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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, FEBRUARY 9, 2021

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf (all via videoconference); County Manager Mike Thomas (via videoconference), and Clerk to the Council Ingrid Gabriel (present in hearing room).

Approval of Agenda: No agenda revisions. Ms. Wolf recognized Treaty Day and Martin Luther King Day in February.

Approval of Minutes:

MOVED by Ms. Wolf, seconded by Ms. Minney to approve the San Juan County Council Monday, January 25, 2021 and Tuesday, January 26, 2021 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Ms. Minney, seconded by Ms. Wolf to approve the Consent Agenda of Tuesday, February 9, 2021:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of January 11, 2021 for 2020 expenditures:

- Warrant #236930-236941 Facilities & Parks claims in the amount of \$21,434.71
- EFT #190119211 ER&R claims in the amount of \$258.38
- Warrant #237007-237095 County claims in the amount of \$309,168.41
Plus Use Tax in the amount of \$117.51 for a total expenditure of \$309,285.92
- Warrant #237096-237098 Public Works claims in the amount of \$352.56
- Warrant #237161 Sheriff claims in the amount of \$98.69

The Auditor's office requests approval for the following warrants issued the week of January 11, 2020 for 2021 expenditures:

- Warrant #236952-237006 County claims in the amount of \$101,182.38

The Auditor's office requests approval for the following warrants issued the weeks of January 18 and January 25, 2021 for 2021 expenditures:

- Warrant #237140-237159 Facilities & Parks claims in the amount of \$10,643.87

- 51 • Warrant #237175-237176 Veteran Assistance claims in the amount of \$3,100.00
- 52 • Warrant #237186 County claims in the amount of \$390.55
- 53 • Warrant #237241-237252 County claims in the amount of \$19,184.41
- 54 • Warrant #237378-237391 Facilities & Parks claims in the amount of \$6,106.61
- 55 • Warrant #237392-237442 County claims in the amount of \$230,517.38
- 56 • Warrant #237444 Auditor claims in the amount of \$225.00
- 57 • EFT #190125211 Parks claims in the amount of \$899.15
- 58 • EFT #190129211 Land Bank claims in the amount of \$75,000.00
- 59 • EFT #190129212 Land Bank claims in the amount of \$1,008.37

60
61 The Auditor's office requests approval of payroll expenditures and associated benefit
62 expenditures for the pay period ending 01/22/2021.

63
64 PAYROLL GROSS: \$1,505,087.31
65 EMPLOYER BENEFITS: \$ 581,221.76

66
67 **ALL AYES; MOTION CARRIED**

68
69 **New Employee Introductions:** Director of Health & Community Services Mark Tompkins
70 introduced Shannon Calverly, Community Health Administrator; County Manager Mike
71 Thomas introduced Alex Frix, Public Defender.

72
73 **Public Comments (via videoconference):** Jan Scilipoti and Vicki Leimback provided
74 comments to the Council.

75
76 **09:20 AM PRESENTATION:** Superior Court & Juvenile Court Presentation – Judge
77 Kathryn Loring, Superior Court Judge; Linnea Anderson, Juvenile Court
78 Administrator

79
80 Judge Loring and Ms. Anderson provided the Presentation and answered Council's questions.

81
82 **09:17 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Mark Tompkins, Director
83 Health & Community Services; Kyle Dodd, Manager Environmental Health

84
85 Mr. Tompkins and Mr. Dodd reported on the status of the following:

- 86
- 87 • COVID19 cases in the State and locally;
- 88 • County Phase and Risk Assessment;
- 89 • Healthcare system readiness;
- 90 • Coronavirus testing;
- 91 • Vaccine availability and vaccination clinics

92
93 After discussion, the Council took the following actions:

94
95 **MOVED by Ms. Minney, seconded by Ms. Wolf that the Council allot Health and**
96 **Community Services \$185,000 for vaccine distribution. ALL AYES; MOTION CARRIED.**

97

98 **MOVED by Ms. Wolf, seconded by Ms. Minney to approve the hiring of a term-limited**
99 **community health worker in the Health and Community Services Department. ALL**
100 **AYES; MOTION CARRIED.**

101
102 **11:15 AM PRESENTATION:** Oil Spill Response Update – Marta Green, Puget Sound
103 Recovery Coordinator; Tim Robertson, Nuka Research

104
105 Ms. Green and Mr. Robertson presented the Update and answered Council’s questions.
106

107 **11:55 AM PRESENTATION:** Agricultural Resources Committee Update – Faith Van De
108 Putte, Agricultural Resources Coordinator

109
110 Ms. Van De Putte presented the Update and answered Council’s questions.
111

112 **12:30 PM RECESS**

113
114 **01:30 PM DISCUSSION:** Snohomish, Whatcom, Island, San Juan and Skagit (SWISS)
115 Counties Regional Partnership Organization Charter – Council

116
117 After discussion, the Council took the following action:
118

119 **MOVED by Ms. Wolf, seconded by Ms. Minney to authorize Mr. Stephens to pursue**
120 **membership for San Juan County in the newly forming SWISS group. ALL AYES;**
121 **MOTION CARRIED.**

122
123 **01:45 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

124
125 **Ms. Minney:** Reported on a recent meeting with the Ferry Advisory Committee; attending
126 Washington State Association of Counties (WSAC) and Municipal Research Services Center
127 (MRSC) trainings online.
128

129 **Ms. Wolf:** Reported on a recent Clean Water meeting and will attend a related meeting
130 regarding the Prune Alley project; discussed emerging plans to secure food availability during
131 the tourist season; met with the Justice, Equality, Diversity & Inclusion (JEDI) Group.
132

133 **Mr. Thomas:** Reported on status of Beaverton Valley shop project bond closing documents;
134 met with Miller-Hull architectural consultants regarding optimizing County buildings; discussed
135 need for extra permitting staff in the planning department; continued discussion with Public
136 Works regarding sea-level rise and its impact on County roads.
137

138 **Mr. Stephens:** Provided a legislative update and met with State Representative Debra
139 Lekanoff.
140

141 **Ms. Gabriel:** Appointments/ Reappointments
142

143 **MOVED by Ms. Wolf, seconded by Ms. Minney to appoint Farhad Ghatan to the Housing**
144 **Advisory Committee. ALL AYES; MOTION CARRIED.**
145

146 **MOVED by Ms. Minney, seconded by Ms. Wolf to appoint Jennifer Tourje to the Legal**
147 **Position on the Citizens Salary Commission. ALL AYES; MOTION CARRIED.**

148
149 **02:05 PM EXECUTIVE SESSIONS**

150
151 Chair Stephens announced that the Council would be holding an Executive Session to discuss
152 with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i) and an
153 Executive Session to Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110
154 (1)(g) estimated to last approximately 60 minutes in total followed by adjournment.

155
156 Present (via videoconference): Council, Deputy Prosecuting Attorney Amy Vira, Human
157 Resource Manager James Wolf, Director of Community Development Erika Shook and County
158 Manager Mike Thomas.

159
160 The sessions ended at 02:50 PM for a total executive session time of 45 minutes.

161
162 **No action was taken.**

163
164 **02:50 PM ADJOURNED**

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167 *****

168 **COUNTY COUNCIL**
169 **SAN JUAN COUNTY, WASHINGTON**

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171
172 **These Minutes were approved and signed on February 23, 2021. The original document is retained in the**
173 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**

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