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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, JANUARY 25, 2022**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:00 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Minney called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf (via videoconference); County Manager Mike, and Clerk to the Council Ingrid Gabriel.

**Approval of Agenda:** no revisions.

**Approval of Minutes:**

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the San Juan County Council January 4, 2022 meeting minutes as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the Consent Agenda of Tuesday, January 25, 2022:**

**Financial Items:**

The Auditor's office requests approval for the following warrants issued the week of December 6, 2021:

- Warrant #247744-247763 Facilities & Parks claims in the amount of \$27,406.99
- Warrant #247962-248040 County claims in the amount of \$1,078,613.59  
Plus Use Tax in the amount of \$50.01 for a total expenditure of \$1,078,663.60

The Auditor's office requests approval for the following warrants issued the weeks of December 13 and December 20, 2021:

- EFT #191215211 IT claims in the amount of \$220.00
- Warrant #248041 Sheriff claims in the amount of \$4,300.00
- Warrant #248043-248045 Auditor claims in the amount of \$13,992.23
- Warrant #248046-248065 Facilities & Parks claims in the amount of \$40,719.40
- Warrant #248066 Elections claims in the amount of \$11,038.27
- Warrant #248215-248216 Auditor claims in the amount of \$505.30
- Warrant #248217 Auditor claims in the amount of \$442.96
- EFT #191220212 Parks claims in the amount of \$884.16
- EFT #191220213 ER&R claims in the amount of \$71.03

- 48 • Warrant #248260-248328 County claims in the amount of \$226,779.53
- 49 Plus Use Tax in the amount of \$67.91 for a total expenditure of \$226,847.44
- 50 • Warrant #248330-248343 Facilities & Parks claims in the amount of \$26,590.13
- 51 • EFT #191223212 IT claims in the amount of \$220.00
- 52 • EFT #191223213 Treasurer claims in the amount of \$1,000.00
- 53 • Warrant #248451-248536 County claims in the amount of \$227,628.19
- 54 Plus Use Tax in the amount of \$97.98 for a total expenditure of \$227,726.17

55  
56 The Auditor's office requests approval for the following warrants issued the week of December  
57 27, 2021:

- 58
- 59 • Warrant #248622-248631 Facilities & Parks claims in the amount of \$24,344.64
- 60 • Warrant #248682-248683 Veteran Assistance claims in the amount of \$615.00
- 61 • Warrant #248684-248741 County claims in the amount of \$166,028.08

62  
63 The Auditor's office requests approval for the following warrants issued the week of January  
64 10, 2022 for 2022 expenditures:

- 65 • Warrant #249107-249116 Facilities & Parks claims in the amount of \$10,511.58
- 66 • Warrant #249268-249287 County claims in the amount of \$19,761.68

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68 Miscellaneous Items: Resolution of the San Juan County Council re: Notice of Approval to  
69 Hear Property Tax Appeals

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71 **ALL AYES; MOTION CARRIED**

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73 **Public Comments**: none

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75 **09:0 AM PRESENTATION**: Sheriff's Life-Saving Award for Deputy Isaac Norton –  
76 Ron Krebs, Sheriff

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78 Sheriff Krebs recognized Deputy Norton for performing live-saving measures.

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80 **09:10 AM DISCUSSION/ACTION**: Surplus Sheriff's Boat *Sentinel* – Ron Krebs, Sheriff

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82 Sheriff Krebs presented the details of the Surplus and answered Council's questions. After  
83 discussion, the Council took the following action:

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85 **MOVED by Mr. Stephens, seconded by Ms. Wolf to set a public hearing surplusung the**  
86 **Sheriff's boat *Sentinel* on Tuesday, February 15, 2022 at 9:15 AM. ALL AYES; MOTION**  
87 **CARRIED.**

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**09:20 AM DISCUSSION/ACTION:** Approve the Lodging Tax Advisory Committee’s December 14, 2021 Meeting Recommendations – Jamie Stephens, LTAC Chair

Mr. Stephens presented the details of the Recommendations and answered Council’s questions.

LTAC recommended the following:

- Council approve the currently budgeted \$75K and an additional \$125k (from the 2022 Budget) for a total of \$200k to be spent in 2022 for executing the Tourism Management Plan;
- Council approve the 2022 San Juan County Destination Marketing and Management Plan;
- Council approve combining the Facilities Account and the Promotions Account into a single account;
- Council approve releasing a Request for Proposals for a first funding cycle for approved projects that can be completed by December 31, 2022 with second funding cycle for longer-term projects scheduled later in the year;
- Council approve an extension to December 31, 2022 for 2020 lodging tax fund applicants to spend their funds.

After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the Lodging Tax Advisory Committee’s recommendations as presented. ALL AYES; MOTION CARRIED.**

**09:25 AM DISCUSSION:** Sheriff’s Guild Contract – James Wolf, Director Human Resource

Mr. Wolf presented the details of the Contract and answered Council’s questions.

**09:30 AM ACTION:** Consider Of Land & People (OPAL) Request for Additional Home Fund Funding for the Northern Heights Affordable Housing Project - Ryan Page, Housing Program Coordinator

Mr. Page presented the Request and answered Council’s questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve awarding OPAL a \$253,340 supplemental award from the Home Fund. ALL AYES; MOTION CARRIED.**

Council approved (via consensus) that Mr. Page issue a press release reporting that the County has contributed the allowable maximum award to the Project. Mr. Page hopes that the notice will encourage private donors to contribute additional funds.

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**09:45 AM ACTION:** Approve a Resolution Declaring an Emergency along Eagle Cove Road on San Juan Island and Waving Competitive Bidding Requirements – Colin Huntemer, Director Public Works

Mr. Huntemer presented the Resolution and answered Council’s questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve a Resolution Declaring an Emergency along Eagle Cove Road on San Juan Island and Waving Competitive Bidding Requirements. ALL AYES; MOTION CARRIED.**

**09:50 AM DISCUSSION/ACTION:** Joint County / Islands Trust Letter to Canada Regarding Emergency Response Towing Vessel in the Salish Sea – Marta Green, Puget Sound Recovery Coordinator

Ms. Green presented the Letter and answered Council’s questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve sending a Joint County/ Islands Trust Letter to Canadian Ministries Regarding an Emergency Response Towing Vessel in the Salish Sea. ALL AYES; MOTION CARRIED.**

**10:10 AM PRESENTATION:** Recognition of Pacific States/ British Columbia Oil Spill Task Force Legacy Award to Marta Green - Kendra Smith, Director Environmental Stewardship

Ms. Smith presented the Award to Ms. Green.

**10:25 AM DISCUSSION/ACTION:** Acceptance of a Deed for the Higgins Property, Lopez Island – Lincoln Bormann, Director Land Bank

Mr. Bormann presented the Deed and answered Council’s questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve a Resolution Accepting a Statutory Warranty Deed on the Higgins property substantially in the form shown in Attachment A, and that the Land Bank Director shall be authorized to execute all documents necessary to affect the acceptance of the Statutory Warranty Deed, and any other necessary closing documents. ALL AYES; MOTION CARRIED.**

**10:35 AM DISCUSSION:** Direction to staff regarding repeal of SJCC 18.30.640 [SJC Ord. 20-2015 – Section 20, page 57 & 58] (Payment in Lieu – Eastsound Village Parking Fund) (1<sup>st</sup> touch) – David Williams, Director Community Development

Mr. Williams presented the Repeal and answered Council’s questions.

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**10:45 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

Mr. Stephens provided a legislative update.

**Mr. Stephens:** Toured public works projects on Lopez, Shaw and Orcas Islands; participating in Washington State Association of Counties (WSAC) Legislative Steering Committee calls; attended the National Association of Counties (NaCo) conference in Washington D.C.;

**Ms. Wolf:** Attended a WSAC Criminal Justice Treatment Account meeting; attended the Eastsound Planning & Review Committee (EPRC) and the January 21 Planning Commission Meeting.

**Ms. Minney:** Participated in the Solid Waste Advisory Committee (SWAC) subcommittee exploring the potential of developing a composting facility; toured San Juan Island with Director of Community Development David Williams; met with Port of Friday Commissioner Victoria Compton to discuss issues at Jackson Beach and the barge landing.

**Mr. Thomas:** Discussed status and objectives of various public works projects.

**Ms. Gabriel:** Advisory Committee Appointments/ Reappointments:

**MOVED by Ms. Minney, seconded by Mr. Stephens to appoint Scott Brennan to the Civil Service Commission. ALL AYES; MOTION CARRIED.**

**MOVED by Ms. Wolf, seconded by Mr. Stephens to appoint Mary Johanson to the Orcas Library Board for a five-year term. ALL AYES; MOTION CARRIED.**

**MOVED by Ms. Wolf, seconded by Mr. Stephens to appoint Jessa Madosky to the Noxious Weed Control Board. ALL AYES; MOTION CARRIED.**

**MOVED by Ms. Minney, seconded by Mr. Stephens to appoint Boyd Pratt to the San Juan Island Library Board of Trustees. ALL AYES; MOTION CARRIED.**

**MOVED by Ms. Minney, seconded by Mr. Stephens to re-appoint Brian Wiese to the Land Bank Commission At-Large position #4. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Stephens, seconded by Ms. Wolf to appoint Debbie Boyer as Management Member to the SJC Safety Committee for a two-year term 2022-2023. ALL AYES; MOTION CARRIED.**

**MOVED by Ms. Minney, seconded by Mr. Stephens to appoint Mike Pickett to the Land Bank. VOTE: 2:1:0 (Wolf opposed); MOTION CARRIED.**

**11:50 AM EXECUTIVE SESSIONS:**

Council Chair Minney announced that the Council would be holding an Executive Session to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) [present: Council,

238 Deputy Prosecuting Attorney Jon Cain, Director Public Works Colin Huntmer, County  
239 Manager Mike Thomas and Clerk Ingrid Gabriel]

240  
241 and

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243 an Executive Session to evaluate the qualifications of an applicant for public employment or to  
244 review the performance of a public employee pursuant to RCW 42.30.110 (1)(g) [present:  
245 Council, Human Resource Manager James Wolf and County Manager Mike Thomas]  
246 estimated to last 45 minutes in total.

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248 The sessions ended at 12:59 for a total executive session time of 1 hour and 9 minutes.  
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250 **No Actions taken.**  
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252 Ms. Gabriel stepped out of the hearing room and announced that the executive session had  
253 ended. Chair Minney adjourned the executive session and reconvened the regular meeting.  
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255 **12:59 PM      ADJOURN**  
256

257 Chair Minney adjourned the meeting.  
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260 **COUNTY COUNCIL**  
261 **SAN JUAN COUNTY, WASHINGTON**  
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263 **These Minutes were approved and signed on February 1, 2022. The original document is retained in the**  
264 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**  
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