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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, NOVEMBER 9, 2021

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:10 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:10 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike, and Clerk to the Council Ingrid Gabriel.

Approval of Agenda: Added scheduling a public hearing.

Approval of Minutes:

MOVED by Ms. Minney, seconded by Ms. Stephens to approve the San Juan County Council Tuesday, November 2, 2021 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Ms. Minney, seconded by Ms. Wolf to approve the Consent Agenda of Tuesday, November 9, 2021:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of **October 19, 2021:**

- Warrant #245620 Superior Court claims in the amount of \$954.57
- Warrant #245625-245638 Facilities and Parks claims in the amount of \$18,530.41
- Warrant #245640-245729 County claims in the amount of \$974,177.60
Plus Use Tax in the amount of \$1,612.11 for a total expenditure of \$975,789.71
- EFT #191011213 IT claims in the amount of \$220.00

ALL AYES; MOTION CARRIED

New Employee Introductions: Mr. Thomas introduced Brandon Cadwell (Director Parks & Fair) and David Williams (Director Community Development).

Public Comments: Heather Hardy, Loren Geiser, Koshi Holt, Allison Posenjak, Megan Vivencio, Marnee Smith-Thomas, Steve Collier, Mike Carlson, Dwight Weir, Debra Nash-Strasser, Jean Staeben, Mary Long, and Judge Kathryn Loring provided comments to the Council.

51 **PUBLIC HEARINGS:**

52
53 **10:40 AM** Review 2022 Projected Revenues of Current Expense Fund – Milene Henley,
54 Auditor

55
56 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

57
58 Chair Stephens opened the public hearing. Ms. Henley presented the Review and answered
59 Council's questions.

60
61 Chair Stephens opened public testimony. The following individuals offered testimony: none.

62
63 Chair Stephens closed public testimony with the right to reopen. No action required.

64
65 **11:00 AM** To Approve a Resolution Authorizing the Granting of Utility Easements at
66 Portions of Tax Parcel Nos. 351332001000, 351392108000, and 351044001000
67 on San Juan Island, and 262222014000 on Orcas Island – Christine Coray,
68 Project Engineer

69
70 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

71
72 Chair Stephens opened the public hearing to approve the Resolution. Ms. Coray presented
73 the Resolution and answered Council's questions.

74
75 Chair Stephens opened public testimony. The following individuals offered testimony: none.

76
77 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
78 took the following action:

79
80 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve a Resolution Authorizing the**
81 **Granting of Utility Easements at Portions of Tax Parcel Nos. 351332001000,**
82 **351392108000, and 351044001000 on San Juan Island, and 262222014000 on Orcas**
83 **Island. ALL AYES; MOTION CARRIED.**

84
85 **11:05 AM** To Adopt a Proposed Ordinance of San Juan County, Washington, Setting the
86 San Juan County Budget for Years 2022-2023 – Milene Henley, Auditor

87
88 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

89
90 Chair Stephens opened the public hearing to consider the proposed Budget. Ms. Henley
91 presented the proposed Budget and answered Council's questions.

92
93 Chair Stephens opened public testimony. The following individuals offered testimony: none.

94
95 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
96 took the following action:

97

98 **MOVED by Ms. Minney, seconded by Ms. Wolf to continue the public hearing to Adopt a**
99 **Proposed Ordinance of San Juan County, Washington, Setting the San Juan County**
100 **Budget for Years 2022-2023 to Tuesday, November 30 at 9:15 AM. ALL AYES; MOTION**
101 **CARRIED.**

102
103 **11:10 AM DISCUSSION:** An Ordinance of San Juan County, Washington Setting the
104 Property Tax Levy for Land Conservation Futures, County Roads and
105 Current Expense for 2022 (2nd touch) – Mike Thomas, County Manager
106

107 Mr. Thomas presented the draft Ordinances and answered Council's questions. Council
108 affirmed taking the 1% diversion as recommended by the Auditor and County Manager. The
109 public hearing is scheduled for Tuesday, November 30 at 9:15.

110
111 **11:20 AM DISCUSSION/ACTION:** An Ordinance Revising the 2021 SJC Budget for
112 Emergency Appropriations and an Ordinance Revising the SJC 2021 Budget
113 for Supplemental Appropriations; Schedule public hearings for Tuesday,
114 December 7 at 9:15 (1st touch) – Tara Anderson, Budget Analyst
115

116 Ms. Anderson presented the proposed Ordinance and answered Council's questions. After
117 discussion, the Council took the following action:
118

119 **MOVED by Ms. Minney, seconded by Ms. Wolf to schedule a public hearing on an**
120 **Ordinance Revising the 2021 SJC Budget for Emergency Appropriations and an**
121 **Ordinance Revising the SJC 2021 Budget for Supplemental Appropriations for Tuesday,**
122 **December 7 at 9:15. ALL AYES; MOTION CARRIED.**
123

124 **11:25 AM DISCUSSION:** Learning Center and Feeding Team Funding – Mark Tompkins,
125 Director Health & Community Services
126

127 Mr. Tompkins presented information on requests for American Rescue Plan Act
128 (ARPA) funding to support two new child welfare programs in the County. Further information
129 and a proposal will be presented at a later day.
130

131 **11:40 AM DISCUSSION:** New Financial System – Milene Henley, Auditor
132

133 Ms. Henley presented the proposed System and answered Council's questions.
134

135 **11:50 PM RECESS**
136

137 **01:00 PM DISCUSSION/ACTION:** Schedule a Public Hearing to Award 2021 Public
138 Facilities Financing Assistance Program (PFFAP) funds for Tuesday, November
139 30 at 9:15 AM – Ingrid Gabriel, Clerk to the Council
140

141 After discussion, the Council took the following action:
142

143 **MOVED by Ms. Minney, seconded by Ms. Wolf to schedule a public hearing to Award**
144 **2021 Public Facilities Financing Assistance Program (PFFAP) funds for Tuesday,**
145 **November 30 at 9:15 AM at 9:15. ALL AYES; MOTION CARRIED.**

146 **01:05 PM ACTION:** Schedule a public hearing to consider Moratorium Extension- Council

147
148 **MOVED by Ms. Minney, seconded by Ms. Wolf to schedule a public hearing to consider**
149 **extending the current vacation rental moratorium for Tuesday, December 7 at 9:15 AM.**
150 **ALL AYES; MOTION CARRIED.**

151
152 **01:10 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

153
154 **Ms. Minney:** Attending a Community Collaborations Committee meeting and the Washington
155 State Association of Counties conference in Spokane.

156
157 **Mr. Stephens:** Attending the Washington State Association of Counties conference in
158 Spokane; attended Islands Oil Spill Association (IOSA) Board meeting retreat

159
160 **Ms. Wolf:** Attending an affordable housing workshop and developing a local climate resiliency
161 plan; thanked the military veterans residing in the County, veterans on County staff and the
162 Veterans Advisory Board.

163
164 **Mr. Thomas:** Focused on finishing the budget.

165
166 **01:17 PM ADJOURN**

167
168 Chair Stephens adjourned the meeting.

169
170 *****

171 **COUNTY COUNCIL**
172 **SAN JUAN COUNTY, WASHINGTON**

173
174 **These Minutes were approved and signed on November 29, 2021. The original document is retained in**
175 **the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**

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