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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, NOVEMBER 30, 2021

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:10 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike, and Clerk to the Council Ingrid Gabriel.

Approval of Agenda: Mr. Stephens added an Executive Session to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

Approval of Minutes:

MOVED by Ms. Minney, seconded by Ms. Wolf to approve the San Juan County Council November 8, 9 and 16, 2021 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Ms. Minney, seconded by Ms. Wolf to approve the Consent Agenda of Tuesday, November 30, 2021:

THE COUNCIL MOVES TO APPROVE THE FOLLOWING:

Financial Items:

The Auditor's office requests approval for the interfund transfers issued the month of October 2021.

The Auditor's office requests approval for the following warrants issued the week of October 25, 2021:

- Warrant #246393 Elections claims in the amount of \$1,200.00
- Warrant #246396-246409 Facilities & Parks claims in the amount of \$4,513.76
- Warrant #246600-246662 County claims in the amount of \$291,144.66
- Plus Use Tax in the amount of \$381.06 for a total expenditure of \$291,525.72

The Auditor's office requests approval for the following warrants issued the week of November 1, 2021:

- Warrant #246663-246664
- Veteran Assistance claims in the amount of \$600.00 Warrant #246731-246744
- Facilities & Parks claims in the amount of \$20,633.71 Warrant #246747
- Veteran Assistance claims in the amount of \$100.00

- 49 • Warrant #246748-246826 County claims in the amount of \$547,180.08
- 50 • Plus Use Tax in the amount of \$740.97 for a total expenditure of \$547,921.05

51
52 The Auditor's office requests approval for the following warrants issued the week of November
53 8, 2021:

- 54 • Warrant #246830-246849 Facilities & Parks claims in the amount of \$37,865.45
- 55 • Warrant #247031-247142 County claims in the amount of \$776,094.33
- 56 Plus Use Tax in the amount of \$160.95 for a total expenditure of \$776,255.28

57
58 **ALL AYES; MOTION CARRIED**

59
60 **Public Comments** none

61
62 **09:05 AM ACTION:** To Approve a Resolution Adopting the 2022 Annual Construction
63 Program and Approve a Resolution Adopting the Six-Year Transportation
64 Improvement Plan 2022-2027 – Christine Coray, Project Engineer

65
66 Ms. Coray presented the Resolutions and answered Council's questions. After discussion, the
67 Council took the following actions:

68
69 **MOVED by Ms. Minney and seconded by Ms. Wolf to approve a Resolution Adopting**
70 **the 2022 Annual Construction Program. ALL AYES; MOTION CARRIED.**

71
72 **MOVED by Ms. Minney and seconded by Ms. Wolf to approve a Resolution Adopting**
73 **the Six-Year Transportation Improvement Plan 2022-2027. ALL AYES; MOTION**
74 **CARRIED.**

75
76 **09:11 AM EXECUTIVE SESSION:** To discuss with legal counsel litigation or potential
77 litigation pursuant to RCW 42.30.110(1)(i)

78
79 Council Chair Stephens announced that the Council would be holding an executive session to
80 discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) estimated to last 30
81 minutes.

82
83 **Present:** Council; Prosecuting Attorney Randall Gaylord; Deputy Civil Prosecuting Attorney
84 Jon Cain, Deputy Criminal Prosecuting Attorney Theresa Barnett; County Manager Mike
85 Thomas, and Clerk to the Council Ingrid Gabriel.

86
87 The session ended at 09:45 for a total executive session time of 34 minutes.

88
89 **No Action was taken.**

90
91 Chair Stephens adjourned the executive session, reconvened the regular meeting and
92 continued the meeting.

93
94
95

96 **09:45 AM PUBLIC HEARING(S):**
97

- 98 1. To Approve Resolution Approving the 2022 Capital Improvement Plan and the 2022-2027 Six-
99 Year Capital Improvement Plan – Natasha Warmenhoven, Chief Deputy Auditor

100
101 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

102
103 Chair Stephens opened the public hearing to approve the Resolutions. Ms. Warmenhoven
104 presented the draft Resolutions and answered Council’s questions.

105
106 Ms. Wolf said for the record the CIP had been discussed at length over several meetings. Any
107 questions regarding Council’s process can be clarified by viewing previous meeting videos or
108 meeting with the Council to answer specific questions.

109
110 Chair Stephens opened public testimony. The following individual offered testimony: none.

111
112 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
113 took the following action:

114
115 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve a Resolution Approving the**
116 **2022 Capital Improvement Plan and a Resolution approving the 2022-2027 Six-Year**
117 **Capital Improvement Plan. ALL AYES; MOTION CARRIED.**

- 118
119 2. To Adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy for
120 **Land Conservation Futures** for 2022 – Mike Thomas, County Manager

121
122 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

123
124 Chair Stephens opened the public hearing to adopt the Ordinance. Mr. Thomas presented the
125 Ordinance and answered Council’s questions.

126
127 Chair Stephens opened public testimony. The following individual offered testimony: none.

128
129 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
130 took the following action:

131
132 **MOVED by Ms. Minney, seconded by Ms. Wolf to adopt an Ordinance of San Juan**
133 **County, Washington Setting the Property Tax Levy for Land Conservation Futures for**
134 **2022. ALL AYES; MOTION CARRIED.**

- 135
136 3. To Adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy
137 for **County Roads** for 2022 - Mike Thomas, County Manager

138
139 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

140
141 Chair Stephens opened the public hearing to adopt the Ordinance. Mr. Thomas presented the
142 Ordinance and answered Council’s questions.

143

144 Chair Stephens opened public testimony. The following individual offered testimony: none.

145
146 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
147 took the following action:

148
149 **MOVED by Ms. Minney, seconded by Ms. Wolf to adopt an Ordinance of San Juan**
150 **County, Washington Setting the Property Tax Levy for County Roads for 2022. ALL**
151 **AYES; MOTION CARRIED.**

152
153 4. To Adopt an Ordinance of San Juan County, Washington Setting the Property Tax Levy
154 for **Current Expense** for 2022 – Mike Thomas, County Manager

155
156 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

157
158 Chair Stephens opened the public hearing to adopt the Ordinance. Mr. Thomas presented the
159 Ordinance and answered Council's questions.

160
161 Chair Stephens opened public testimony. The following individual offered testimony: none.

162
163 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
164 took the following action:

165
166 **MOVED by Ms. Minney, seconded by Ms. Wolf to adopt an Ordinance of San Juan**
167 **County, Washington Setting the Property Tax Levy for Current Expense for 2022. ALL**
168 **AYES; MOTION CARRIED.**

169
170 5. To Adopt an Ordinance of San Juan County, Washington, Setting the San Juan County
171 Budget for Years 2022-2023 (continued from November 9) – Milene Henley, Auditor

172
173 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

174
175 Chair Stephens opened the continued public hearing to adopt the Ordinance. Ms. Henley
176 presented the Ordinance and answered Council's questions.

177
178 Chair Stephens opened public testimony. The following individual offered public testimony:
179 Janet Alderton.

180
181 Chair Stephens closed public testimony with the right to reopen. Council continued the public
182 hearing to December 7, 2021 at 9:15.

183
184 6. To Award 2021 Public Facilities Financing Assistance Program (PFFAP) Funds – Ingrid
185 Gabriel, Clerk to the Council

186
187 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

188
189 Chair Stephens opened the public hearing to approve the Award. Ms. Gabriel presented the
190 Award recommendations and answered Council's questions.

191

192 Chair Stephens opened public testimony. The following individual offered testimony: none.
193

194 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
195 took the following action:
196

197 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve the awards of 2021 Public**
198 **Facilities Financing Assistance Program (PFFAP) Funds as presented. ALL AYES;**
199 **MOTION CARRIED.**
200

201 **10:30 AM DISCUSSION:** An Ordinance Revising the SJC 2021 Budget for Emergency
202 Appropriations and an Ordinance Revising the SJC 2021 Budget for
203 Supplemental Appropriations (2nd touch) – Tara Anderson, Budget Analyst
204

205 Ms. Anderson presented the draft Ordinances and answered Council's questions. The public
206 hearings are scheduled for Tuesday, December 7, 2021 at 9:15.
207

208 **10:40 AM DISCUSSION/ACTION:** Resolution re: 2022 Legislative Priorities – Council
209

210 After discussion, the Council took the following action:
211

212 **MOVED by Ms. Minney, seconded by Ms. Wolf to approve a Resolution regarding San**
213 **Juan County Council's 2022 Legislative Priorities as amended. ALL AYES; MOTION**
214 **CARRIED.**
215

216 **10:45 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
217

218 **Ms. Minney:** Attended Washington State Association of Counties Annual Conference;
219 participated in a Town Hall webinar with State Senator Alex Ramel regarding local issues
220 including ferry transportation; attended a Peace Island Medical Center Community
221 Collaboration Committee meeting.
222

223 **Ms. Wolf:** Attended Washington State Association of Counties Annual Conference; attended
224 the American Legion Veterans Day celebration; expressed appreciation of County team and
225 community participation during recent flooding episode on Orcas Island.
226

227 **Mr. Stephens:** Attended Washington State Association of Counties Annual Conference;
228 participated in a call with National Oceanic and Atmospheric Administration (NOAA) regarding
229 container ship fire in the Straits of Juan de Fuca.
230

231 **11:30 AM CLOSED SESSION:** To discuss matters pertaining to collective bargaining
232 pursuant to RCW 42.30.140(4)(b)
233

234 Council Chair Stephens announced that the Council would be holding a closed session
235 pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last 30
236 minutes and followed by adjournment.
237

238 **Present:** Council, Human Resource Manager James Wolf and County Manager Mike
239 Thomas.

240 The session ended at 12:45 PM for a total executive session time of 45 minutes.

241

242 **No Action was taken.**

243

244 **12:45 PM ADJOURNED**

245

246

247

248

COUNTY COUNCIL

249

SAN JUAN COUNTY, WASHINGTON

250

251

252 **These Minutes were approved and signed on December 7, 2021. The original document is retained in the**
253 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**

254

255