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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, SEPTEMBER 21, 2021

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney (via videoconference) and Cindy Wolf; County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

Approval of Agenda: no revisions.

Approval of Minutes:

MOVED by Ms. Wolf, seconded by Ms. Minney to approve the San Juan County Council Monday, September 13 and Tuesday, September 14, 2021 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Ms. Wolf, seconded by Ms. Minney to approve the Consent Agenda of Tuesday, September 21, 2021 as presented:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of September 6, 2021:

- Warrant #244693-244698 Facilities & Parks claims in the amount of \$17,756.69
- EFT #190914212 IT claims in the amount of \$220.00
- Warrant #244704-244795 County claims in the amount of \$177,455.75
Plus Use Tax in the amount of \$561.21 for a total expenditure of \$178,016.96

Miscellaneous Items: Resolution Authorizing the San Juan County Auditor to Act as the Authorized Representative to the US Treasury for the American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds

ALL AYES; MOTION CARRIED

Public Comments (via videoconference): none

09:05 AM PUBLIC HEARING [Continued from September 14]:

To Adopt a 2021 4th Budget Amendment Ordinance – Tara Anderson, Senior Budget Analyst

50 **MOVED by Ms. Wolf, seconded by Ms. Minney to cancel the public hearing to Adopt a**
51 **2021 4th Budget Amendment Ordinance. ALL AYES; MOTION CARRIED.**

52
53 **09:10 AM DISCUSSION:** Odlin Park Day Use Update – Jennifer Allen, Interim Director
54 Parks & Fair

55
56 Ms. Allen presented the Update and answered Council’s questions.

57
58 **09:20 AM DISCUSSION:** Continued re American Rescue Plan Act (ARPA) – Mike Thomas,
59 County Manager

60
61 Mr. Thomas presented an update and answered Council’s questions. Housing Coordinator
62 Ryan Page provided additional information.

63
64 **09:40 AM DISCUSSION/ACTION:** Approve Requests for Proposals for Lopez Housing
65 Lots - Ryan Page, Housing Program Coordinator

66
67 Mr. Page presented the Requests and answered Council’s questions. After discussion, the
68 Council took the following action:

69
70 **MOVED by Ms. Wolf, seconded by Ms. Minney to approve the release of a Request for**
71 **Proposals to solicit affordable housing project proposals for the San Juan County**
72 **owned Fisherman Bay Road Curve Parcel on October 1, 2021. ALL AYES; MOTION**
73 **CARRIED.**

74
75 **09:40 AM DISCUSSION/ACTION:** Resolution to Accept a Drainage easement from
76 Lopez Community Center in Lopez Village - Kendra Smith, Director of
77 Environmental Stewardship

78
79 Ms. Smith presented the Resolution and answered Council’s questions. After discussion, the
80 Council took the following action:

81
82 **MOVED by Ms. Wolf, seconded by Ms. Minney to approve a Resolution to Accept a**
83 **Drainage easement from Lopez Community Center in Lopez Village. ALL AYES;**
84 **MOTION CARRIED.**

85
86 **09:50 AM EXECUTIVE SESSIONS:** To evaluate the qualifications of an applicant for public
87 employment or to review the performance of a public employee. pursuant to
88 RCW 42.30.110 (1)(g)

89
90 Council Chair Stephens announced that the Council would be holding two executive sessions
91 estimated to last 90 minutes in total

92
93 1. To evaluate the qualifications of an applicant for public employment or to review the
94 performance of a public employee pursuant to RCW 42.30.110 (1) (g).

95
96 **Present:** Council; County Manager and Human Resources Manager James Wolf.

97

98 2. Real Property Acquisition or Lease pursuant to RCW
99

100 **Present:** Council; County Manager Mike Thomas, Chief Civil Deputy Prosecuting Attorney Jon
101 Cain and Senior Project Engineer Shannon Wilbur.
102

103 The sessions ended at 11:40 for a total time of 1 hour and 50 minutes. Chair Stephens
104 adjourned the executive sessions and reconvened the Council meeting. The Council took the
105 following action:
106

107 **MOVED by Ms. Wolf, seconded by Ms. Minney to authorize County Manager Mike**
108 **Thomas to extend an offer to a candidate for the Parks and Fair Director position. ALL**
109 **AYES; MOTION CARRIED.**
110

111 **11:40 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
112

113 **Ms. Wolf:** Attended a meeting with representatives of Tulalip Tribes government as the SJC
114 Council representative; attending SJC Courthouse Briefing with the Washington State
115 Association of Counties (WSAC) on September 29. Ms. Wolf will represent the County Council
116 at a County meeting with representatives of the government of the Tulalip Tribes at one of their
117 properties on Lopez Island.
118

119 **Ms. Minney:** Continuing conversations with the Economic Development Council Director
120 regarding County needs for child day-care; spoke at the September 11 Memorial gathering in
121 Friday Harbor; attended the WSAC newly elected meeting in Ellensburg.
122

123 **Mr. Stephens:** Reported on the recent WSAC Board of Directors Legislative Steering
124 Committee meeting in Ellensburg; reported on a recent Snohomish, Whatcom, Island, Skagit
125 and San Juan (SWISS) Regional Counties meeting; attended a League of Women Voters
126 panel regarding Diversity, Equity and Inclusion.
127

128 **Mr. Thomas:** Attended the Washington County Administrators Conference last week;
129 interviewing candidates for the Director of Community Development.
130

131 **12:00 PM ADJOURN**
132

133 Chair Stephens adjourned the meeting.
134

135 *****

136 **COUNTY COUNCIL**
137 **SAN JUAN COUNTY, WASHINGTON**
138

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140 **These Minutes were approved and signed on September 28, 2021. The original document is retained in**
141 **the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**
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