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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, MAY 18, 2021**

6

7 Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

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9 **09:00 AM CALL TO ORDER & FLAG SALUTE**

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11 Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members
12 Jamie Stephens, Christine Minney and Cindy Wolf (all via videoconference); County Manager
13 Mike Thomas (via videoconference), and Administrative Specialist Nadine Varsovia (present in
14 hearing room).

15

16 **Approval of Agenda:** An Executive Session was added to discuss possible litigation. The
17 Executive Sessions and Erika Shook's vacation rental presentation was moved up in the
18 agenda to be heard after the public comments.

19

20 **Approval of Minutes:**

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22 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve the San Juan County Council**
23 **Tuesday, May 4, 2021 meeting minutes as written. ALL AYES; MOTION CARRIED.**

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25 **Approval of Consent Agenda:**

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27 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve the Consent Agenda of**
28 **Tuesday, May 18, 2021:**

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30 Financial Items:

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32 The Auditor's office requests approval for the following warrants issued the week of April
33 26, 2021:

- 34
- 35 • Warrant #240415-240425 Facilities and Parks claims in the amount of \$78,879.88
 - 36 • Warrant #240426-240491 County claims in the amount of \$213,645.18
- 37 Plus Use Tax in the amount of \$5,917.20 for a total expenditure of \$219,562.38

38 The Auditor's office requests approval for the following warrants issued the week of May 3,
39 2021:

- 40
- 41 • Warrant #240519-240532 Facilities & Parks claims in the amount of \$46,523.19
 - 42 • Warrant #240536 Health claims in the amount of \$26,500.84
 - 43 • Warrant #240537-240614 County claims in the amount of \$136,331.96
- 44 Plus Use Tax in the amount of \$410.70 for a total expenditure of \$136,742.66

45 The Auditor's Office requests approval of payroll expenditures and associated benefit
46 expenditures for the pay period ending April 23, 2021:

47

48 Payroll Gross:	\$1,581,245.71
49 Employer Benefits:	\$ 602,431.07

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51 The Treasurer's office requests approval for checks issued during the month of April, 2021, in
52 the amount of \$69.00.

53

54 **ALL AYES; MOTION CARRIED**

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56 **Public Comments (via videoconference):** Tim Blanchard, Linda Bannerman, and Toby
57 Cooper provided comments to the Council.

58

59 **PUBLIC HEARING(S): Public Testimony Accepted**

60

61 **09:26 AM** To Consider an Ordinance Regarding Disposal of Property for Public Benefit;
62 Adding a New Section to Chapter 2.104 Amending San Juan County Code
63 Sections 2.104.020 and 2.104.100 Establishing Rules to Regulate the Disposition
64 of Property for Public Benefit Purposes – Ryan Page, Housing Program
65 Coordinator

66

67 **Present:** Full Council, County Manager Mike Thomas, Administrative Specialist Nadine
68 Varsovia

69

70 Chair Stephens opened the public hearing to adopt the Ordinance. 04-2021. Mr. Page
71 presented the Ordinance and answered Council's questions.

72

73 Chair Stephens opened public testimony. The following individuals offered testimony: none.

74

75 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
76 took the following action:

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78 **MOVED by Ms. Wolf, seconded by Chair Stephens to adopt an Ordinance Regarding**
79 **Disposal of Property for Public Benefit; Adding a New Section to Chapter 2.104**
80 **Amending San Juan County Code Sections 2.104.020 and 2.104.100 Establishing Rules**
81 **to Regulate the Disposition of Property for Public Benefit Purposes. ALL AYES;**
82 **MOTION CARRIED.**

83

84 **09:40 AM DISCUSSION:** Vacation Rental Update – Erika Shook, Director Community
85 Development

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87 Ms. Shook presented the Update and answered Council's questions

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89 **EXECUTIVE SESSION:** Sale or lease of real property, pursuant to RCW 42.30.110(1)(c)

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91 At 11:00 AM, Council Chair Stephens announced that the Council would be holding an
92 executive session to discuss the sale or lease of real property, pursuant to RCW
93 42.30.110(1)(c)

94

95 Present: Council, County Manager Mike Thomas, Deputy Prosecuting Attorney Amy Vira,
96 Management Analyst Denice Kulseth, HR Director and Risk Manager James Wolf, Council
97 Chair Stephens and Vicechair Christine Minney.

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100 **1:00 PM ACTION:** Release Notice of Funding Available (NOFA) Home Funds – Ryan
101 Page, Housing Program Coordinator
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103 Mr. Page presented the Notice of Funds and answered Council’s questions. After discussion,
104 the Council took the following action:
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107 **01:07 PM DISCUSSION/ACTION:** Approve a Resolution regarding the Lopez Community
108 Center Association Property; Schedule Public Hearing for Tuesday, June 8 at
109 9:15 – Kendra Smith, Environmental Resources Manager
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111 Ms. Smith presented the Resolution and answered Council’s questions. After discussion, the
112 Council took the following action:
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114 **MOVED by Ms. Minney, seconded by Chair Stephens to schedule a Public Hearing to**
115 **Approve a Resolution Regarding the Lopez Community Center Association**
116 **Property,**
117 **Authorizing a Boundary Line Modification Approving a Property Maintenance Plan and**
118 **Addressing Drainage Flows from Fisherman Bay Road; Schedule a Public Hearing on**
119 **Tuesday, June 8 at 9:15. ALL AYES; MOTION CARRIED.**
120

121 **01:27 PM DISCUSSION:** San Juan Resolution to Respond and Adapt to Climate
122 Change (Res. 20-2020) - Mike Thomas, County Manager, Kendra Smith,
123 Environmental Resources Manager
124

125 **1:55 PM DISCUSSION:** Building Re-use Update – Mike Thomas, County Manager
126

127 Mr. Thomas presented the Update and answered Council’s questions
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129 **02:17 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
130

131 **Ms. Minney:** Attended Canvassing Board Reviews on behalf of Chair Stephens; Attended Red
132 Road to DC Totem Ceremony; Attended San Juan Islands National Monument Advisory
133 Committee Meeting; Walked Zylstra Lake Land Bank Preserve with Steward Doug
134 McCutcheon; Watched Chair Stephens in Town Hall meeting with Rick Larsen; Observed bid
135 opening for Beaverton Valley Shop; Attended preliminary meeting for creating a maritime
136 national heritage area in Washington through Washington Trust for Historic Preservation;
137

138 **Ms. Wolf:** N/A
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140 **Mr. Stephens:** Attended meeting with Rick Larsen; Announced the unveiling of the new mural
141 at the Orcas landing on 5/21; Attended Totem Ceremony on Lopez; Discussed Water 100
142 presentation from EcoSystem Coordinating Board Meeting; Noted meeting in June regarding
143 transportation, broadband, and behavioral health.
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145 **Mr. Thomas:** Discussed bid selected for San Juan Operations Center; Discussed ARCO
146 funds; Discussed possible new financial systems;

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02:38 PM ADJOURN

Chair Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on May 25, 2021. The original document is retained in the Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.