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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**  
4 **COUNTY COUNCIL**  
5 **TUESDAY, OCTOBER 26, 2021**  
6

7 **Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

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9 **09:05 AM CALL TO ORDER & FLAG SALUTE**

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11 Council Chair Stephens called the meeting to order at 09:05 AM. Present: Council Members  
12 Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike Thomas, and Clerk  
13 to the Council Ingrid Gabriel.  
14

15 **Approval of Agenda:** Chair Stephens added an Executive Session re: Evaluation of the  
16 Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) to the agenda.  
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18 **Approval of Minutes:**

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20 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve the San Juan County Council**  
21 **Tuesday, October 18 and 19, 2021 meeting minutes as written. ALL AYES; MOTION**  
22 **CARRIED.**  
23

24 **Approval of Consent Agenda:**

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26 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve the Consent Agenda of**  
27 **Tuesday, October 26, 2021:**  
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29 **Financial Items:**

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31 The Auditor's office requests approval for the following warrants issued the week of **October**  
32 **12, 2021:**  
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- 34 • Warrant #245735-245736 County claims in the amount of \$9,819.40
  - 35 • Warrant #246010 Sheriff claims in the amount of \$2,000.00
  - 36 • Warrant #246012 Auditor claims in the amount of \$464.94
  - 37 • Warrant #246014-246028 Facilities & Parks claims in the amount of \$15,424.56
  - 38 • Warrant #246037-246134 County claims in the amount of \$574,040.74
  - 39 Plus Use Tax in the amount of \$886.80 for a total expenditure of \$574,927.54
- 40

41 **ALL AYES; MOTION CARRIED**

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43 **Public Comments (via videoconference):** none  
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45 **09:10 AM BUDGET PRESENTATIONS CONTINUED**

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47 1. Clerk – Lisa Henderson, County Clerk  
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49 Ms. Henderson presented the proposed 2022-2023 Clerk Budget and answered Council's  
50 questions.

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2. Superior Court / Law Library – Judge Kathryn Loring, Superior Court

Judge Loring presented the proposed 2022-2023 Superior Court Budgets and answered Council's questions.

3. Juvenile Court – Linnea Anderson, Director Superior Court Services Department

Ms. Anderson presented the proposed 2022-2023 Superior Court Services Budget and answered Council's questions.

4. District Court – Judge Carolyn Jewett, District Court Judge; Mellissa Derksema, Director District Court

Judge Jewett and Ms. Derksema presented the proposed 2022-2023 District Court Budget and answered Council's questions.

5. Sheriff / Jail / Dispatch – Ron Krebs, Sheriff; Kim Ott; Chief Civil Deputy

Sheriff Krebs and Ms. Ott presented the proposed 2022-2023 Sheriff Budgets and answered Council's questions.

6. Department of Emergency Management – Brendan Cowan, Director Department of Emergency Management

Mr. Cowan presented the proposed 2022-2023 Emergency Management Budget and answered Council's questions.

7. Prosecutor – Randall Gaylord, Prosecuting Attorney

Mr. Gaylord presented the proposed 2022-2023 Prosecutor Budget and answered Council's questions.

**12:20 PM ACTION:** Schedule Public Hearing to Consider a Proposed Ordinance of San Juan County, Washington, Setting the San Juan County Budget for Years 2022-2023 for Tuesday, November 9 at 9:15 AM – Council

**MOVED by Ms. Minney, seconded by Ms. Wolf to schedule a Public Hearing to Consider a Proposed Ordinance of San Juan County, Washington, Setting the San Juan County Budget for Years 2022-2023 for Tuesday, November 9 at 9:15 AM. ALL AYES; MOTION CARRIED.**

**12:25 PM DISCUSSION:** Land Bank Acquisition and Long-Term Stewardship Update – Lincoln Bormann, Director Land Bank

Mr. Bormann presented the Update and answered Council's questions.

99 **12:45 PM EXECUTIVE SESSION:**

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101 Council Chair Stephens announced that the Council would be holding an executive session to  
102 Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) estimated  
103 to last 30 minutes.

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105 **Present:** Council, Human Resource Manager James Wolf, County Manager Mike Thomas,  
106 and Clerk to the Council Ingrid Gabriel.

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108 The session ended at for a total executive session time of 30 minutes.

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110 **No Action was taken.**

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112 Chair Stephens adjourned the executive session, reconvened the regular meeting and  
113 continued the meeting.

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115 **01:15 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

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117 **Ms. Minney:** Met with various official regarding ferry service; attending Comprehensive Plan  
118 pop-up.

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120 **Mr. Stephens:** Reported that Public Facilities Financing Assistance Program Review Team  
121 meets next week to hear presentations from applicants.

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123 **Ms. Wolf:** Reported that SJC Housing Coordinator Ryan Page and the Housing Advisory  
124 Committee are considering recommendations related to “Tiny Homes”; attending Opportunity  
125 Council meeting on this week.

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127 **Mr. Thomas:** Reported that Staff is working on American Rescue Plan Act (ARPA) contract  
128 funding.

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130 **Ms. Gabriel:** Council cancelled scheduled November 1 meeting.

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132 **01:20 PM ADJOURN**

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134 Chair Stephens adjourned the meeting.

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137 **COUNTY COUNCIL**  
138 **SAN JUAN COUNTY, WASHINGTON**  
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141 **These Minutes were approved and signed on November 2, 2021. The original document is retained in the**  
142 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**

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