

1

2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, SEPTEMBER 28, 2021**

6

7 Legislative Hearing Room, 55 Second Street, Friday Harbor, WA
--

8

9 **09:05 AM CALL TO ORDER & FLAG SALUTE**

10

11 Council Chair Stephens called the meeting to order at 09:05 AM. Present: Council Members
12 Jamie Stephens, Christine Minney and Cindy Wolf (all via videoconference); County Manager
13 Mike Thomas (via videoconference), and Clerk to the Council Ingrid Gabriel (present in hearing
14 room).

15

16 **Approval of Agenda:** added discussion redistricting legislative districts to Council Updates.

17

18 **Approval of Minutes:**

19

20 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve the San Juan County Council**
21 **Tuesday, September 21, 2021 meeting minutes as amended. ALL AYES; MOTION**
22 **CARRIED.**

23

24 **Approval of Consent Agenda:**

25

26 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve the Consent Agenda of**
27 **Tuesday, September 12, 2021:**

28

29 **Financial Items:**

30

31 The Auditor's office requests approval for the following warrants issued the week of September
32 13, 2021:

- 33
- 34 • Warrant # 244976-245002 Facilities & Parks claims in the amount of \$20,203.56
 - 35 • EFT #190920212 IT claims in the amount of \$1,966.25
 - 36 • EFT #190920213 Parks claims in the amount of \$4,524.14
 - 37 • Warrant #245092- 245176 County claims in the amount of \$290,977.47
- 38

39 **ALL AYES; MOTION CARRIED**

40

41 **Public Comments (via videoconference):** Frances Robertson, Lindsey Callahan, Lindsay
42 Dogey, Caitlyn Hardy, Jenny Pingree, Joe Symons, Michelle Halliday, Brent Lyles, Heather
43 Nicholson, Dean Frey, Janet Alderton and Shannon Westin provided comments to the Council.

44

45 **PUBLIC HEARING(S): Public Testimony Accepted**

46

47 **09:40 AM** To Approve a Resolution Adopting the Six-Year Transportation Improvement
48 Program and a Resolution Adopting the 2022 Annual Construction Program –
49 Colin Huntmer, Director Public Works

50

51 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

52

53 Chair Stephens opened the public hearing to approve the Resolutions. Mr. Huntemer
54 presented the Resolutions and answered Council's questions.

55

56 Chair Stephens opened public testimony. The following individuals offered testimony: none.

57

58 Chair Stephens closed public testimony with the right to reopen. The Resolutions will be
59 approved in October.

60

61 **09:50 AM** To Adopt Planning Commission Recommendations on the 2021 Docket
62 [continued from September 14] – Sophia Cassam, Planner

63

64 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

65

66 Chair Stephens opened the public hearing to adopt the Recommendations. Ms. Cassam
67 presented the Recommendations and answered Council's questions. Planner Adam Zack
68 presented a population forecast.

69

70 Chair Stephens opened public testimony. The following individuals offered testimony: Heather
71 Nicholson, Brent Lyles, Janet Alderton, Dean Frye, Michelle Rodriguez, Michelline Halliday,
72 and Joe Symons.

73

74 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
75 took the following action:

76

77 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve a Resolution Setting a 2021**
78 **Docket of Proposed Amendments to the San Juan County Comprehensive Plan and**
79 **Title 18 of the San Juan County Code. ALL AYES; MOTION CARRIED.**

80

81 **11:30 AM PRESENTATION:** San Juan County Building Optimization – Miller-Hull,
82 Consultants

83

84 Mike Jobes and Matt Kikosicki presented a Facilities Optimization and Reuse Study and
85 answered Council's questions.

86

87 **12:15 PM RECESS**

88

89 **01:00 PM DISCUSSION:** Moorage Signs - Colin Huntemer, Director Public Works

90

91 Mr. Huntemer presented a report on moorage status at County owned marine facilities,
92 and answered Council's questions.

93

94 **01:10 PM ACTION:** Approve Consulting Contract for Comprehensive Plan Outreach –
95 Adam Zack, Planner

96

97 Mr. Zack presented the Contract and answered Council's questions. After discussion, the
98 Council took the following action:

99 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve the contract and expenditure**
100 **and authorize the County Manager to sign on Council’s behalf the agreement for**
101 **professional services. ALL AYES; MOTION CARRIED.**
102

103 **01:25 PM DISCUSSION:** Vacation Rental Update – Adam Zack, Planner III
104

105 Mr. Zack presented the Update and answered Council’s questions.
106

107 **01:30 PM DISCUSSION:** Home Fund Program History and Status Report Presentation –
108 Ryan Page, Housing Program Coordinator
109

110 Mr. Page presented the Update and answered Council’s questions.
111

112 **01:55 PM DISCUSSION:** 2021 Home Fund Round Applications Funding Decision - Ryan
113 Page, Housing Program Coordinator; Mark Tompkins, Director Health &
114 Community Services
115

116 Mr. Page presented the Applications and answered Council’s questions. Council will take
117 approval action at a later date.
118

119 **02:20 PM DISCUSSION:** American Rescue Plan Act (ARPA) Discussion Continued –
120 Mike Thomas, County Manager
121

122 Mr. Thomas presented an update and answered Council’s questions.
123

124 **02:50 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
125

126 Ms. Wolf discussed legislative redistricting and related issues.
127

128 **Ms. Wolf:** Reported on recent attendance at an on-line Washington State Association of
129 Counties (WSAC) meeting; attended solar workshop related to agriculture.
130

131 **Mr. Stephens:** Participated in a meeting (on-line) with the Islands Trust Council.
132

133 **Ms. Gabriel:** Advisory Committee Appointments/ Reappointments
134

135 **MOVED by Mr. Stephens, seconded by Ms. Minney to appoint Cyndi Smith to the Lopez**
136 **Solid Waste Disposal District Managing Board. ALL AYES; MOTION CARRIED.**
137

138 **MOVED by Mr. Stephens, seconded by Ms. Minney to appoint Elaine Frazel to the Board**
139 **of Equalization. ALL AYES; MOTION CARRIED.**
140

141 **03:00 PM EXECUTIVE SESSION**
142

143 Council Chair Stephens announced that the Council would be holding an executive session to
144 evaluate the qualifications of an applicant for public employment or to review the performance
145 of a public employee pursuant to RCW 42.30.110 (1)(g) estimated to last 45 minutes and
146 followed by adjournment.

147 Present: Council, County Manager Mike Thomas, Human Resource Manager James Wolf and
148 Director Health & Community Services Mark Tompkins.

149
150 The session ended at 03:45 for a total executive session time of 45 minutes.

151
152 **No Action was taken.**

153
154 **03:45 PM ADJOURNED**

155
156
157 *****

158 **COUNTY COUNCIL**
159 **SAN JUAN COUNTY, WASHINGTON**

160
161 **These Minutes were approved and signed on October 5, 2021. The original document is retained in the**
162 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**
163