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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, AUGUST 24, 2021**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:00 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf County Manager Mike Thomas and Administrative Specialist Nadine Varsovia.

**Approval of Minutes:**

**MOVED by Ms. Wolf, seconded by Ms. Minney to approve the San Juan County Council Tuesday, August 10, 2021 meeting minutes as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Ms. Wolf, seconded by Ms. Minney to approve the Consent Agenda of Tuesday, August 24, 2021:**

**Financial Items:**

The Auditor's office requests approval for the interfund transfers issued the month of July 2021. The listing of interfund transfers is attached for your reference.

The Auditor's office requests approval for the interfund transfers issued the month of June 2021. The listing of interfund transfers is attached for your reference.

The Auditor's office requests approval for the following warrants issued the week of August 2, 2021:

- Warrant #243662-243673 Facilities and Parks claims in the amount of \$20,374.77
- Warrant #243674-243747 County claims in the amount of \$169,295.66  
Plus Use Tax in the amount of \$191.15 for a total expenditure of \$169,486.81

**VOTE: 2:0:1 (Wolf abstained); MOTION CARRIED**

**Approval of Correspondence:**

**MOVED by Ms. Wolf, seconded by Ms. Minney to approve the correspondence to our Senators as presented. ALL AYES; MOTION CARRIED**

**Public Comments (via videoconference): none**

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**09:10 AM DISCUSSION:** Six Year Transportation Improvement Plan (TIP) and other Annual Transportation Programs (2<sup>nd</sup> touch) – Colin Huntemer, Director Public Works

Mr. Huntemer presented the Plans and answered Council’s questions. The public hearing is scheduled for September 28.

**09:40 AM DISCUSSION:** 2021 4<sup>th</sup> Budget Amendment (2<sup>nd</sup> touch) – Tara Anderson, Senior Budget Analyst

Ms. Anderson presented the Amendment and answered Council’s questions. The public hearing is scheduled for Tuesday, September 14.

**09:50 AM DISCUSSION/ACTION:** Approve 2021 Very Low-Income Housing Grant Awards – Ryan Page, Housing Program Coordinator

Mr. Page presented the proposed Awards and answered Council’s questions. After discussion, the Council took the following action:

**MOVED by Ms. Wolf, seconded by Ms. Minney to approve the 2021 Very Low-Income Housing Grant Awards as presented. ALL AYES; MOTION CARRIED.**

**09:55 AM DISCUSSION:** Vacation Rental Briefing – Erika Shook, Director Community Development

Ms. Shook presented the Briefing and answered Council’s questions.

**10:00 AM DISCUSSION/ACTION:** Resolution re: County Vaccine Personnel Policy – James Wolf, Human Resource Manager

Mr. Wolf and Deputy Prosecutor Jon Cain presented the Resolution and answered Council’s questions. After discussion, the Council took the following action:

**MOVED by Ms. Minney, seconded by Ms. Minney to approve a Resolution Establishing Mandatory COVID-19 Vaccination for San Juan County, Washington Employees and Volunteers with the amended date of October 31, 2021. ALL AYES; MOTION CARRIED.**

**10:50 AM DISCUSSION/ACTION:** America Rescue Plan (ARPA) Funds – Mike Thomas, County Manager; Denice Kulseth, Administrative Analyst

Mr. Thomas presented the information and answered Council’s questions.

**11:20 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

**Ms. Minney:** Attended Community Development Director interviews; met with Lisa Byer regarding future of Off People and Land (OPAL) on Orcas.

98 **Ms. Wolf:** Met with the Department of Natural Resources regarding changing an ordinance on  
99 logging and clear-cutting permits; met with Sheriff’s office regarding mental health crises  
100 responses; attended a water quality meeting regarding Zylstra Lake.

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102 **Mr. Stephens:** Attended the Washington State Counties Association (WSAC) Executive  
103 Committee retreat; attended 4H auction at the Fair.

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105 **Mr. Thomas:** Reported that preliminary budget presentations to the budget team are  
106 completed and interviews continue for Parks & Fair Director and Director of Community  
107 Development.

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109 **11:35 AM EXECUTIVE SESSION:** To discuss with legal counsel litigation or potential  
110 litigation pursuant to RCW 42.30.110(1)(i)

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112 Council Chair Stephens announced that the Council would be holding an executive session to  
113 discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) estimated to last 45  
114 minutes followed by adjournment.

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116 **Present:** Council, Prosecuting Attorney Randall Gaylord, Deputy Prosecuting Attorney Amy  
117 Vira; Chief Civil Deputy Prosecuting Attorney Jon Cain, County Manager Mike Thomas, and  
118 Clerk to the Council Ingrid Gabriel.

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120 The session ended at 12:20 PM for a total executive session time of 45 minutes.

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122 **12:20 PMM ADJOURNED**

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126 **COUNTY COUNCIL**  
127 **SAN JUAN COUNTY, WASHINGTON**

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129 **These Minutes were approved and signed on September 14, 2021. The original document is retained in**  
130 **the Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**

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