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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, August 10, 2021

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel (all present in hearing room).

Approval of Agenda: MOVED by Ms. Minney, seconded by Ms. Wolf to approve the Agenda of Tuesday, August 10, 2021. ALL AYES; MOTION CARRIED

Approval of Minutes:

MOVED by Ms. Minney, seconded by Ms. Wolf to approve the San Juan County Council Tuesday, July 20, 2021 meeting minutes as amended. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Ms. Minney, seconded by Ms. Wolf to approve the Consent Agenda of Tuesday, August 10, 2021:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of July 12, 2021:

- Warrant #242846-242869 Facilities & Parks claims in the amount of \$30,301.81
- Warrant #243003-243107 County claims in the amount of \$224,169.11
Plus Use Tax in the amount of \$65.77 for a total expenditure of \$224,234.88

The Auditor's office requests approval for the following warrants issued the week of July 19, 2021:

- Warrant #243156-243174 Facilities and Parks claims in the amount of \$28,983.80
- EFT #190723211 Parks claims in the amount of \$6,568.65
- Warrant #243175 Health Credit Card claims in the amount of \$7,675.87
- EFT #190726212 Health claims in the amount of \$730.00
- Warrant #243238-243328 County claims in the amount of \$851,704.31

The Auditor's office requests approval for the following warrants issued the week of July 26, 2021:

- Warrant #243354-243367 Facilities & Parks claims in the amount of \$4,159.18
- Warrant #243461-243513 County claims in the amount of \$286,948.29

- 49 • EFT #190730211 Auditor claims in the amount of \$43,469.61
- 50 • Warrant #243514 Juvenile Court claims in the amount of \$95.95
- 51 • Warrant #243515-243524 County claims in the amount of \$118,074.48

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53 **ALL AYES; MOTION CARRIED**

54

55 **New Employee Introductions:** Health and Community Services Director Mark Tompkins
56 introduced Alex Assaf (Public Health Nurse); Community Development Director Erika Shook
57 introduced Erika Dickey (Public Records Administration Specialist) and Christopher Jones
58 (Building Inspector).

59

60 **Public Comments (via videoconference):** Valerie Jusela, Ken Carrasco and Toby Cooper
61 provided comments to the Council.

62

63 **09:19 AM CANCEL PUBLIC HEARING(S):** The Council took the following action:

64

65 **MOVED by Ms. Minney, seconded by Ms. Wolf to cancel the two public hearings**
66 **regarding utility easements. ALL AYES; MOTION CARRIED**

67

68 [Council action canceled public hearings on a Resolution granting a utility easement over
69 portions of TPN 351044001000 on San Juan Island for the Beaverton Valley Operations
70 Center and a Resolution granting a utility easement over portions of TPN 351332001000 on
71 San Juan Island for the San Juan Island Fairgrounds.]

72

73 **09:20 AM DISCUSSION:** COVID-19 (Coronavirus) Update – Mark Tompkins, Director
74 Health & Community Services

75

76 Mr. Tompkins reported on the following:

77

- 78 • Local, regional and state-wide COVID-19 disease activity;
- 79 • COVID-19 testing;
- 80 • Healthcare readiness

81

82 **09:40 AM DISCUSSION:** Agricultural Viability Report – Faith Van De Putte, Agricultural
83 Resources Coordinator

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85 Ms. Van De Putte presented the Report and answered Council's questions.

86

87 **10:25 AM DISCUSSION:** Comprehensive Plan Update project status – Adam Zack,
88 Planner III

89

90 Mr. Zack presented the Update and answered Council's questions.

91

92 **10:32 AM DISCUSSION/ACTION:** Briefing on Planning Commission recommendations on
93 the 2021 Docket; schedule a public hearing for Tuesday September 14, 2021 –
94 Sophia Cassam, Planner I

95

96 Ms. Cassam presented the Recommendations and answered Council's questions. After

97 discussion, the Council took the following action:

98
99 **MOVED by Ms. Minney, seconded by Ms. Wolf to schedule a public hearing to adopt the**
100 **2021 Docket Planning Commission’s Recommendations for Tuesday, September 14,**
101 **2021. ALL AYES; MOTION CARRIED**

102
103 **11:00 AM DISCUSSION:** Vacation Rental Update – Erika Shook, Director Community
104 Development
105

106 Ms. Shook presented the Update and answered Council’s questions.

107
108 **11:10 AM ACTION:** Resolution to Declare an Emergency along Portions of Deer Harbor
109 Road – Colin Huntemer, Director Public Works
110

111 Mr. Huntemer presented the Plan and answered Council’s questions. After discussion, the
112 Council took the following action:

113
114 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve a Resolution to Declare an**
115 **Emergency along Portions of Deer Harbor Road. ALL AYES; MOTION CARRIED**

116
117 **11:25 AM DISCUSSION/ACTION:** Six Year Transportation Improvement Plan (TIP);
118 – Colin Huntemer, Colin Huntemer, Director Public Works
119

120 Mr. Huntemer presented the Plan and answered Council’s questions. After discussion, the
121 Council took the following action:

122
123 **MOVED by Ms. Minney, seconded by Ms. Wolf to Schedule a Public Hearing for the 6-**
124 **Year Transportation Improvement Plan on September 28 at 9:15. ALL AYES; MOTION**
125 **CARRIED.**

126
127 **12:00 PM NOON – American Rescue Plan Teleconference** (Council and Mr. Thomas)

128
129 **01:00 AM DISCUSSION/ACTION:** Resolution to Accept the Grant and Termination of
130 Access Easements for Cady Mountain Retreat Property, San Juan Island –
131 Lincoln Bormann, Director Land Bank
132

133 Mr. Bormann presented the Resolution and answered Council’s questions. After discussion,
134 the Council took the following action:

135
136 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve a Resolution to Accept the**
137 **Grant and Termination of Access Easements for Cady Mountain Retreat Property, San**
138 **Juan Island, San Juan County Land Bank. ALL AYES; MOTION CARRIED.**

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145 **01:06 PM DISCUSSION/ACTION:** 2021 4th Budget Amendment; Schedule Public Hearing
146 Tuesday, September 14 at 9:15 (1st touch) – Tara Anderson, Senior Budget
147 Analyst
148

149 Ms. Anderson presented the Amendment and answered Council's questions. After discussion,
150 the Council took the following action:
151

152 **MOVED by Ms. Minney, seconded by Ms. Wolf to schedule a Public Hearing to discuss**
153 **the 2021 4th Budget Amendment on Tuesday, September 14 at 9:15. ALL AYES;**
154 **MOTION CARRIED.**
155

156 **01:15 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
157

158 **Ms. Minney:** Discussed future schedule; attended a Ferry Advisory Committee meeting with
159 Representative Ramel and Senator Lovelett.
160

161 **Ms. Wolf:** Discussed future schedule; attended Eastsound Village Green playground
162 dedication and Northwest Regional Council meeting.
163

164 **Mr. Stephens:** Attended a Lodging Tax meeting last week and reported on the recent Canoe
165 Journey; met with Congressman Larsen on Lopez Island
166

167 **Mr. Thomas:** Reported that all licenses have been obtained for the radio systems project;
168 budget review meetings will take place next week.
169

170 **Ms. Gabriel:** Advisory Committee Appointments/ Reappointments:
171

172 **MOVED by Mr. Stephens, seconded by Ms. Minney to reappoint Wes Heinmiller to the**
173 **Deer Harbor Planning & Review Committee. ALL AYES; MOTION CARRIED.**
174

175 **MOVED by Mr. Stephens, seconded by Ms. Minney to appoint Pamela Klein and Kari**
176 **Ellen Allen to the Deer Harbor Planning & Review Committee. VOTE: 2:0:1 (Wolf**
177 **abstained); MOTION CARRIED.**
178

179 **01:30 PM EXECUTIVE/CLOSED SESSIONS:**
180

181 Council Chair Stephens announced that the Council would be holding an executive session to
182 discuss current and pending litigation pursuant to RCW 42.30.110(1)(i); a closed session to
183 discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b); and an
184 executive session to discuss matters pertaining to the evaluation of the performance of a
185 public employee pursuant to RCW 42.30.110 (1)(g). Sessions were estimated to last 90
186 minutes in total, followed by adjournment.
187

188 Present Executive Session to Discuss Litigation: Council, Prosecuting Attorney Randall
189 Gaylord, Deputy Prosecuting Attorney Amy Vira; Chief Civil Deputy Prosecuting Attorney Jon
190 Cain, County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.
191

192 Present Evaluation of the Performance of a Public Employee: Council, County Manager and
193 Human Resources Manager James Wolf.

194
195 Present Matters Pertaining to Collective Bargaining: Council, County Manager and Human
196 Resources Manager James Wolf.

197
198 **No Actions were taken.**

199
200 The sessions ended at 3:00 for a total executive session time of 1 hour and 30 minutes.

201
202 **03:00 PM ADJOURNED**

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205 *****
206 **COUNTY COUNCIL**
207 **SAN JUAN COUNTY, WASHINGTON**

208
209 **These Minutes were approved and signed on August 24, 2021. The original document is retained in the**
210 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**

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