discussion with Mr. Thomas and Staff, Council took the following action:

119
120 **MOVED by Ms. Wolf, seconded by Ms. Minney to approve a Resolution on a vacation**
121 **rental permit moratorium as written by Amy Vira [Deputy Prosecuting Attorney] 01.11.21**
122 **and that while this moratorium is in effect, no new applications for vacation rental**
123 **permits shall be accepted as complete by any County department and no currently**
124 **pending incomplete application shall be accepted as complete by any County**
125 **department. ALL AYES; MOTION CARRIED.**

126
127 **11:05 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

128
129 **Ms. Wolf and Ms. Minney:** Reported on meeting with State and Federal legislators.

130
131 **Mr. Stephens:** Meeting with Senator Murray's office; attending Northsound Behavioral Health
132 Services Board and Ecosystem Coordinating Board meetings.

133
134 **Mr. Thomas:** Reported on County vaccination effort.

135
136 **Ms. Gabriel:** Advisory Committee Appointments/ Reappointments:

137
138 **MOVED by Ms. Minney, seconded by Ms. Wolf to appoint Becki Day to SJI Library Board**
139 **of Trustees. ALL AYES; MOTION CARRIED.**

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141 **11:13 AM ADJOURN**

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143 Chair Stephens adjourned the meeting.

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**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on January 26, 2021. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.